

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Kuerze & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, November 4, 2011
Start Time: 12:00 p.m.
End Time: 2:00 p.m.
Location: Greek Olive, New Haven, CT
Presiding Chair: Brian Kuerze
Recorder: Tracy Kulik

Summary of Committee Business Votes

Motion to approve October 7th Quality Improvement Committee minutes made by Chris Romanik and seconded by Charlotte Burch. Passed with 5 for, 0 against and 4 abstaining - detail in Minutes.

Council Member Assignments – Discuss the findings of the 2011 focused Site Visits with emphasis on issues requiring Technical Assistance with more information about CAREWare and variance between HRSA: HIV/AIDS Bureau performance measures provided by Mike Ostapoff (Ryan White Part B).

Staff Member Assignments – To take minutes and provide insight into the findings of the 2011 site visits specific to recommended Technical Assistance.

	Council Member	1/7	2/4	3/4	4/8	5/6	6/3	7/8	8/5	9/2	10/7	11/4	12/2
1.	Brian Datcher							<input type="checkbox"/>					
2.	Ric Browne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
3.	Charlotte Burch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		
4.	Ken Cousar												
5.	Adaline DeMarrais		<input type="checkbox"/>	<input type="checkbox"/>									
6.	Heidi Jenkins												
7.	Tom Kidder										<input type="checkbox"/>		
8.	Brian Kuerze Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		
9.	<i>Beverly Leach PC Co-Chair</i>										<input type="checkbox"/>		
10.	Andrew Lyons												
11.	<i>Leif Mitchell PC Co-Chair</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>					
12.	Caesar Moffett, Jr.	<input type="checkbox"/>											
13.	Ken Teel, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		
14.	Joanne Montgomery												
15.	Cedric Reid										<input type="checkbox"/>		
16.	Christine Romanik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		
17.	Gabrielle Rosa												
18.	Robert Sideleau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
19.	Roberta Stewart												
20.	Dennis Torres		<input type="checkbox"/>	<input type="checkbox"/>									
	Ryan White Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	Planning Council Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		
	Others (10/7/11): L.Tierney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>		
	% of Council present:	32%	50%	41%	36%	27%	36%	32%	36%		45%		

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(1.0) Moment of Silence

Brian Kuerze called the meeting to order at 12:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

Brian Kuerze reviewed today's agenda and the PCAT with the committee.

(4.0) Approval of October 7, 2011 Meeting Summary

MOTION 1: A motion to approve the minutes of the October 7, 2011 QI Committee was made by Chris Romanik and seconded by Ric Browne.

For: 4 (Christine Romanik, Charlotte Burch, Ric Browne, Cedric Reid)

Against: 0

Abstain: 3 (Brian Kuerze, Tom Kidder, Beverly Leach)

(5.0) New Business/Old Business

a. Review PCAT

Focus is on reviewing the final findings of the 2011 Quality Site Visits and affirming areas of Technical Assistance.

b. HRSA: HIV/AIDS Bureau Performance Measures and difference between CAREWare data and Chart Abstract findings – Mike Ostrapoff, guest

Technical Assistance: EMA-wide focus is on data entry for CAREWare specific to the integrity of the HRSA: HIV/AIDS Bureau (HRSA: HAB) performance measures. Agency –specific TA is being conducted in the last two months of 2011 for unduplicated client counts (RW Part A and C provider), for a new MCM regarding quality improvement duties and Standards of Care, and documentation in charts for one AOMC provider.

Mike discussed the work of the Connecticut Cross-Part Quality Collaborative, selected in 2009 as one of five states (Texas, New Jersey, Pennsylvania and Virginia) to meet with the other Ryan White Parts (B-State, C-direct medical, D-women and children) to collaboratively review quality efforts. Connecticut has continued to meet with focus on improving the chart documentation (per CAREWare) of four (4) selected AOMC (HIV medical) HRSA: HIV/AIDS Bureau or HRSA: HAB performance measures. Continued study has occurred in comparing chart abstracted findings to CAREWare with a significant (20%) differential from CAREWare to chart abstraction. This shows that the issue is in data entry, not in actual practice. Chris Romanik shared the Part B chart abstraction form which intentionally compares these two methods of deriving the HAB measures.

Discussion occurred about means to further reduce this variance with success demonstrated elsewhere when individual technical assistance is provided to data entry staff, many of whom do not have clinical backgrounds. A 'crib sheet' is provided to ensure 'credit' for all documented indicators that show that the HAB measure has been fulfilled. This technical assistance will occur from December to February.

A separate, but related discussion occurred about data-sharing and the protection of a client in proactively consenting to data-sharing between either an infectious disease and primary medical care provider or more often, between a medical case management or support service provider

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and their medical care provider. The limit of this consent to 1-year has been enacted, with more discussion occurring about limiting the fields that may be shared.

c. HIV: Hepatitis C co-infection protocol – start in December at the QIC meeting integrating Substance Abuse providers with findings from AOMC (HIV medical) from August

d. Discussion of upcoming EIS Summit

On Tuesday, November 8th, the five regions; Part B and other HIV Counseling and Testing professionals will meet in New Haven to discuss the status of Early Intervention Services (EIS).

(6.0) Announcements

Upcoming Quality Summit in November sponsored by the Cross-Part Quality Collaborative scheduled for November 15th.

(7.0) Adjournment

The meeting adjourned at 2:00 p.m.

The next Quality Improvement Committee meeting to occur on Friday, December 2nd, will focus on integrating the Substance Abuse providers into discussion of the HIV: Hepatitis C Co-Infection protocol developed with the Ambulatory/ Outpatient Medical Care providers in August.