

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Kuerze & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, March 2, 2012
Start Time: 12:00 p.m.
End Time: 2:00 p.m.
Location: Burroughs Community Center, Bridgeport, CT
Presiding Chair: Ken Teel
Recorder: Tracy Kulik

Summary of Committee Business Votes

A motion to approve the February 3, 2012 Quality Improvement Committee minutes was made by Leif Mitchell and seconded by Brian Datcher. This passed with 3 for, 0 against and 1 abstention - detail in Minutes.

Council Member Assignments – Finalize the 2012 Quality Improvement Plan

Staff Member Assignments – To take minutes and provide insight into the 2012 QI Plan.

Attendance Record – 2012

	Council Member	1/6	2/3	3/2	4/12	5/4	6/8	7/6	8/3	9/7	10/5	11/2	12/7
1.	Ric Browne	Y	Y	Y									
2.	Kenneth Cousar												
3.	Michael Contreras												
4.	Brian Datcher	Y	Y	Y									
5.	Adaline DeMarrais												
6.	Heidi Jenkins												
7.	Tom Kidder	Y	Y	Y									
8.	Brian Kuerze Co-Chair		Y										
9.	<i>Beverly Leach PC Co-Chair</i>	Y	Y	Y									
10.	Andrew Lyons												
11.	<i>Leif Mitchell PC Co-Chair</i>	Y	Y	Y									
12.	Caesar Moffett, Jr.												
13.	Ken Teel Co-Chair	Y	Y	Y									
14.	Joanne Montgomery	Y		Y									
15.	Cedric Reid												
16.	Christine Romanik		Exc	Y									
17.	Gabrielle Rosa												
18.	Robert Sideleau												
19.	Roberta Stewart												
20.	Dennis Torres												
	Ryan White Office	Y	Y										
	Planning Council Staff	Y	Y	Y									
	% of Council present:	35%	40%	40%									

Lauren Tierney, Family Centers

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- (1.0) **Moment of Silence**
Ken Teel called the meeting to order at 12:02 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.
- (2.0) **Welcome and Introduction**
All participants introduced themselves.
- (3.0) **Co-Chair Announcements**
Ken Teel reviewed today's agenda and the PCAT with the committee.
- (4.0) **Approval of February 3, 2012 QI Meeting Summary**
MOTION 1: A motion to approve the minutes of the February 3, 2012 QI Committee was made by Leif Mitchell and seconded by Brian Datcher.
For: 3 (Brian Datcher, Beverly Leach, Leif Mitchell)
Against: 0
Abstain: 1 (Ken Teel)
- (5.0) **New Business/Old Business**
 - a. **Review PCAT**
 - b. **Develop Quality Improvement Plan for 2012**
Discussion: The committee updated the QI Plan with the decision to focus on three (3) Care Goals which also comprise the care goals for the 2012-2015 Comprehensive Strategic Plan for the EMA.

2012 Care Goals (per 2012-2015 Comprehensive Strategic Plan)

- (1) **Continue to maintain Standard of Care Compliance** (integrated US Public Health Service guidelines, compliance with statewide, professional society standards) – Core at 96%, Support at 97% as measured by Annual Site Visits.
- (2) **Meet or exceed National HIV/AIDS Strategy (NHAS) Plan:** indicators that respond to four NHAS goals:
Goal 1: Reduce the number of people who become infected with HIV (NH baseline in 2011 of 12% decrease for new HIV, 40% for new AIDS as measured by CT DPH; NHAS: 25% HIV/AIDS decrease)
Goal 2: Increase access to care and optimizing health outcomes for people living with HIV –
 - a. **Newly Diagnosed:** Increase newly diagnosed entering AOMC within 3 months of diagnosis (NH FF EMA Baseline: 83%), NHAS goal: 85%, NH FF EMA goal: 85%
 - b. **Continuous Care:** Increase % of PLWHA in 'continuous care' in 2011 as measured by annual site visits. (NH FF EMA is 92% as measured by annual site visits). Improve to 95% in 2012 then 96% in 2013 and 2014, 97% in 2015 (NHAS: 80%)*Goal 3:* Reduce HIV-related health disparities: Increase % of PLWHA with undetectable viral load. (NH FF EMA: 85.6%), NHAS goal: Increase by 20% (NH FF EMA increased by 18.6% from 2009 to 2010). Target increase by 25% from 2009 to 92%).
Goal 4: Increase the number of Ryan White clients with permanent housing (NH FF EMA baseline of 89% as measured by annual site visits in 2011, target of 90% then maintain). NHAS goal of 89%.
- (3) **Improve electronic reporting of HIV/AIDS Bureau (HAB) Performance Measures** (41 in total) – 95% current compliance per annual site visits for 5 AOMC measures, increase to 96% in 2012 and reduce variance of 30% compared to CAREWare.

- c. **Review Sample Standard of Care format for CORE (Oral Health) & SUPPORT service (Housing) prior to the April meeting**

- (6.0) **Announcements**
Due to a conflict with Good Friday on April 6th, the Quality Improvement Committee will be held on Thursday, April 12th from 12 to 2 p.m. at Burroughs Community Center in Bridgeport, CT.
- (7.0) **Adjournment**
The meeting adjourned at 1:40 p.m.