

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Kuerze & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, May 4, 2012
Start Time: 12:10 p.m.
End Time: 1:47 p.m.
Location: Greek Olive, New Haven, CT
Presiding Chair: Ken Teel
Recorder: Tracy Kulik

Summary of Committee Business Votes

A motion to approve the April 12, 2012 Quality Improvement Committee minutes was made by Roberta Stewart and seconded by Robert Sideleau. This passed with 5 for, 0 against and 1 abstention - detail in Minutes. A second motion to approve the Standards of Care excluding EIS was made since that Service is still in pilot form. This motion was made by Chris Romanik and seconded by Beverly Leach. This passed with 5 for, 0 against and 1 abstention.

Council Member Assignments – Approve all Standards of Care prior to the 2012 Site Visits

Staff Member Assignments – To take minutes and provide insight into the Standards.

Attendance Record – 2012

	Council Member	1/6	2/3	3/2	4/12	5/4	7/13	8/3	9/7	10/5	11/2	12/7
1.	Ric Browne	Y	Y	Y		Y						
2.	Kenneth Cousar											
3.	Michael Contreras											
4.	Brian Datcher	Y	Y	Y								
5.	Adaline DeMarrais											
6.	Heidi Jenkins					Y						
7.	Tom Kidder	Y	Y	Y	Y							
8.	Brian Kuerze Co-Chair		Y		Y							
9.	<i>Beverly Leach PC Co-Chair</i>	Y	Y	Y	Y	Y						
10.	Ronald Lee				Y							
11.	Andrew Lyons				Y							
12.	<i>Leif Mitchell PC Co-Chair</i>	Y	Y	Y								
13.	Caesar Moffett, Jr.											
14.	Ken Teel Co-Chair	Y	Y	Y	Y	Y						
15.	Joanne Montgomery	Y		Y								
16.	Cedric Reid					Y						
17.	Christine Romanik		Exc	Y	Y	Y						
18.	Gabrielle Rosa											
19.	Robert Sideleau					Y						
20.	Roberta Stewart					Y						
21.	Dennis Torres											
	Ryan White Office	Y	Y		Y	Y						
	Planning Council Staff	Y	Y	Y	Y	Y						
	% of Council present:	35%	40%	40%	35%	38%						

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(1.0) Moment of Silence

Ken Teel called the meeting to order at 12:05 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

Brian Kuerze reviewed today's agenda and the PCAT with the committee.

(4.0) Approval of April 12, 2012 QI Meeting Summary

MOTION 1: A motion to approve the minutes of the April 13, 2012 QI Committee was made by Roberta Stewart and seconded by Robert Sideleau.

For: 5 (Chris Romanik, Beverly Leach, Roberta Stewart, Ric Browne, Robert Sideleau)

Against: 0

Abstain: 1 (Ken Teel)

(5.0) New Business/Old Business

a. Review PCAT

b. Review Non-Core funded (Support) Standards of Care

The Standards of Care for the five non-core funded (support) services were reviewed.

These include:

- i. Emergency Financial Assistance (EFA)
- ii. Food Bank/Home Delivered Meals
- iii. Housing Assistance/Advocacy
- iv. Medical Transportation
- v. Substance Abuse-Inpatient Rehabilitation

MOTION 2: The Committee approved all Standards of Care including the seven (7) Core or Clinical services excluding Early Intervention Services (EIS) as it is still in pilot form

A motion to approve all Standards of Care excluding EIS was made by Chris Romanik and seconded by Beverly Leach.

For: 5 (Chris Romanik, Beverly Leach, Roberta Stewart, Robert Sideleau, Ric Browne)

Against: 0

Abstain: 1 (Ken Teel)

c. Review and Discuss 2012 Site Visit Process

Discussion: The committee reviewed the 2012 Site Visit process that will occur from early July through mid-August. The following data will be gathered at the request of QIC:

- 1) Standard of Care compliance for 12 service categories
- 2) HIV/AIDS Bureau performance measures for 5 existing and 4 pilot indicators
- 3) Program Monitoring Standards
- 4) Newly Diagnosed data to evaluate both EIS and National HIV/AIDS Strategy goals (see below)



2012 Care Goals (per 2012-2015 Comprehensive Strategic Plan)

(1) Continue to maintain Standard of Care Compliance (integrated US Public Health Service guidelines, compliance with statewide, professional society standards) – Core at 96%, Support at 97% as measured by Annual Site Visits.

(2) Meet or exceed National HIV/AIDS Strategy (NHAS) Plan: indicators that respond to four NHAS goals:

Goal 1: Reduce the number of people who become infected with HIV (NH baseline in 2011 of 12% decrease for new HIV, 40% for new AIDS as measured by CT DPH; NHAS: 25% HIV/AIDS decrease)

Goal 2: Increase access to care and optimizing health outcomes for people living with HIV –

a. Newly Diagnosed: Increase newly diagnosed entering AOMC within 3 months of diagnosis (NH FF EMA Baseline: 83%), NHAS goal: 85%, NH FF EMA goal: 85%

b. Continuous Care: Increase % of PLWHA in 'continuous care' in 2011 as measured by annual site visits. (NH FF EMA is 92% as measured by annual site visits). Improve to 95% in 2012 then 96% in 2013 and 2014, 97% in 2015 (NHAS: 80%)

Goal 3: Reduce HIV-related health disparities: Increase % of PLWHA with undetectable viral load. (NH FF EMA: 85.6%), NHAS goal: Increase by 20% (NH FF EMA increased by 18.6% from 2009 to 2010). Target increase by 25% from 2009 to 92%.

Goal 4: Increase the number of Ryan White clients with permanent housing (NH FF EMA baseline of 89% as measured by annual site visits in 2011, target of 90% then maintain). NHAS goal of 89%.

(3) Improve electronic reporting of HIV/AIDS Bureau (HAB) Performance Measures (41 in total) – 95% current compliance per annual site visits for 5 AOMC measures, increase to 96% in 2012 and reduce variance of 30% compared to CAREWare.

(6.0) Announcements

Ken Teel reminded the committee that NO meeting will occur in June as decided by the Planning Council at the onset of this Fiscal Year. The **next meeting will be held on Friday, July 13th** due to a conflict with the July 4th holiday.

(7.0) Adjournment

The meeting adjourned at 1:50 p.m.