

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

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## Strategic Planning & Assessment Committee Meeting Minutes

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**Meeting Date:** Thursday, May 3<sup>rd</sup>, 2012  
**Start Time:** 2:00 p.m.  
**End Time:** 3:51 p.m.  
**Location:** The Greek Olive  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Kyle Linnemeyer

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### Summary of Committee Business Votes

- Approval of Minutes from the April 5<sup>th</sup>, 2012 meeting
- Approval of the Comprehensive Plan to send to the Planning Council for approval

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2012 PCAT for Strategic Planning & Assessment Committee

### Staff Member Assignments

- Identify Data Sets/needs for PSRA
- Develop Comprehensive Plan with Committee Input

#### (1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 2:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements None

#### (4.0) Approval of April 5th, 2012 Meeting Minutes

A motion to approve the minutes was made by Roberta Stewart and seconded by Tom Kidder.

**For: 6-** Datcher, Jenkins, Kidder, Lee, Stewart, Torres

**Against:** None

**Abstain: 2-** Cousar, Montgomery

**Not Present: 1-** Mitchell

#### (5.0) New Business/Old Business

##### a. Reviewed SPA PCAT

The Committee reviewed the SPA Planning Council Activity Timeline and determined that everything was on track.

##### b. Develop Comprehensive Plan and accompanying work plans (CP due May 2012)

The Committee reviewed the final edition of the Comprehensive Plan. Roberta Stewart made a motion to approve the Comprehensive Plan and send it to the Planning Council to approve. The motion was seconded by Ronald Lee.

**For: 8-** Datcher, Jenkins, Kidder, Lee, Stewart, Torres, Cousar, Montgomery

**Against:** None

**Abstain:** None

**Not Present: 1-** Mitchell

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**c. Identify Data Sets/needs for PSRA**

The Committee discussed the different data sets that will be used in the Priority Settings for the PSRA process. This data will be used as the basis for determining funding allocation by service categories for the 2013 fiscal year. The data sets to be used are:

- 2012 MSM NA
- 2012 Returned to Care NA
- 2012 Foreign Born NA
- 2010 In Care NA
- 2010 Consumer Forums
- 2010 Newly Diagnosed NA
- 2011 Quality Improvement Data
- 2011 Service Utilization Data

**d. Review Data for PSRA**

The Committee will review the data that was selected at the next SPA meeting, which will be held on July 12<sup>th</sup> from 2 p.m. to 4 p.m. at the Greek Olive.

**e. Studies on Return to Care, MSM, and Foreign Born surveys**

Jeff Daniel presented the three studies that were conducted earlier this year. The first study focused on clients who left HIV medical care for a period of longer than 6 months and have returned into entering care. This study was performed to determine the reasons for leaving medical care and what caused the client to return into HIV medical care. The second study focused on males who have sex with other males and are HIV positive. This population is referred to as MSM. The third study focused on the foreign born population who are HIV positive. MSM and foreign born comprise the largest percentage of newly diagnosed examine the reasons for the spike in newly diagnosed for these two populations.

**(6.0) Announcements**

There were no announcements

**(7.0) Adjournment**

The meeting adjourned at 3:51 p.m.

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## Attendance Record – 2012

	<b>Council Member</b>	1/5	2/2	3/1	4/5	5/3	7/12	8/2	9/6	10/4	11/1	12/6
1.	Ric Browne											
2.	Kenneth Cousar			X		X						
3.	Michael Contreras											
4.	Brian Datcher	X	X	X	X	X						
5.	Adaline DeMarrais			X								
6.	Heidi Jenkins	X	X	X	X	X						
7.	Tom Kidder	X	X	X	X	X						
8.	Brian Kuerze		X	X								
9.	<i>Beverly Leach PC Co-Chair</i>	X	X	X	X							
10.	Andrew Lyons				X							
11.	<i>Leif Mitchell PC Co-Chair</i>	X	X		X	X						
12.	Caesar Moffett, Jr.											
13.	Ken Teel											
14.	<b>Joanne Montgomery Co-Chair</b>		X			X						
15.	Ray Ruiz, Jr.	N/A	N/A	N/A	N/A							
16.	Cedric Reid											
17.	Christine Romanik			X								
18.	Ronald Lee	N/A	N/A	N/A	X	X						
19.	Robert Sideleau		X	X	X							
20.	<b>Roberta Stewart Co-Chair</b>		X	X	X	X						
21.	Dennis Torres	X	X	X	X	X						
	Ryan White Office	X	X	X	X	X						
	Planning Council Staff	X	X	X	X	X						
	% of Council present:	30%	55%	55%	50%	43%						