

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Kuerze & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, November 2, 2012
Start Time: 12:11 p.m.
End Time: 1:30 p.m.
Location: The Greek Olive, New Haven, CT
Presiding Chair: Ken Teel
Recorder: Sara Seaburg

Summary of Committee Business Votes

A motion to approve the October 5, 2012 Quality Improvement Committee minutes
 Approval and Revision of the AOMC Service Definition in the Standard of Care to match that approved by SPA

Attendance Record – 2012

	Planning Council Member	1/6	2/3	3/2	4/12	5/4	7/13	8/3	9/7	10/5	11/2
1.	Ric Browne	Y	Y	Y		Y	Y	Y	Y	Y	Y
2.	Kenneth Cousar										
3.	Brian Datcher	Y	Y	Y							Y
4.	Heidi Jenkins				Y						
5.	Tom Kidder	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6.	Brian Kuerze Co-Chair		Y		Y	Y		Y		Y	
7.	<i>Beverly Leach PC Co-Chair</i>	Y	Y	Y	Y	Y					
8.	Ronald Lee				Y					Y	
9.	Andrew Lyons				Y				Y	Y	Y
10.	<i>Leif Mitchell PC Co-Chair</i>	Y	Y	Y					Y		
11.	Caesar Moffett, Jr.										
12.	Joanne Montgomery	Y		Y							
13.	Alex Ortiz										
14.	Christine Romanik		Exc	Y	Y	Y	Y	Y		Y	Y
15.	Ray Ruiz, Jr.										
16.	Robert Sideleau					Y		Y	Y	Y	Y
17.	John Sousa								Y	Y	
18.	Roberta Stewart					Y					
19.	Ken Teel Co-Chair	Y	Y	Y	Y	Y	Y		Y	Y	Y
20.	Dennis Torres					Y					
	Ryan White Office	Y	Y		Y	Y	Y	Y	Y	Y	Y
	Planning Council Staff	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	% of Council present:	35%	40%	40%	35%	38%	24%	29%	35%	55%	45%
	Guests: Lauren Tierney										

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(1.0) Moment of Silence

Ken Teel called the meeting to order at 12:11 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

Brian Kuerze will be stepping down as Co-Chair of this committee and another Co-Chair is needed.

(4.0) Approval of October 5, 2012 QI Meeting Minutes

MOTION 1: A motion to approve the minutes of the October 5, 2012 QI Committee was made by Robert Sideleau and Seconded by Ric Browne.

For: 5 (Brown, Kidder, Lyons, Romanik, Sideleau)

Against: 0

Abstain: 2 (Teel, Datcher)

(5.0) New Business/Old Business

a. Review PCAT

The QI Committee is on track with the PCAT.

b. Discuss Technical Assistance (Group, Pods, Individual by Service Category and Trended Site Visit Scores by Service Category (2005-2012) and 2012 Site Visit findings (Standard of Care and Program Monitoring))

The EMA-wide score was a **93** (down from 96 in 2011 and 2010), with the most dramatic declines in AOMC (HIV Medical Care) from a 97 to an 89, in Medical Case Management from a 98 to an 89, and in Mental Health from a 96 to a 92.

A MCM pod will meet on November 15, 2012 to start to review: a) streamlining the Standard of Care where duplication occurs within indicators for this statewide Standard b) overlap of data collection for clinical indicators with HIV medical care and c) use and refinement of the Acuity Scale.

AOMC will host 2 teleconferences to review HIV/AIDS Bureau (HAB) performance measures that exist, were piloted in the 2012 Site Visits and those to be added in 2013.

Early Intervention Services (EIS) received its first quantitative score (Service Category in development the past two years) with an 89.

Discussion centered on tightening the definition and Standard of Care for EIS, with an EIS Summit to occur in February, 2013. At that Summit, current contracted EIS providers, Outreach-Testing-Linkage (OTL) providers and Disease Intervention Specialists will convene to discuss this service.



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HIV/AIDS Bureau Performance Measures

Scores for the five (5) existing and four (4) pilot HAB measures were reviewed. The existing measures have dramatically improved, with only syphilis screens not above 80%. The four pilot measures show that progress needs to occur.

c. Discuss 2013 Planning Council Activity Timeline (PCAT) for QI Committee

The Quality Improvement Committee works so closely with the Ryan White office that the tasks and timeframes on the PCAT cannot be changed. They are driven by the deadlines that the Ryan White office must abide by. This allows the two groups to come to the same conclusions from different angles.

The only change to the PCAT will be in July and it will read: Collect Information on Expanded Measures.

d. Approval of revision of the AOMC Service Definition in the Standard of Care to match that approved by SPA.

The definition for Outpatient/Ambulatory Care needs to be sent to Tracy and aligned with the actual 2012 definition that was voted on and approved by the SPA Committee.

A motion was made to align the definition for Outpatient/Ambulatory Care to the 2012 definition that was approved by the SPA committee by Bob Sideleau and seconded by Ric Browne

For: 7 (Brown, Kidder, Lyons, Romanik, Sideleau, Teel, Datcher)

Against: 0

Abstain: 0

(6.0) Announcements

Brian Kuerze is requesting a replacement for his position as Co-Chair of this committee. Brian Datcher expressed interest and would be willing to take on this position. His request will be brought to the Executive Committee meeting for Leif and Beverly to approve.

Bob Sideleau did training at New Opportunities and Ric relayed how much of an impact that training had. The statement made during that training is to empower individuals to take ownership of their own care. It was requested that Bob do this same training at Waterbury Hospital as well.

(7.0) Adjournment

The meeting adjourned at 1:40 p.m