

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, October 4, 2012
Start Time: 2:00p.m.
End Time: 3:50p.m.
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the September 6, 2012 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2012 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 2:00p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements None

(4.0) Approval of September 6, 2012 Meeting Minutes

A motion to approve the minutes was made by Roberta Stewart and seconded by Beverly Leach.

For: 3 – Cousar, Kuerze, Mitchell

Against: None

Abstain: 5 - Stewart, Montgomery, Browne, Leach, Torres

(5.0) New Business/Old Business

a. Reviewed SPA PCAT

The Committee reviewed the SPA Planning Council Activity Timeline and determined that everything was on track. It was also determined that all committees should review the PCAT for FY2013 and verify scope of work to be done.

b. Determine 2013 Directives to the Ryan White Office

- Directive 1.1 – The following discussion took place: Leif said that the data used to determine the percentages of funding allocated to each region is based on where a person is diagnosed HIV+, not where the person is receiving treatment. Even with this method, based people leaving the state and coming into the state, the numbers will even out anyway. The question was raised about using viral load data instead. The use of viral load data doesn't always include the location of where someone lives, it depends on the lab on how they report this data and therefore not very reliable. Brian asked at what point would we considering changing the method that Early Intervention Services funding is spent. Joanne said that at this point, we don't have enough information to determine the funding distribution any other way. Tom feels that this directive warrants another year of keeping the distribution methodology the same. The general feeling is that there are so many moving pieces right now, it's very hard to determine what changes in funding methodology would be sufficient. Ultimately the decision is to leave this directive as is.

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- Directive 1.2 – this directive generally means that all clients are able to receive services regardless of what region they live. Also – to make sure all sub-contractors are paid within the guidelines so that there is no disruption in services. The decision was made to keep this the same.
- Directive 1.3 – this directive is to prevent a conflict between Ryan White and a city health department. It was decided to change the language in the directive heading to say: To prevent the potential conflict of interest in Ryan White Awards.
- Directive 2.1 – It was decided to add 'review of part A expenditures and service utilization review.' prior to the phrase 'among others.' Another recommendation is that under the phrase 'should include....planning council.
- Directive 2.2 – it was decided that this directive is good
- Directive 2.3 – it was decided that this directive is good.

(6.0) Review Status of Comprehensive Plan Activities

This section of the Comprehensive Plan was reviewed. HRSA has not responded with any changes they feel should be made as this point. If we should hear from HRSA with recommendations, we'll revisit this then.

(6.0) Service Category Definition of Ambulatory/Outpatient Care

There was a discussion regarding the definition of the Service Category for Ambulatory/Outpatient Care. There is concern that this definition does not clearly state what the committee's intentions were. There will be research done into the Performance Monitoring Standards for this category to make sure the definition is correct.

(7.0) Announcements

- a. Joanne Montgomery was awarded the Katherine Kennedy Award for her work in advocacy.

(8.0) Adjournment

The meeting adjourned at 3:50p.m.

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Attendance Record – 2012

	Council Member	1/5	2/2	3/1	4/5	5/3	7/12	8/2	9/6	10/4	11/1	12/6
1.	Ric Browne							X		X		
2.	Kenneth Cousar			X		X	X	X	X	X		
3.	Brian Datcher	X	X	X	X	X	X		X			
4.	Heidi Jenkins	X	X	X	X	X	X	X	X	X		
5.	Tom Kidder	X	X	X	X	X		X	X	X		
6.	Brian Kuerze		X	X					X	X		
7.	<i>Beverly Leach PC Co-Chair</i>	X	X	X	X		X	X		X		
8.	Ronald Lee	N/A	N/A	N/A	X	X	X	X				
9.	Andrew Lyons				X		X	X	X			
10.	<i>Leif Mitchell PC Co-Chair</i>	X	X		X	X			X	X		
11.	Caesar Moffett, Jr.											
12.	Joanne Montgomery Co-Chair		X			X		X	X	X		
13.	Alex Ortiz											
14.	Christine Romanik			X								
15.	Ray Ruiz, Jr.	N/A	N/A	N/A	N/A							
16.	Robert Sideleau		X	X	X		X					
17.	John Sousa											
18.	Roberta Stewart Co-Chair		X	X	X	X	X	X	X	X		
19.	Ken Teel											
20.	Dennis Torres	X	X	X	X	X	X	X		X		
21.	Ryan White Office	X	X	X	X	X	X	X	X	X		
22.	Planning Council Staff	X	X	X	X	X	X	X	X	X		
23.	% of Council present:	30%	55%	55%	50%	43%	45%	50%	47%	50%		

Guests: Tom Goldring, Alma Solomo, Heather Garafalo, Nick Boshnack, Bonnie Gemino