

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, February 7, 2013
Start Time: 2:00pm
End Time: 3:25pm
Location: Burrough's Community Center
Presiding Chair: Roberta Stewart
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the January 3, 2013 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Roberta Stewart called the meeting to order at 2:00pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

- Leif's term as Co-Chair of the Planning Council is expiring. The brochure explaining the position of Planning Council Co-Chair was passed out and the procedure was explained.

(4.0) Approval of January 3, 2013 Meeting Minutes

A motion to approve the minutes was made by Ronald Lee and seconded by Tom Kidder.

For: 7 – Cousar, Kuerze, Jenkins, Kidder, Datcher, Lee, Mitchell

Against: None

Abstain: 2 – Montgomery, Stewart

(5.0) New Business/Old Business

a. Review Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

b. 2013 PRSA Debriefing

A FY2013 PRSA Debriefing was presented by Jeff Daniel. Several options were discussed as to how the allocation of funds between the regions is analyzed. Topics such as how to set up and use CAREWare more effectively to help in this process, using surveillance units for CD4 and VL

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reporting and geomapping which would allow the VL burden to be identified throughout the regions. Overall, there is an effort to update the decision making process to make sure people are getting funding in the region where they are receiving care vs. the region where they were diagnosed.

c. Needs Assessment Activity

Currently there are two needs assessment surveys that are being done by the all 5 regions. The groups are Previously Incarcerated and Recently Released (within the last 2 years) and Young MSM (age 24 and under). A CAREWare report was presented identifying what regions are serving individuals in these 2 groups.

(6.0) Parking Lot Items

There are currently no unresolved parking lot items.

(7.0) Announcements

- The next SPA meeting will be held on March 7, 2013 from 2:00pm – 4:00pm.

(8.0) Adjournment

The meeting adjourned at 3:25pm

