

# Ryan White EMA Planning Council

*New Haven and Fairfield Counties*

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*Beverly Leach & Roberta Stewart, Co-Chairs*

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## **Executive Committee Meeting**

Friday, February 14, 2014

10:30am – 11:30am

**Burroughs Community Center**

**2470 Fairfield Ave**

**Bridgeport, CT**

**(203) 334-0293**

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of January 17, 2013 Meeting Minutes
5. Planning Council Committee Reports
  - Strategic Planning and Assessment
  - Quality Improvement
  - Membership/Finance
6. Grantee's Office Report
7. New/Old Business
  - a. Planning Council Training –
    1. We will continue to discuss the findings from the Planning Council Survey
    2. Discuss Upcoming Training Topics
  - b. Parking Lot - none
8. Upcoming Planning Council Meetings
  - SPA –Thursday, March 6<sup>th</sup>, 10:00am – 12:00pm
  - QI –Thursday, March 6<sup>th</sup>, 12:00pm – 2:00pm
  - MF – Thursday, March 6<sup>th</sup>, 2:00pm – 4:00pm
  - Executive Committee – Friday, March 14<sup>th</sup>, 10:30am – 11:30am
  - Planning Council- Friday, March 14<sup>th</sup>, 12:00pm – 2:00pm
9. Announcements
10. Adjournment