

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

## Strategic Planning & Assessment Committee Agenda

Thursday February 6, 2014

10:00am – 12:00pm

*Burrough's Community Center*

*2470 Fairfield Ave*

*Bridgeport, CT*

*(203) 334-0293*

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of January 9, 2014 Meeting Minutes
5. New/Old Business
  - Review Strategic Planning and Assessment Planning Council Activity Timeline (PCAT)
  - Review Scope of Work for Next Year
  - By Law Review and Update
    - On page 5, section 4.4b it was suggested that the following is changed from 'Have attended at least 75% of Council and assigned committee meetings within the last 12 months' to 'Have attended at least 75% of Council and committee meetings within the last 12 months'. This was done because we do not have 'assigned committees.
  - Define One New Study – Jeff, Tom and Tracy are currently working on this.
  - Regional Lead Update Topics to be Decided
  - Unresolved Parking Lot Items
    1. We will be adding a 'Regional Lead Update' as an agenda item on the Planning Council agenda monthly. This committee needs to discuss the topics we would like to have the regional leads update the Planning Council on.
    2. When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to regions to say to their providers something like "... it is expected for each client to have an MCM with documented exceptions.' These exceptions can be documented in CAREWare and can be seen across providers. A Circle of Care document can be created in SPA that addresses this issue.
6. Announcements
7. The next SPA meeting is on March 6, 2014 from 10:00am – 12:00pm at The Burrough's Community Center.
8. Adjournment