

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher, Co-Chair

Quality Improvement Meeting Minutes

Meeting Date: Thursday, January 9, 2014
Start Time: 12:10 pm
End Time: 1:09 pm
Location: Burrough's Community Center
Presiding Chair: Brian Datcher
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the November 7, 2014 meetings

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Brian Datcher called the meeting to order at 12:10pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements made

(4.0) Approval of November 7, 2014 QI Meeting Minutes

A motion to approve the minutes from November 7, 2014 was made by Beverly Leach and seconded by Ronald Lee

For: (6) Tierny, Browne, Romanik, Stewart, Leach, Lee

Against:

Abstain: (1) Datcher

(5.0) New Business/Old Business

1. Review 2013 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

2. Review HRSA: HIV/AIDS Bureau (HRSA: HAB) Performance Measures and determine "new" measures. –

HRSA has not completed these, they are currently under review.

3. Develop and Approve Annual Quality Improvement Plan

- Tracy presented the 2013 Quality Improvement Committee Plan for all attendees



Brian Datcher, Co-Chair

- Some of this is a legislative mandate and must be done and includes
 - a. Quality Statement and Goals
 - b. Quality Infrastructure
 - c. Quality Objectives – look at 2013 and refine them for 2014
 - d. Evaluation
 - e. Communication
 - f. Quality Plan Implementation
 - g. Care Goals

- Additions to the plan are under Quality Objectives for 2014 are a Circle of Care Continuum Including:
 - EIS
 - Support Services
 - Medical Case Management

4. Summary and Updates of EIS POD

Tracy presented a PowerPoint presentation with updates regarding the current EIS POD that has taken place. This included

- Continuum of Care and the EIS POD Schedule
- Data and Definitions that are being established
- The connecting of different groups of the process coming together
- The previous parking lot issue regarding fast tracking clients into care has been defined
- A pivotal moment during the POD session was the focus on the client being brought to light
- Readiness to Engage is a phrase that came up to encapsulate all ideas
- The question came up as to where MCM and EIS connect and how to define this
- Link to Viral Suppression will be the focus at the next POD session on January 28, 2014.
- The QI meeting in March will be discussing the outcome of the EIS POD which may include a MCM refinement and (3) Standards of Care and take EIS off pilot.
- Clients will be invited to the last POD session to offer their input into this service category definition.

5. Parking Lot Issues

- There are none at this time

(6.0) Announcements

- The next Quality Improvement Committee meeting will take place on February 6, 2014 from 12:00pm - 2:00pm at The Burrough's Community Center

(7.0) Adjournment

The meeting adjourned at 1:09pm

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher, Co-Chair

Quality Improvement Committee Attendance 2014

	Planning Council Member	Jan	Feb	Mar	Apr	May	July	Aug	Sept	Oct	Nov
1.	Ric Browne	X									
2.	Brian Datcher Co-Chair	X									
3.	Heather Garofalo	A									
4.	Heidi Jenkins	A									
5.	Tom Kidder	A									
6.	Brian Kuerze	A									
7.	<i>Beverly Leach PC Co-Chair</i>	X									
8.	Ronald Lee	X									
9.	Caesar Moffett, Jr.	A									
10.	Joanne Montgomery	A									
11.	Alex Ortiz	A									
12.	Christine Romanik	X									
13.	Poonam Sharma	A									
14.	Robert Sideleau	A									
15.	<i>Roberta Stewart PC Co-Chair</i>	X									
16.	Lauren Tierney	X									
17.	Dennis Torres	A									
18.	Ryan White Office	X									
19.	Planning Council Staff	X									
	% of Council present:	41%									

Guests: Arvil Alcea, Raphael Muniz