

# Ryan White EMA Planning Council

*New Haven and Fairfield Counties*



*Alex Ortiz, Co-Chair*

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## **Membership/Finance Committee Agenda**

Thursday, May 1, 2014

2:00pm – 4:00pm

***Burrough's Community Center***

***2470 Fairfield Ave***

***Bridgeport, CT***

***(203) 334-0293***

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the April 3, 2014 Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
  - Assist with Membership Recruitment Campaign
  - Review PC Member Attendance
  - Analyze PC membership for Federal Reflectiveness Mandate
  - Manage Membership Application Process –
    - We have 1 application to review where the attendance requirement has been met.
  - Review Planning Council Feedback/Feedback Form
  - Assist in the Assessment of the Administrative Agency
  - New Planning Council Membership Training
6. Unresolved Parking Lot Items
  1. Examine the 3 year Emergency Financial Assistance budgeted VS. spend trend – this item was presented but additional information was requested.
7. Grantee Report
8. Announcements
9. The next M/F meeting is June 5, 2014: 2:00pm – 4:00 p.m. (Burrough's Community Center).
10. Adjournment