

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Ric Browne & Raphael Muniz, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, September 4, 2014
Start Time: 12:12 pm
End Time: 1:36 pm
Location: Burrough's Community Center
Presiding Chair: Ric Browne
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the May 1, 2014 meetings

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Ric Browne called the meeting to order at 12:12 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

- We are in need of a Co-Chair for this committee. Roberta explained this process.

(4.0) Approval of May 1, 2014 QI Meeting Minutes

A motion to approve the minutes from May 1, 2014 was made by Bob Sideleau and seconded by Christine Romanik

For: (8) Romanik, Tierney, Muniz, Stewart, Jenkins, Kuerze, Mitchell, Sideleau

Against: (0)

Abstain: (1) Browne

(5.0) New Business/Old Business

1. Review 2014 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

2. Review National HIV/AIDS Strategy ('NHAS') and New Haven-Fairfield Counties – Performance

Tracy presented on this and focused primarily Early Intervention Services including identified, referred, linked to care, returned to care, retained in care and viral suppression. Included in this was also a chart showing the Standards of Care compliance throughout the EMA. Also, there was a chart outlining the National HIV/Aids Strategy Goals & Current

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Status (vs. Baseline) for grant years 2011 – 2015 and information for grant years 2011-2013 was displayed. The remaining data will be filled in after the site visits this year. A discussion took place regarding all different special populations and their success with their viral load numbers.

3. Discussion of a new co-chair

This was discussed under Co-Chair Announcements

4. Establish Special Populations for Formula/Supplemental Grant Application

Tracy also presented on this:

For selection of Special Populations, it was suggested that the following be used:

- 1) African Americans
- 2) Aged/Mature
- 3) Young Adults
- 4) Hispanic/Latino
- 5) IDU
- 6) MSM

A motion was made by Bob Sideleau to accept the above (6) Special Populations for the Grant Application and seconded by Tom Kidder.

For: (9) Romanik, Tierney, Muniz, Stewart, Jenkins, Kuerze, Mitchell, Sideleau, Kidder, Browne

Against: (0)

Abstain: (0)

5. Parking Lot Issues

- There are none at this time

(6.0) Announcements

- Raphael Muniz was suggested as a Co-Chair for this committee. Raphael offered to put his name in for this position.
- Laura Ponte is now the Supervisor of Ryan White Part B for the DPH
- DPH has received its Notice of Grant Award and received a cut of 1.3 million dollars.
- The next Quality Improvement Committee meeting will take place on August 7, 2014 from 12:00pm - 2:00pm at The Burrough's Community Center

(7.0) Adjournment

The meeting adjourned at 1:29pm

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Quality Improvement Committee Attendance 2014

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne Co-Chair	X	X	A	X	X	X				
2.	Sabrina Delgado	-	-	-	-	-	-				
3.	Heather Garfalo	A	A	A	A	A	A				
4.	Heidi Jenkins	A	A	X	A	X	X				
5.	Jerod Geter	-	-	-	-	-	A				
6.	Tom Kidder	A	X	X	X	X	X				
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	X	A	X	X				
8.	Ronald Lee	X	A	X	A	A	A				
9.	Sylvia Mitchell	-	-	-	-	X	X				
10.	Joanne Montgomery	A	A	A	A	A	A				
11.	Raphael Muniz	-	-	-	X	X	X				
12.	Alex Ortiz	A	A	A	A	A	A				
13.	Christine Romanik	X	X	X	X	X	X				
14.	Mark Sanchez	-	-	-	-	-	-				
15.	Poonam Sharma	A	A	A	A	A	A				
16.	Robert Sideleau	A	X	X	A	X	X				
17.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X				
18.	Lauren Tierney	X	X	X	X	X	X				
19.	Dennis Torres	A	A	A	A	A	A				
20.	Ryan White Office	X	X	X	X	X	X				
	Planning Council Staff	X	X	X	X	X	X				
	% of Council present:	41%	47%	53%	39%	63%	59%				

Guests: Sabrina Delgado