

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, August 7, 2014
Start Time: 10:06am
End Time: 11:57am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Thomas Schucker

Summary of Committee Business Votes

- Approval of Minutes from the June 5, 2014 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 10:06 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

- There will be a special Planning Council PSRA meeting held on Tuesday, August 26th from 9:00am – 3:00pm at the Burrough's Community Center

(4.0) Approval of June 5, 2014 Meeting Minutes

A motion to approve the **June 5, 2014** minutes was made by Ric Browne and seconded by Roberta Stewart

For: (6) Garofalo, Stewart, Tierney, Jerrod, Rick, Roberta,

Against: (0)

Abstain: (1) Montgomery

(5.0) New Business/Old Business

a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

b. Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White

- Review of the Health Insurance Status / MCM Survey monkey results
- Joanne asked if grantee could do CIPA training for all regions



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- Lauren, has found that some marketplace plans are not able to access CIPA because they do not do 3rd party payers
- A suggestion was for Lauren to conduct CIPA training for all regions. Open enrollment is coming in October. The clients that have been listed on the Bronze plan should be moved to Silver or higher. CIPA should help pay for the premiums.
- Waterbury has run out of money for HIPCSA. They have begun training on eligibility requirements.
- The clients who are Private insurance not from the exchange (n=134) should not be accessing RW HIPCSA. They should be using CADAP
- Jeff- How do we want to use this information in PSRA, look at the rates where HIPCSA is being spent and how it should be
- From Grantee request HIPCSA utilization data
- From Regional Leads, HIPCSA that has been invoiced from YTD of FY14 grant. Also, the difference between co-pays and premium payments.

c. Update Service Category Definitions

- **MCM (Including Treatment Adherence)**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

- **Outpatient Substance Abuse Services**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

- **Mental Health Service**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

- **Dental Oral Health**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

- **Ambulatory/Outpatient Medical Care**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

- **Health Insurance Premium & Cost Sharing Assistance (HIPCSA)**

Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

Remove BULLET 3



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- **Early Intervention Services (EIS)**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
- **AIDS Pharmaceutical Assistance (LOCAL)**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
- **Housing Assistance and Related Services**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
Remove Note at the bottom
- **Inpatient Substance Abuse Services**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
Remove Sub-bullets of the Assurance bullet
- **Emergency Financial Assistance**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
- **Medical Transportation**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”
- **Food Bank / Home Delivery Meal**
Add “Eligibility must be updated every six (6) months to include proof of income and proof of residency.”

A motion to approve the FY15 definitions and move to Planning Council for final approval was made by Ric Browne and seconded by Bob Sideleau.

For: (6) Heather, Bob, Rick, Jerod, Roberta, Joanne

Against: (0)

Abstain: (0)

d. Review Framework for PSRA

- Joanne was thinking that the PSRA session would change some

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- Roberta wanted to make the PSRA to be more conversational than staff driven; she would like more of a robust conversation instead of data driven and button pushing. Newer members are unaware of how the PSRA session works and sometimes less likely to respond and make suggestions. Would like that other give input into the process.
- Jeff – Keep the framework and we spend more time on discussions instead of just calculating. We can do 5 dots per person and allow each one to use their dots in service categories they feel are more important to their clients. QI presentation from Tracy.

e. Discuss topics for region leads for planning council meetings.

- Jeff has already sent out the question last week and the regional leads will view and discuss the health insurance survey results throughout the EMA and specifically in their region.

(6.0) Parking Lot Items

1. When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to regions to say to their providers something like “... it is expected for each client to have an MCM with documented exceptions.’ These exceptions can be documented in CAREWare and can be seen across providers. A Circle of Care document will be created in SPA that addresses this issue with Jeff as the lead. This will be on the August agenda
2. PSRA Framework: Include data requests for PSRA, ACA, accurate CAREWare numbers, Standards of Care, Standards of Care: SNAP application required, regional service category details, EIS detailed data, and eligibility specialists. This will be resolved when we discuss PSRA in August.
3. Consider adding caps to certain service categories:
 - a. Oral Health
 - b. EFA
 - c. Housing (FTE vs. Direct Services)
 - d. Transportation
 - e. Food Bank (Cross walk SOCs, Fiscal/QM/PM)
4. Lab Monitoring Standards / Serology Guidelines

(6.0) Announcements

There were no announcements

(8.0) Adjournment

The meeting adjourned at 11:57pm

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Strategic Planning and Assessment Committee Attendance Record – 2014

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne	X	X	A	X	A	X	X			
2.	Sabrina Delgado	-	-	-	-	-	-	X			
3.	Heather Garofalo	X	A	X	X	X	X	X			
4.	Heidi Jenkins Co-Chair	X	X	X	A	X	X	A			
5.	Jerod Geter	-	-	-	-	-	X	X			
6.	Tom Kidder	X	X	X	X	X	A	A			
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	A	A	X	X	A			
8.	Sylvia Mitchell	-	-	-	-	A	A	A			
9.	Joanne Montgomery Co-Chair	A	X	X	A	X	X	X			
10.	Raphael Muniz	-	-	-	A	A	A	A			
11.	Alex Ortiz	A	A	A	A	A	A	A			
12.	Christine Romanik	A	A	X	A	A	A	A			
13.	Mark Sanchez	-	-	-	-	-	-	A			
14.	Poonam Sharma	X	X	X	A	A	X	A			
15.	Robert Sideleau	A	A	A	A	A	A	X			
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X	X			
17.	Lauren Tierney	X	X	X	X	X	X	X			
18.	Dennis Torres	X	X	X	A	X	X	A			
19.	Ryan White Office	X	X	X	X	X	X	X			
20.	Planning Council Staff	X	X	X	X	X	X	X			
21.	% of Council present:	59%	59%	59%	33%	50%	59%	50%			