

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, September 4, 2014
Start Time: 10:00am
End Time: 11:50am
Location: Burrough's Community Center
Presiding Chair: Heidi Jenkins
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the August 7, 2014 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Heidi called the meeting to order at 10:00 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of August 7, 2014 Meeting Minutes

A motion to approve the August 7, 2014 minutes was made by Joanne Montgomery and seconded by Ric Browne

For: (5) Sanchez, Browne, Stewart, Tierney, Montgomery

Against: (0)

Abstain: (2) Jenkins, Sideleau

(5.0) New Business/Old Business

a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

b. Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White

- Heidi discussed the findings of the insurance survey that was done throughout the EMA and how it tied into the decisions that were made regarding the PSRA process
- There was a discussion regarding the numbers that were found in the survey in regards to the regions and concern that they may not be completely accurate

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- The topic of 'spend down' was also discussed and a guest from DSS, Charlotte explained how it's been working currently.

c. Determine Priorities and Allocations for FY2015 Grant Application

- Joanne presented the PSRA process and gave a summary of the special PSRA Planning Council meeting that took place on August 26, 2014.
- There was a presentation that discussed the datasets, link to comprehensive plan goals/treatment cascade and the recommendations. She also gave a detailed summary of the resource allocation components.
- There was also concern that we need to convey to all attendees at next week's Planning Council meeting that the special meeting was held for the Planning Council and not committee because of the earlier deadline for the FY2015 grant application.
- The percentages that were approved last week for FY2015 resource allocation were reviewed again as well.
- A request was made to enter the actual spreadsheet from the FY2015 that was approved into the minutes from the Special PSRA meeting held on August 26, 2014.

d. Discuss topics for region leads for planning council meetings.

- The topic for next week will be each region bringing strategies on how to attract consumers who are non-conflicted to become Planning Council members.
- The topic for October's Planning Council meeting will be how they are ensuring 'eligibility' is getting done and how is it working in their region. What are the strengths and weaknesses they've found?

(6.0) Parking Lot Items

1. NEW:

For the PSRA Process: Please use datasets that ask the same questions. It's difficult to use data that asks different questions and weigh it appropriately. (During this there was a discussion regarding funding that allows us to conduct more current surveys throughout the region. The type of survey was discussed, possibly having focus groups, doing a survey in pilot mode. This is on the PCAT for October). Also, please present program Income information regarding reimbursement for services by region. Also, please redo the insurance survey 90 days after the open enrollment period ends.

2. When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to regions to say to their providers something like "... it is expected for each client to have an MCM with documented exceptions.' These exceptions can be documented in CAREWare and can be seen across providers. A Circle of Care document will be created in SPA that addresses this issue with Jeff as the lead.

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(7.0) Announcements

There were no announcements

(8.0) Adjournment

The meeting adjourned at 11:50pm

Strategic Planning and Assessment Committee Attendance Record – 2014

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne	X	X	A	X	A	X	X	X		
2.	Sabrina Delgado	-	-	-	-	-	-	X	A		
3.	Heather Garofalo	X	A	X	X	X	X	X	A		
4.	Heidi Jenkins Co-Chair	X	X	X	A	X	X	A	X		
5.	Jerod Geter	-	-	-	-	-	X	X	A		
6.	Tom Kidder	X	X	X	X	X	A	A	X		
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	A	A	X	X	A	X		
8.	Sylvia Mitchell	-	-	-	-	A	A	A	A		
9.	Joanne Montgomery Co-Chair	A	X	X	A	X	X	X	X		
10.	Raphael Muniz	-	-	-	A	A	A	A	A		
11.	Alex Ortiz	A	A	A	A	A	A	A	A		
12.	Christine Romanik	A	A	X	A	A	A	A	A		
13.	Mark Sanchez	-	-	-	-	-	-	A	X		
14.	Poonam Sharma	X	X	X	A	A	X	A	A		
15.	Robert Sideleau	A	A	A	A	A	A	X	X		
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X	X	X		
17.	Lauren Tierney	X	X	X	X	X	X	X	X		
18.	Dennis Torres	X	X	X	A	X	X	A	A		
19.	Ryan White Office	X	X	X	X	X	X	X	X		
20.	Planning Council Staff	X	X	X	X	X	X	X	X		
21.	% of Council present:	59%	59%	59%	33%	50%	59%	50%	50%		

Guests: Charlotte Teel, Kenneth McLellan