

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, January 8, 2015
Start Time: 10:02am
End Time: 11:50am
Location: Burrough's Community Center
Presiding Chair: Heidi Jenkins
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the November 6, 2014 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Heidi called the meeting to order at 10:02 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of November 6, 2014 Meeting Minutes

A motion to approve the November 6, 2014 minutes was made by Roberta Stewart and seconded by Lauren Tierney

For: (5) McLellan, Kuerze, Tierney, Garofalo, Stewart

Against: (0)

Abstain: (3) Jenkins, Montgomery, Kidder

(5.0) New Business/Old Business

a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track. There was also a discussion regarding the current scope of work that this committee has on the PCAT updates were made.

b. Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White

- This will be an ongoing discussion and was not discussed at this time.

c. Discuss Priorities and Allocations Process

- This will be an ongoing discussion and was not discussed at this time.



d. By-Law Review and Update

- The committee reviewed the current By-Laws and decided to make (1) update. The following update was made:
Section 6.1(d) Strategic Planning and Assessment Committee Responsibilities #3:
Conduct annual needs assessments/studies to determine health care needs of people living with HIV/AIDS in the EMA.

e. Define One New Study

- Jeff presented the data on the National HIV/AIDS Care Continuum.
- This presentation included a summary of what the Care Continuum is and the five main 'steps' of the care continuum.
- The data was also broken out by race and ethnicity, gender, age and risk group.
- A discussion took place of where we may find our EMA data compared to this national data.

(6.0) Parking Lot Items

1. For the PSRA Process: Please use datasets that ask the same questions. It's difficult to use data that asks different questions and weigh it appropriately. (During this there was a discussion regarding funding that allows us to conduct more current surveys throughout the region. The type of survey was discussed, possibly having focus groups, doing a survey in pilot mode. This is on the PCAT for October). Also, please present program Income information regarding reimbursement for services by region. Also, please redo the insurance survey 90 days after the open enrollment period ends.
2. A Circle of Care new model will be created and addressed in the annual PSRA process.

(7.0) Announcements

- Lauren shared that the Stamford region was having some large issues with CIPA and their process.
- Joanne shared that RNP has 8 open positions and along with GBAPP they are taking over the needle exchange program

(8.0) Adjournment

The meeting adjourned at 11:45am

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Strategic Planning and Assessment Committee Attendance Record – 2015

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne	A									
2.	Sabrina Delgado	A									
3.	Christopher Cole	A									
4.	Heather Garofalo	X									
5.	Heidi Jenkins Co-Chair	X									
6.	Jerod Geter	A									
7.	Tom Kidder	X									
8.	<i>Brian Kuerze PC Co-Chair</i>	X									
9.	Kenneth McLellan	X									
10.	Joanne Montgomery Co-Chair	X									
11.	Raphael Muniz	A									
12.	Jackie Robertson	A									
13.	Alex Ortiz	A									
14.	Christine Romanik	A									
15.	Mark Sanchez	A									
16.	Robert Sideleau	A									
17.	<i>Roberta Stewart PC Co-Chair</i>	X									
18.	Charlotte Teel	A									
19.	Lauren Tierney	X									
20.	Dennis Torres	A									
	Ryan White Office	X									
	Planning Council Staff	X									
	% of Council present:	40%									

Guests: Daphney McLellan, Tyron Robinson, Patricia Ducatel