

# Ryan White EMA Planning Council

*New Haven and Fairfield Counties*



*Roberta Stewart Co-Chair*

## **Executive Committee Meeting**

Friday, September 11, 2015

9:30am – 10:30am

***Burroughs Community Center***

***2470 Fairfield Ave***

***Bridgeport, CT***

***(203) 334-0293***

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of August 14, 2015 Meeting Minutes
5. Planning Council Committee Reports
  - Strategic Planning and Assessment
    - a. Strategic Planning and Assessment Adhoc Committee
  - Quality Improvement
6. Grantee's Office Report – present the results of the Assessment of the Administrative Agent
7. New/Old Business
  - a. Planning Council Training – The results of the Assessment of the Administrative Agent.
  - b. Future Planning Council Trainings
  - c. Review Planning Council Agenda and Time Frame
  - d. Parking Lot - none
8. Announcements
9. Adjournment
10. Upcoming Planning Council Meetings
  - SPA –Thursday, October 1<sup>st</sup>, 10:00am – 12:00pm
  - QI –Thursday, October 1<sup>st</sup>, 12:00pm – 2:00pm
  - Executive Committee – Friday, October 9<sup>th</sup>, 9:30am – 10:30am
  - MF – Friday, October 9<sup>th</sup>, 10:30am – 11:30am
  - Planning Council- Friday, October 9<sup>th</sup>, 12:00pm – 2:00pm

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.