



Alex Ortiz & Raphael Muniz, Co-Chairs

## Membership/Finance Committee Agenda

Friday, September 11, 2015

10:30 am – 11:30 am

*Burrough's Community Center*

*2470 Fairfield Avenue, Bridgeport, CT*

*(203) 334-0293*

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the August 14, 2015 Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
  - Manage Membership Application Process – We have 1 application where attendance requirements have been met.
  - Review PC Member Attendance
  - Analyze PC membership for Federal Reflectiveness Mandate
  - Review Planning Council Feedback/Feedback Form
  - Assist with Membership Recruitment Campaign
  - Review Planning Council Co-Chair Applications
  - Parking Lot Items to Discuss
    - A. Update the Planning Council Application to include the Transportation Policy, time allowed for Planning Council application of 90 days, and add transmission mode for Planning Council application and include it in the Federal Reflectiveness Mandate.
6. Unresolved Parking Lot Items
  - Refresh/Redesign the PC feedback form in the New Year
7. Grantee Report
  - Review Expenditures by Service Category
8. Announcements
9. The next M/F meeting is October 9, 2015: 10:30 am – 11:30am (Burrough's Community Center).

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.