

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Ric Browne & Christine Romanik, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, June 4, 2015
Start Time: 12:00 pm
End Time: 1:04 pm
Location: Burrough's Community Center
Presiding Chair: Ric Browne
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the May 7, 2015 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Ric called the meeting to order at 12:00 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

All participants introduced themselves.

(2.0) Co-Chair Announcements

There were no co-chair announcements

(3.0) Approval of May 7, 2015 QI Meeting Minutes

A motion to approve the minutes from May 7, 2015 was made by Roberta Stewart and seconded by Tom Kidder

For: (4) Kidder, Romanik, Jenkins, Stewart

Against: (0)

Abstain: (4) Delgado, Kuerze, Browne, Montgomery

(4.0) New Business/Old Business

- **Review 2015 PCAT (Planning Council Activity Timeline)**
The committee reviewed the QI Planning Council Activity Timeline and the committee is right on track with all tasks.
- **Review Site Visit Findings**
Tracy Kulik presented the 2014 QI Site Visit Findings. This included the following:
 - a. The preliminary report was completed on 9/4/2014, the detailed report was completed on 11/6/2014 and further detail was completed on 1/8/2015
 - b. Summary of findings including the overall score, improvements exceptions and data sharing details.

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- c. Core HAB Measures from 2013 Charts were reviewed including indicators and outcomes. Also listed were HAB Measures that were less than 85%
- d. NHAS Compliance with goals, baselines years, and target/sources was discussed and there is still a low score with special populations although higher the US numbers.
- e. Trending populations are MSM, MSM of color and Young MSM.

A discussion took place regarding data presented by Tracy using actual charts and the data for the same information received by CAREWare. There is a discrepancy and concerns about this. Also, the slide presenting trending populations seemed confusing.

- **Review EMA's Performance Measures**
This was reviewed in the previous presentation.

(5.0) Grantee Report

Tom Butcher reported on this:

- Tom asked what information what was needed for QI committee to give to SPA for the PSRA meeting in July?
 - a. Pathways to care by special population based on most current site visits.
 - b. In the future, FY2017 – population based planning may be what we want to look at for PSRA.

(6.0) Unresolved Parking Lot Items

- Present the regional PDSA on Syphilis and the baseline from the previous year based on the QM site visit report. In December we will present the results of the PDSA from the EMA.
- Can grantee provide Pathways to Care with Service Standards data?

(7.0) Announcements

The next Quality Improvement meeting is August 6, 2015 from 12:00pm – 2:00 p.m. (Burrough's Community Center).

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36Quality Improvement Committee Attendance 2015

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne Co-Chair	X			X	X	X				
2.	Christopher Cole	A			X	A	A				
3.	Sabrina Delgado	X			A	A	X				
4.	Patricia Ducatel	-			X	A	A				
5.	Heather Garofalo	A			A	A	A				
6.	Heidi Jenkins	X			X	X	X				
7.	Tom Kidder	X			X	X	X				
8.	<i>Brian Kuerze PC Co-Chair</i>	X			X	A	X				
9.	Kenneth McLellan	A			X	A	A				
10.	Joanne Montgomery	A			A	A	X				
11.	Raphael Muniz	A			A	A	A				
12.	Alex Ortiz	A			A	A	A				
13.	Johnny Rivera	-			X	X	A				
14.	Jackie Robertson	A			A	A	A				
15.	Christine Romanik Co-Chair	X			X	X	X				
16.	Mark Sanchez	A			A	A	A				
17.	Robert Sideleau	X			A	A	A				
18.	<i>Roberta Stewart PC Co-Chair</i>	X			X	X	X				
19.	Ken Teel	-			X	X	A				
20.	Charlotte Teel	A			A	A	A				
21.	Lauren Tierney	A			A	A	A				
22.	Dennis Torres	A			A	A	A				
	Ryan White Office	X			X	X	X				
	Planning Council Staff	X			X	X	X				
	% of Council present:	40%			50%	27%	36%				

Guests: Tracy Kulik, Chelsea Boll