



Alex Ortiz & Raphael Muniz, Co-Chairs

Membership/Finance Committee Agenda

Friday, October 9, 2015

10:30 am – 11:30 am

Burrough's Community Center

2470 Fairfield Avenue, Bridgeport, CT

(203) 334-0293

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the September 11, 2015 Minutes
5. New/Old Business
 - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
 - Manage Membership Application Process – We currently do not have any new applications.
 - Review PC Member Attendance
 - Analyze PC membership for Federal Reflectiveness Mandate
 - Review Planning Council Feedback/Feedback Form
 - Assist with Membership Recruitment Campaign
 - Review Planning Council Co-Chair Application Process
 - Grantee Report –
 1. Results of the Assessment of the Administrative Agent
 2. Quarterly Expenditure Report
 - Parking Lot Items to Discuss
 - A. Review current Planning Council Application and make recommendations for updates.
6. Unresolved Parking Lot Items
 - Refresh/Redesign the PC feedback form in the New Year
7. Announcements
8. The next M/F meeting is November 13, 2015: 10:30 am – 11:30am (Burrough's Community Center).

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.