

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

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## Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, February 4, 2016  
**Start Time:** 9:10am  
**End Time:** 11:55am  
**Location:** Burrough's Community Center  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Sara Seaburg

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### Summary of Committee Business Votes

- Approval of Minutes from the January 7, 2016 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

### Staff Member Assignments

#### (1.0) Moment of Silence

Joanne called the meeting to order at 9:10 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

There were none

#### (4.0) Approval of January 7, 2016 Meeting Minutes

A motion to approve the January 7, 2016 SPA committee minutes was made by Roberta Stewart and Lauren Tierney seconded it.

**For: (3)** Tierney, Stewart, Teel

**Against: (0)**

**Abstain: (2)** Montgomery, Cole

#### (5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review Scope of Work for Next Year**

The committee reviewed the updated PCAT and determined that it is accurate and ready to go forward into next year.

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**



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Joanne brought the committee up to date as to what the current issues were, the letters that had been sent and the where the process stands now. At this time another letter has been sent to Commissioner Bremby at DSS and a CC to Acting Director Rual Pino at the DPH. We are currently awaiting a response. Since then, some of the processes have improved a bit.

- **Review Framework of PSRA**

At this time we are conducting the Non-Virally Suppressed survey throughout the EMA. The initial e-mail has been sent out to all region leads and all providers should have been notified. Sarah Burns reported from Bridgeport and they have about 67 clients and Danbury has about 17 clients, all who have been identified as being non-virally suppressed. Clients who have been identified will have their files looked at in depth to see where they may stand with labs and such. For those providers who haven't been notified by their region leads, a follow e-mail will be sent by staff. Staff will also supply a grid for all clients who have been identified, surveys completed, reason why survey couldn't be completed with status of client. This information will be presented with total of clients in each category.

- **By Law Review and Update**

This was already completed last month.

- **Define One New Study and Present Results**

This study is described in detail above under the PRSA Framework.

- **PSRA Data Discussion**

Roberta shared that she has talked to Jim Petinelli about becoming more involved with the Planning Council. It was also shared that we may want to focus more on funding sources to better help with decisions. Tom Butcher spoke and talked about the Comprehensive Plan and said that the meetings are going really well. They are compiling all information about what funding is coming in from where and what services that it supports and they may have it in time for our PSRA process. The statewide needs assessment was discussed and where it is in the process. At this time the survey has not been developed. Discussion continued to the Pillars that were established for the datasets for PSRA. CIRA was also discussed as a better way to establish the need and how they collect their data. Roberta asked if we could invite a representative from CIRA come to our next meeting.

Consumer Input is an issue that continues and how we get the information we need from the consumer directly. Roberta thought it may be a good idea to have Planning Council members attend regional consortium meetings that were not in their region and collect data. The following datasets were discussed:

1. QM Information from site visits
2. Nov-Virally Survey
3. Late to Care Study
4. Consumer Input Survey
5. MCM Health
6. Case Manager Input Survey



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Service Standards were discussed as to how many visits we require for each standard and what is RW responsible for paying for. Are the HRSA guidelines in alignment with our service standards? Do we want to be a fee for service model or do we want to continue with an enhanced quality for care system. Tom shared that Part B got slammed on their fee for service model and could be very tricky and dangerous model. Generally our EMA is doing very well with 88% client viral suppression.

How do we identify what the gaps are? What is the question that need to be asked to identify this? This may come back to funding sources.

Consumer Focus Groups throughout the EMA. As well as talking to consumers, could we talk to the case managers as well? Chris Cole will reach out to CIRA and ask them to attend one of our SPA meetings.

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Present program Income information regarding reimbursement for services by region. Can we see a breakdown of program income brought into the Ryan White Part A program by service category and Region?	In process - 10/1 staff presented program by region and working with Medicaid to get data. They are still waiting on this data from DSS.
A Circle of Care new model will be created and addressed in the annual PSRA process	On Hold- Pending DPH Discussion of Integrated Comprehensive Plan
Revisit Health Insurance Premium & Cost Sharing Assistance Service Category	In process – Letter sent to DPH regarding CIPA issues on 10/2 and a response was received on 10/22 and will be presented at the 11/6 SPA meeting. Staff will send a letter to the Commissioner of DSS with a CC to DPH regarding the outstanding issues by November 12, 2015. We sent this letter to DSS on November 19th and are waiting on a response. No response received from DSS. Staff sent a follow up letter to DSS and a CC to DPH Acting Commissioner Dr. Pino on 1/27.

**(6.0) Announcements**

Moving forward, this meeting will begin at 9:30am.

**(8.0) Adjournment**

The meeting adjourned at 10:30am.

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**Strategic Planning and Assessment Committee Attendance Record – 2016**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Christopher Cole	A	X								
2.	Sabrina Delgado	A	A								
3.	Heather Garofalo	X	X								
4.	Pat Kelly	A	A								
5.	<b>Heidi Jenkins Co-Chair</b>	X	A								
6.	Tom Kidder	X	A								
7.	<b>Joanne Montgomery Co-Chair</b>	X	X								
8.	Raphael Muniz	A	A								
9.	Alex Ortiz	A	A								
10.	Johnny Rivera	A	A								
11.	Jackie Robertson	A	A								
12.	Christine Romanik	A	A								
13.	Mark Sanchez	A	A								
14.	<i>Roberta Stewart PC Co-Chair</i>	X	X								
15.	Charlotte Teel	X	X								
16.	Ken Teel	A	A								
17.	Lauren Tierney	X	X								
18.	Dennis Torres	X	A								
	Ryan White Office	X	X								
	Planning Council Staff	X	X								
	% of Council present:	44%	33%								

Guests: Bradford Briggs, Sarah Burns