

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 9, 2016
Start Time: 9:31 am
End Time: 11:56 am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the May 5, 2016 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:31 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of May 5, 2016 Meeting Minutes

A motion to approve the May 5, 2016 SPA committee minutes was made by Chris Cole and Lauren Tierney seconded it.

For: (3) Tierney, Cole, C. Teel

Against: (0)

Abstain: (3) Montgomery, Briggs, Torres

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**

Jeff presented the MCM Health Insurance Coverage Survey and focused on the three components that the committee asked for last month. These are the number of uninsured, undocumented and how many are enrolled in the ACA. The question regarding how much of the HIPCSA funding is going to pay for premiums and how much is going to pay for co-pays was asked of the regions and concerns about the data that was input by the regions were

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New Haven and Fairfield Counties



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heard. Also, concern was heard about the regions collecting the data from the service differently instead of every region being consistent with how they are administering this survey. Moving forward for next year the following suggestions were heard:

1. Simplify the survey
2. Consistency within regions on how they are administering this survey.
3. Unduplicated client counts
4. Total number on the ACA – not necessary to capture individual plans.

- **Review Framework of PSRA**

Staff presented several documents regarding the PSRA process. These documents included the following:

1. The Overview of the PSRA Process graphic
2. The Master PS Spreadsheet
3. The Master RA Spreadsheet

The datasets that we'll be using are the following for Priority Setting:

1. 2012/2013 NA from the state
2. 2015/2016 Red Ribbon Exercise with 5 dots
3. 2015 In Care Needs Assessment
4. 2016 Viral Suppression Survey - QI Component
5. EMA's Care Continuum

Roberta Stewart made a motion to approve the datasets for Priority Settings and Chris Cole seconded it.

For: (5) Tierney, Cole, C. Teel, Torres, Stewart

Against: (0)

Abstain: (1) Montgomery

The datasets that we'll be using are the following for Resource Allocation:

1. 3 year unduplicated client count.
2. Unit cost per client
3. Average cost per client
4. How many newly diagnosed from CAREWare from EIS.
5. How many returned to care from CAREWare
6. How many new cases from CTDPH.

Discussion took place regarding newly diagnosed clients who are non-English speaking who begin initially with an EIS worker who then needs to move them to a Spanish speaking MCM. They client should no longer be counted in the EIS category since they are not being seen by an EIS worker but a MCM.

What data we are going to look at that will inform the MAI funding for EIS:

1. Last year there was 58 returned to care and 26 were newly diagnosed
2. This year we will look at unduplicated client count that received an EIS service

Ryan White EMA Planning Council

New Haven and Fairfield Counties



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3. Of that total number, how many were newly diagnosed and how many were returned to care or even so, a client who needed more intensive case management services.
4. Arvil will update the EIS, newly diagnosed, out of care and return to care report from March 1, 2015 – February 29, 2016.

A request was made to see the 2015 unduplicated client count by service category prior to the PSRA meeting in July to ensure the data is accurate.

Other funding sources were discussed as well.

Roberta Stewart made a motion to extend the meeting by 15 minutes and Chris Cole seconded it.

For: (5) Tierney, Cole, C. Teel, Torres, Stewart, Montgomery

Against: (0)

Abstain: (0)

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Present program Income information regarding reimbursement for services by region. Can we see a breakdown of program income brought into the Ryan White Part A program by service category and Region?	In process - 10/1 staff presented program by region and working with Medicaid to get data. They are still waiting on this data from DSS as of March 3, 2016. Charlotte Teel reported that DSS has been able to break down their information by region for us but is still working on grouping expenditures by service category. Charlotte will send what she has at this point to staff. 4/7/2016. We reviewed the data that Charlotte had on 5/6/2016. Staff reviewed this data again at the June meeting and it was decided that Charlotte will clarify that the towns listed under each region is where the client lives or where providers are located. The funding reflected is for Primary Medical Care only.
Revisit Health Insurance Premium & Cost Sharing Assistance Service Category	In process – Letter sent to DPH regarding CIPA issues on 10/2 and a response was received on 10/22 and will be presented at the 11/6 SPA meeting. Staff will send a letter to the Commissioner of DSS with a CC to DPH regarding the outstanding issues by November 12, 2015. We sent this letter to DSS on November 19th and are waiting on a response. No response received from DSS. Staff sent a follow up letter to DSS and a CC to DPH Acting Director Dr. Pino on 1/27. A response was received on March 1 st from Commissioner Bremby from DSS. A contact name and number was included in the letter for any providers having issues with CIPA. This was sent out to all region leads by staff. Also-we need to look at what happens when Ryan White dollars are used for insurance premiums and the clients are receiving refund checks for these premiums, what happens to those refunds and what is the MCMs responsibilities. On 4/7/16 the committee reviewed the Health Insurance Cost Sharing Assistance Service Category Definition and discussed the client refund process regarding health insurance as

Ryan White EMA Planning Council

New Haven and Fairfield Counties



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	it relates to the service category definition. There were 3 data requests were made at the 4/7 SPA meeting to be followed up in May. We discussed this on 5/6 and more information was requested by regions to identify where the total funding for this category is going. This information will be reviewed in June.
Review Our Portion of the Statewide Comprehensive Plan When it's complete	In process
Directives - What type of evidence do we have or need to prove that the regional funding allocations are working or not working	Pending

(6.0) Announcements

There were none

(8.0) Adjournment

The meeting adjourned at 12:15am.

Strategic Planning and Assessment Committee Attendance Record – 2016

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	-	-	A	A	A	A				
2.	Bradford Briggs	-	-	-	X	A	X				
3.	<i>Christopher Cole PC Co-Chair</i>	A	X	X	X	X	X				
4.	Sabrina Delgado	A	A	A	A	A	A				
5.	Heather Garofalo	X	X	X	A	X	A				
6.	Pat Kelly	A	A	A	A	A	A				
7.	Heidi Jenkins Co-Chair	X	A	A	A	A	A				
8.	Gerald Lewis	-	-	-	-	-	A				
9.	Tom Kidder	X	A	A	A	A	A				
10.	Raphael Muniz	A	A	A	A	A	A				
11.	Joanne Montgomery Co-Chair	X	X	X	X	X	X				
12.	Jackie Robertson	A	A	A	A	A	A				
13.	Christine Romanik	A	A	A	A	A	A				
14.	Mark Sanchez	A	A	A	A	A	A				
15.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X				
16.	Charlotte Teel	X	X	X	X	X	X				
17.	Ken Teel	A	A	A	A	A	A				
18.	Lauren Tierney	X	X	X	X	X	X				
19.	Dennis Torres	X	A	X	X	A	X				
	Ryan White Office	X	X	X	X	X	X				
	Planning Council Staff	X	X	X	X	X	X				
	% of Council present:	44%	33%	37%	30%	35%	37%				

Guests: Sara Burns