

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

## Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, October 6, 2016  
**Start Time:** 9:31 am  
**End Time:** 12:00 pm  
**Location:** Burrough's Community Center  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Sara Seaburg

### Summary of Committee Business Votes

- Approval of Minutes from the September 1, 2016 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

### Staff Member Assignments

#### (1.0) Moment of Silence

Joanne called the meeting to order at 9:31 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

The committee discussed the need for a new co-chair beginning in January due to Heidi resigning as co-chair. Dennis will consider possibly taking on this position.

#### (4.0) Approval of September 1, 2016 Meeting Minutes

A motion to approve the September 1, 2016 SPA committee minutes was made by Roberta Stewart and Chris Cole seconded it.

**For: (4)** Torres, Jenkins, Cole, Gau

**Against: (0)**

**Abstain: (2)** Stewart, Montgomery

#### (5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**

Staff presented the updated Medical Case Management Health Insurance Survey that will run from March 1, 2017 – April 30, 2017 for clients who received any part A service from 2/1/2016 – 1/31/2017.

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- A request was made to capture the number of unduplicated clients from the MCMs.
- Can the MCMs use the DSS system to ensure that the data collected is accurate? It was determined that all regions will run the reports from the DSS system to capture the information requested from the survey.
- Each region will also capture the number of clients surveyed.
- This process will be discussed during the CIPA training during the SPA meeting in January, 2017.

During this discussion, Nick Boshnack from APNH was called and asked specifically about the New Haven region to see if it is feasible to use the DSS system for a larger region.

Region 5, Waterbury will reach out to Albana in Region 2, Waterbury to assist her with any questions she may have with this process.

- Updates were made real time to the actual survey and will be presented next month.
- **Review Framework of PSRA**  
Staff presented the HIV Care Continuum with the comparison of our EMA vs. Ryan White Part A. This included linked to care, retained in care, prescribed ART and virally suppressed.
- **Review Comprehensive Plan**  
Staff presented the Statewide Comprehensive Plan. We will be concentrating on the Goal section of this and staff will e-mail this plan out to all PC members.
- **Determine 2016 Directives to Ryan White Office**  
Staff presented the current directives to the committee. We began by discussing Directives 1.2, 1.3, 2.1, 2.2, 2.3 and explanations of these were given. Updates were made to change grantee and contractors to Recipient and Sub Recipients. Also Standards of Care were updated to Service Standards. Discussion took place regarding regional representation at Planning Council meetings and how this might fit into this document. We also looked at 1.1 and reviewed the most updated EMA wide data. Several opinions were heard regarding the allocation percentages and the data we use to define these percentages. Suggestions were also heard that we may want to look at population bases in each region. A question was asked, what is a way to measure the need in each region. It was also suggested that we continue to discuss alternative ways to collect data that may be more effective.
- **Unresolved Parking Lot Items**

## Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte will request this data from DSS 8/4/16. 9/1/16 – we are still awaiting this data. Update: Charlotte is going to look into this request again, she is not sure they will be able to identify the service categories.

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Review Our Portion of the Statewide Comprehensive Plan When it's complete	In process – still waiting on the Statewide Comprehensive Plan 8/4. The Plan has a deadline of 9/30 so we will discuss this at our next meeting. 10/6: We looked at this today and staff e-mailed this out to all PC members as well. We will take another look at this next month.
Directives - What type of evidence do we have or need to prove that the regional funding allocations are working or not working	In process - We discussed this on 8/4 and thought the number of MCM clients would be the number to focus on. A lengthy discussion was heard from all regions represented at the meeting on funding pathways for services received in their region. We will continue to discuss this. 10/6: we continued to discuss this.
FPL Eligibility for Ryan White Services	In process - Staff has sent this request to Sera Morgan at HRSA and is waiting to hear back. We have heard back from HRSA and we have a data request to determine the impact of changing the FPL for MCM.
Undocumented Numbers in CT from DPH	In process– 9/1: Heidi was unable to find anything from DPH to capture this number but there was an estimate. The number of undocumented clients in Part A are 200. The state estimates 3% of our number which would be 180 according to the state. We are at 8% in RW part A. We will continue to discuss this.

**(6.0) Announcements**

There were no announcements

**(8.0) Adjournment**

The meeting adjourned at 12:00pm

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## Strategic Planning and Assessment Committee Attendance Record – 2016

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	-	-	A	A	A	A	A	A	A	
2.	Bradford Briggs	-	-	-	X	A	X	X	X	A	
3.	<i>Christopher Cole PC Co-Chair</i>	A	X	X	X	X	X	X	X	X	
4.	Sabrina Delgado	A	A	A	A	A	A	A	A	A	
5.	Heather Garofalo	X	X	X	A	X	A	X	A	A	
6.	<b>Heidi Jenkins Co-Chair</b>	X	A	A	A	A	A	X	X	X	
7.	Gerald Lewis	-	-	-	-	-	A	A	A	A	
8.	Raphael Muniz	A	A	A	A	A	A	A	A	A	
9.	<b>Joanne Montgomery Co-Chair</b>	X	X	X	X	X	X	A	X	X	
10.	Jackie Robertson	A	A	A	A	A	A	A	A	A	
11.	Christine Romanik	A	A	A	A	A	A	A	X	A	
12.	Mark Sanchez	A	A	A	A	A	A	A	A	A	
13.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X	A	X	
14.	Charlotte Teel	X	X	X	X	X	X	A	A	A	
15.	Lauren Gau	X	X	X	X	X	X	X	X	X	
16.	Dennis Torres	X	A	X	X	A	X	X	X	X	
17.	Ryan White Office	X	X	X	X	X	X	X	X	X	
	Planning Council Staff	X	X	X	X	X	X	X	X	X	
	% of Council present:	44%	33%	37%	30%	35%	37%	39%	41%	38%	

Guests: Sara Burns, Cherry Brown, Albana Lame