

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Christine Romanik, Co-Chair

Quality Improvement Meeting Minutes

Meeting Date: Thursday, February 2, 2017
Start Time: 12:14 pm
End Time: 12:57 pm
Location: Burrough's Community Center
Presiding Chair: Christine Romanik
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from November 3, 2016 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2016 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Christine called the meeting to order at 12:15pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

All participants introduced themselves.

(2.0) Co-Chair Announcements

Christine is still looking for a new co-chair for this committee.

(3.0) Approval of January 5, 2017 QI Meeting Minutes

A motion to approve the **January 5, 2017** committee minutes was made by Joanne Montgomery and Chris Cole seconded it.

For: (4) Stewart, Montgomery, Romanik, Cole

Against: (0)

Abstain: (1) Muniz

(4.0) New Business/Old Business

- **Review 2016 PCAT (Planning Council Activity Timeline)**

The committee reviewed the QI Planning Council Activity Timeline and the committee is right on track with all tasks.

- **Review Service Standards**

Staff presented the updated Ambulatory Outpatient Health Services service standard. Roberta, Chris and Jeff met and reviewed this beforehand

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- **Review Annual Quality Improvement Plan**
- **Review Scope of Work for Next Year**
We will complete this next month

Roberta Stewart made a motion to approved the updated PCAT and Joanne Montgomery seconded it.

For: (4) Stewart, Montgomery, Romanik, Cole

Against: (0)

Abstain: (1) Muniz

(5.0) Recipient Report

Arvil Alicia gives this report:

- The RSR is available for all providers.
- The EMA has received a partial award 70% of formula and 40% MAI funding, totaling approximately 2.2 million.
-

(6.0) Unresolved Parking Lot Items

ITEM	STATUS
None	

(7.0) Announcements

- The next Quality Improvement meeting is February 2, 2017 from 12:00pm – 2:00pm (Burrough’s Community Center).

Quality Improvement Committee Attendance 2017

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	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X									
2.	Bradford Briggs	A									
3.	Cassandra Cokley	A									
4.	<i>Christopher Cole PC Co-Chair</i>	X	X								
5.	Sabrina Delgado	A									
6.	Heather Garofalo	A									
7.	Heidi Jenkins	A									
8.	Gerald Lewis	A									
9.	Joanne Montgomery	X	X								
10.	Raphael Muniz	A	X								
11.	Christine Romanik Co-Chair	X	X								
12.	Mark Sanchez	A									
13.	<i>Roberta Stewart PC Co-Chair</i>	X	X								
14.	Charlotte Teel	A									
15.	Lauren Gau	A									
	Ryan White Office	X	X								
	Planning Council Staff	X	X								
	% of Council present:	33%									

Guests: Sara Burns, Steve Bonnell, Tom Butcher