



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Roberta Stewart & Christopher Cole, Co-Chairs*

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### **Executive Committee Meeting**

Friday, June 15, 2018

9:30am – 11:30am

***Burroughs Community Center***

***2470 Fairfield Ave***

***Bridgeport, CT***

***(203) 334-0293***

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the May 11, 2018 Meeting Minutes
5. Planning Council Committee Reports
  - Strategic Planning and Assessment
  - Quality Improvement
6. Ryan White Office Report
7. New/Old Business
  - Planning Council Training – Staff will present on the Priority Settings and Resource Allocation Process
  - Future Planning Council Trainings
  - HRSA Site Visit Report – Findings
  - Review Assessment of the Administrative Mechanism Tool
  - Review Policy & Procedure Manual
  - Review HRSA Reflectiveness Mandate
  - Parking Lot – There are no parking lot issues
  - Announcements
  - Adjournment

#### Upcoming Planning Council Meetings:

- a. SPECIAL PRSA PLANNING COUNCIL MEETING: Thursday, August 2<sup>nd</sup>, 9:00am – 3:00pm
- b. Executive Committee - Friday, August 10<sup>th</sup>, 9:30am – 10:30am
- c. Planning Council – Friday, August 10<sup>th</sup>, 12::00pm – 2:00pm
- d. SPA –Thursday, September 6<sup>th</sup>, 9:30am – 12:00pm
- e. QI – Thursday, September 6<sup>th</sup>, 12:00pm – 2:00pm

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.