



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Roberta Stewart & Christopher Cole, Co-Chairs*

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### **Executive Committee Meeting**

Friday, August 10, 2018

9:30am – 11:30am

### **Burroughs Community Center**

**2470 Fairfield Ave**

**Bridgeport, CT**

**(203) 334-0293**

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the June 15, 2018 Meeting Minutes
5. Planning Council Committee Reports
  - Strategic Planning and Assessment – Review and Feedback of 2018 PSRA Process
  - Quality Improvement - There was no August Meeting
6. Ryan White Office Report
7. New/Old Business
  - Membership/Finance Committee Business
  - Planning Council Training – Assessment of the Administrative Mechanism
  - Review Carryover Request
  - Review Committee Responsibilities and Updates
  - Future Planning Council Trainings
  - HRSA Site Visit Report – Findings
  - Review Policy & Procedure Manual
  - Review HRSA Reflectiveness Mandate
  - Parking Lot – There are no parking lot issues
  - Announcements
  - Adjournment

#### Upcoming Planning Council Meetings:

- a. SPA –Thursday, September 6<sup>th</sup>, 9:30am – 12:00pm
- b. QI – Thursday, September 6<sup>th</sup>, 12:00pm – 2:00pm
- c. Executive Committee - Friday, September 14<sup>th</sup>, 9:30am – 11:30am
- d. Planning Council – Friday, September 14<sup>th</sup>, 12:00pm – 2:00pm

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.