



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Joanne Montgomery & Lauren Gau, Co-Chairs*

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### Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, May 3, 2018  
**Start Time:** 9:33 am  
**End Time:** 11:48am  
**Location:** Burrough's Community Center  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Sara Seaburg

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#### Summary of Committee Business Votes

- Approval of Minutes from the April 5, 2018 meeting

#### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

#### Staff Member Assignments

##### (1.0) Moment of Silence

Joanne called the meeting to order at 9:35 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

##### (2.0) Welcome and Introduction

All participants introduced themselves.

##### (3.0) Co-Chair Announcements

There were none

##### (4.0) Approval of April 5, 2018 Meeting Minutes

Chris Cole made a motion to approve the meeting minute from April 5, 2018 and Inthiany Ardila seconded it.

**For: (4)** Cole, Gau, Ardila, Teel

**Against: (0)**

**Abstain: (3)** Radocchia, Stewart, Montgomery

##### (5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**

Joanne presented the results of the Medical Case Manager Client Health Insurance Survey. This included comparisons by region over the last 3 years as well as the entire EMA.



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- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Joanne presented the results of the Non-Virally Suppressed Needs Assessment survey for calendar year 2017. The results identified that there are 91 clients who should be linked to EIS because they are out of care and cannot be found. Suggestions were made when updating this survey for next year:

1. Run initial NVS report point in time for regions
2. Look at question 18 and discuss
3. Ask MCMs to review client VL counts to make sure of client's status.

- It was suggested that the SPA committee ask all region leads to report back to the Planning Council if they have followed up with the clients who were identified from the non-virally suppressed survey as being 'unable to locate'. This request to all regions will come from Tom Butcher to begin with.

- **Review Framework of PSRA**

We reviewed the datasets for this upcoming PSRA process and have decided to use the following datasets:

1. Utilization Data
2. 2017 In Care N/A
3. 2018 Non-Virally Suppressed Survey
4. State NA if it's ready in time

We also reviewed the utilization data from GY 2016 and questions were asked about SA Inpatient and the formula for this service category due to admissions, length of stay and costs for different level of care received.

DATA REQUEST: Run a report on unduplicated client count by service category by region

A suggestion to add to the directives was to ask the Recipient to ensure as he goes out to bid for region leads that they follow certain criteria in order gain that contract. The criteria will be discussed further.

- **Update Service Category Definitions**

We will review these next month.

- **Unresolved Parking Lot Items**

### Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte has been requesting this information for months and continues to follow up on this. 5/3



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EIS Service Delivery Model	5/3 We discussed this issue and this is now closed.
Region 3 CIPA Explanations – there are currently 15 clients who are on the ACA without receiving CIPA benefits.	A request was sent from the Recipient requesting this information for all regions and this will be presented at the PC meeting in June. This is now closed. 5/3

(5.0) **Announcements** - There were none.

**(6.0) Adjournment**

The meeting adjourned at 11:48am

**Strategic Planning and Assessment Committee Attendance Record – 2018**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X	X	X					
2.	Steven Bonell	A	A	A	A	A					
3.	Marvin Brown	A	A	A	A	A					
4.	Max Cisneros	A	A	A	X	A					
5.	Cassandra Cokley	A	A	A	A	A					
6.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X	X					
7.	Wallace Daniels	A	A	A	A	A					
8.	Sabrina Delgado	A	A	A	A	A					
9.	Thomas Evans	A	A	A	A	A					
10.	Heather Garofalo	A	A	X	X	A					
11.	<b>Lauren Gau Co-Chair</b>	X	X	X	X	X					
12.	Ryan Grant	A	A	A	A	A					
13.	Heidi Jenkins	A	A	A	A	A					
14.	Albana Lame	X	X	X	X	A					
15.	Clara Langley	A	A	A	A	A					
16.	Gerald Lewis	A	A	A	A	A					
17.	<b>Joanne Montgomery Co-Chair</b>	X	X	X	A	X					
18.	Raphael Muniz	A	A	A	A	A					
19.	Richard Radocchia	-	-	-	-	X					
20.	Christine Romanik	A	A	A	A	A					
21.	Mark Sanchez	A	A	A	A	A					
22.	<i>Roberta Stewart PC Co-Chair</i>	X	X	A	A	X					
23.	Charlotte Teel	X	X	X	X	X					
24.	Ryan White Office	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X					
	% of Council present:	32%	32%	32%	32%	30%					

Guests: Sara Burns, Tequetta Valeriano, Jean Brown