



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Roberta Stewart & Chris Cole, Co-Chairs*

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### Planning Council Meeting Minutes

**Meeting Date:** Friday, August 10 2018  
**Start Time:** 12:00 pm  
**End Time:** 1:45 pm  
**Location:** The Burrough's Community Center  
**Presiding Chair:** Chris Cole  
**Recorder:** Sara Seaburg

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#### Summary of Committee Business Votes

- Approval of Minutes from August 2 2018 meeting minutes

#### (1.0) Moment of Silence

Chris called the meeting to order at 12:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (1.0) Welcome and Introduction

Chris welcomed everyone and requested that all Planning Council and guests introduced themselves, their town within the EMA and their Planning Council leadership role, if applicable.

#### (2.0) Co-Chair Announcements

Chris reminded everyone respond to the feedback e-mail they receive regarding this meeting.

#### (3.0) Community Input

There was none

#### (4.0) Approval of August 2, 2018 Meeting Minutes (no quorum)

A motion to approve the August 2, 2018 minutes was made by Rich Radocchia and seconded by Christina Romanik

**For: (7)** Gau, Lame, Cisneros, Sanchez, Radocchia, Teel, Cole

**Against: (0)**

**Abstain: (4)** Jenkins, Romanik, Cokley, Stewart

#### (5.0) Planning Council Committee Reports

**Strategic Planning & Assessment Committee** – There was no meeting in August

**Quality Improvement Committee** – There was no meeting in August

#### (6.0) Recipients Office Report

#### (7.0) New/Old Business

##### Planning Council Training

Jeff Daniel presented a training on the Assessment of the Administrative Agency

#### (8.0) Regional Updates

Region 1:



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Region 2:

Region 3:

Region 4:

Region 5:

**(9.0) Community Input**

There was none

**(10.0) Announcements**

**(11.0) Parking Lot Items**

There are currently no items in the parking lot.

**Adjournment** - The meeting adjourned at 1:28 pm

**Upcoming Planning Council Meetings –**

1. SPA –Thursday, September 6<sup>th</sup>, 9:30am – 12:00pm
2. QI – Thursday, September 6<sup>th</sup>, 12:00pm – 2:00pm
3. Executive Committee - Friday, September 14<sup>th</sup>, 9:30am – 11:30am
4. Planning Council – Friday, September 14<sup>th</sup>, 12::00pm – 2:00pm



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### Attendance Record – 2018

	<b>Council Member</b>	Jan	Feb	Mar	April	May	June	Aug	Sep	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	A				
2.	Max Cisneros	X	X	X	X	X	X				
3.	Cassandra Cokley	X	A	X	X	A	X				
4.	Chris Cole <b>PC Co-Chair</b>	A	A	X	X	X	X				
5.	Wallace Daniels	X	X	X	X	A	A				
6.	Sabrina Delgado	X	X	A	X	X	A				
7.	Thomas Evans	A	X	A	X	X	A				
8.	Heather Garofalo	X	X	A	X	A	A				
9.	Lauren Gau <b>Co-Chair (SPA)</b>	X	X	X	X	X	X				
10.	Heidi Jenkins	A	A	X	A	A	X				
11.	Albana Lame <b>Co-Chair (QI)</b>	X	X	X	X	X	X				
12.	Clara Langley	A	A	A	X	X	A				
13.	Joanne Montgomery <b>Co-Chair (SPA)</b>	X	X	X	X	X	A				
14.	Raphael Muniz	X	X	A	X	X	A				
15.	Richard Radocchia	-	-	-	-	X	X				
16.	Christine Romanik <b>Co-Chair (QI)</b>	X	A	X	X	A	X				
17.	Mark Sanchez	X	A	A	X	X	X				
18.	Roberta Stewart <b>PC Co-Chair</b>	X	X	X	X	X	X				
19.	Charlotte Teel	X	X	X	X	X	X				
20.	Ryan White Office	X	X	X	X	X	X				
	Planning Council Staff	X	X	X	X	X	X				
	% of Council present:	73%	60%	55%	77%	61%	59%				