

**Quality Improvement Committee Agenda**

Thursday, September 6, 2018

12:00pm – 2:00pm

**Burrough's Community Center**

**2470 Fairfield Ave**

**Bridgeport, CT**

**(203) 334-0293**

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of June 7, 2018 Meeting Minutes
5. New/Old Business
  - Quality Improvement Committee Responsibilities
    - a. Assessment of the Administrative Mechanism Survey Summary
    - b. Discuss Service Standards – The purpose of service category definitions from SPA and service standards from QI will be reviewed.
    - c. Other committee responsibilities
6. Ryan White Office Report
7. Unresolved Parking Lot Items

ITEM	STATUS

8. Announcements
  - The next Quality Improvement Committee meeting will be held on Thursday, October 4, 2018 at 12:00pm
9. Adjournment

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.