



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, September 6, 2018
Start Time: 9:37 am
End Time: 11:52am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the June 7, 2018 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of June 7, 2018 Meeting Minutes

Joanne Montgomery made a motion to approve the meeting minute from April 5, 2018 and Chris Cole seconded it.

For: (6) Montgomery, Stewart, Ardila, Cisneros

Against: (0)

Abstain: (3) Lame,

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**
Roberta received a notice from HRSA regarding a clarification notice regarding the benefits offered to the staff/clients if 'abortion' is included in their healthcare benefits. Tom went onto clarify:



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1. You cannot offer insurance benefits funded by the federal government to clients whose benefits include abortion
2. You cannot use Ryan White Funds to cover staff if their plans include abortion.

This is still unclear at this time.

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Staff presented the datasets that will be used this year:

1. Utilization Data
2. 2017 In Care N/A
3. 2018 Non-Virally Suppressed Survey
4. State NA if it's ready in time

- **Review Framework of PSRA**

Staff presented the Master PSRA spreadsheet and reviewed the results of the data request for unduplicated client counts for service category by region as it will affect the data for this year's process. Discussion took place regarding Waterbury's transition and how it's affecting their allocation.

Roberta Stewart made a motion that the Waterbury Region be able to use their unduplicated client count for MCM only up to the day of August 2, 2018 to affect the PSRA spreadsheet for allocations due to the transition they are currently going through with Waterbury Hospital and Joanne Montgomery seconded it.

For: (8) Montgomery, Radocchia, Stewart, Teel, Ardila, Gau, Delgado, Garofalo

Against: (1) Cole

Abstain: (2) Lame, Cisneros

- **Update By Laws – Identify areas to review after EC Meeting on 6/15**

Staff presented the areas of the By-Laws that will be the focus during Executive Committee meeting. Discussion had taken place to collapse the Membership/Finance Committee into Executive Committee. A decision was made to table this discussion until the EC meets next Friday.

- **Review PCAT and include Data Request Task**

Staff presented the current SPA PCAT and attendees discussed data requests that occur the same time during the year. It was decided to table this until we review the PCAT at the end of the year and this was put into the parking lot.

- **Review Comprehensive Plan**

This will be discussed in the future

- **Update Service Category Definitions**



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Staff presented the current service category definitions. These were last updated in November 2017. Attendees reviewed all service category definitions and made updates. These will all be reviewed by the Quality Improvement committee and updates to all services standards will be made in conjunction with all agreed upon changes.

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte has been requesting this information for months and continues to follow up on this. 5/3 They are still working on this 6/7
Update PCAT based on standardized data requests.	May – unduplicated client count by service category by region - Arvil June – expenditures by service category by region - Lakeisha

(5.0) **Announcements** - There were none.

(6.0) **Adjournment**

The meeting adjourned at 11:52am

Strategic Planning and Assessment Committee Attendance Record – 2018

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	X			
2.	Max Cisneros	A	A	A	X	A	X	X			
3.	Cassandra Cokley	A	A	A	A	A	A	A			
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X	X	X	A			
5.	Wallace Daniels	A	A	A	A	A	A	A			
6.	Sabrina Delgado	A	A	A	A	A	X	A			
7.	Thomas Evans	A	A	A	A	A	A	A			
8.	Heather Garofalo	A	A	X	X	A	X	A			
9.	Lauren Gau Co-Chair	X	X	X	X	X	X	A			
10.	Heidi Jenkins	A	A	A	A	A	A	A			
11.	Albana Lame	X	X	X	X	A	X	X			
12.	Joanne Montgomery Co-Chair	X	X	X	A	X	X	X			
13.	Raphael Muniz	A	A	A	A	A	A	A			
14.	Richard Radocchia	-	-	-	-	X	X	A			
15.	Christine Romanik	A	A	A	A	A	A	A			
16.	Mark Sanchez	A	A	A	A	A	A	A			
17.	<i>Roberta Stewart PC Co-Chair</i>	X	X	A	A	X	X	X			
18.	Charlotte Teel	X	X	X	X	X	X	A			
19.	Ryan White Office	X	X	X	X	X	X	X			
	Planning Council Staff	X	X	X	X	X	X	X			
	% of Council present:	32%	32%	32%	32%	30%	52%	XXX			

Guests: Sara Burns, Tequetta Valeriano, Christina Rizk, Jean Brown