



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, May 5, 2016
Start Time: 9:33am
End Time: 11:56 am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the April 7, 2016 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:33 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of April 7, 2016 Meeting Minutes

A motion to approve the April 7, 2016 SPA committee minutes was made by Chris Cole and Heather Garofalo seconded it.

For: (5) Tierney, Cole, Stewart, C. Teel, Stewart

Against: (0)

Abstain: (2) Montgomery, Garofalo

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Update Service Category Definitions**

Staff presented all current Service Category Definitions. This committee has already reviewed Substance Abuse In/Out, Mental Health and the Oral Health Service Category definitions so these were not reviewed. The committee reviewed data that was requested in April's meeting regarding Health Insurance Premium and Cost Sharing Assistance service category. Staff presented the results of this and these were reviewed. A suggestion was made that this report should be reviewed by each region lead to identify where the



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expenditures were made and ensure that this report is accurate. The committee also discussed what the HRSA letter contained for Part B concerning paying health insurance premiums. In reviewing this in depth, the attendees voiced concerns to whether or not to continue paying premiums or not paying premiums and how this decision would impact clients in the EMA. This led to another discussion regarding MCM services and who would be eligible as of May 1, 2016 and how different regions are handling this change in policy. Next month the committee will review these numbers once the regions have looked into their regional spending in this service category. Changes were made to update the Health Insurance Premium Cost Sharing Assistance service category definition to discontinue payments of premiums.

Chris Cole made a motion to approve all updates made to the Service Category Definitions for FY2017 and Heather Garofalo seconded it.

For: (6) Tierney, Cole, Stewart, C. Teel, Stewart, Garofalo

Against: (0)

Abstain: (1) Montgomery

- **Review Results of the MCM Health Insurance Coverage Survey**

Staff presented these results to the committee. Concerns were heard regarding the 'uninsured' number and 'Uninsured CADAP for RX Only' and these duplicate numbers. Also, Husky B was a concern as the number is high and this insurance is only for children. Moving forward the committee would like to see the following:

1. How many unduplicated clients are there in each region?
2. Add column that totals how many clients you have on Medicaid.
3. Details on the DSS Reports and how each region can run these reports to corroborate the results of this survey.

For PSRA purposes we will look at the following:

1. Number of uninsured
2. Number of undocumented
3. Number on the ACA

- **Review Comprehensive Plan**

Staff presented the current Comprehensive Plan. Attendees discussed the purpose of this committee having our own Comprehensive Plan and that we can rely on the Statewide Plan when it's completed. This committee will review our section of the Statewide

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**

This was discussed in the above presentation of the Results of the MCM Health Insurance Coverage Results.



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- **Review Framework of PSRA**
 The topic of the PSRA Special meeting was discussed and since the Grant deadline was moved to October, it was decided to move the PSRA meeting back to July. Our June meetings will continue as originally scheduled.

- **Identify Datasets/Needs for PSRA and Coordinate with Other Committees to Facilitate the Exchange of Information**
 This is ongoing and was not discussed this month. We will identify datasets that we'll be using in June for the PSRA process. A discussion place on how to get the best data possible to use during the PSRA process. Tom Butcher suggested having an EMA wide Continuum meeting gathering all the regions together to see if we can identify the gap and need in our EMA.

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Present program Income information regarding reimbursement for services by region. Can we see a breakdown of program income brought into the Ryan White Part A program by service category and Region?	In process - 10/1 staff presented program by region and working with Medicaid to get data. They are still waiting on this data from DSS as of March 3, 2016. Charlotte Teel reported that DSS has been able to break down their information by region for us but is still working on grouping expenditures by service category. Charlotte will send what she has at this point to staff. 4/7/2016. We reviewed the data that Charlotte had on 5/6/2016.
A Circle of Care new model will be created and addressed in the annual PSRA process	On Hold- Pending DPH Discussion of Integrated Comprehensive Plan. We will discuss this at April's SPA meeting and create our own for this Council. On 5/6 it was decided not to have our own Comprehensive Plan but to review our section of the Statewide Plan when it's complete. This is a new Parking Lot Item and this current item is closed.
Revisit Health Insurance Premium & Cost Sharing Assistance Service Category	In process – Letter sent to DPH regarding CIPA issues on 10/2 and a response was received on 10/22 and will be presented at the 11/6 SPA meeting. Staff will send a letter to the Commissioner of DSS with a CC to DPH regarding the outstanding issues by November 12, 2015. We sent this letter to DSS on November 19th and are waiting on a response. No response received from DSS. Staff sent a follow up letter to DSS and a CC to DPH Acting Director Dr. Pino on 1/27. A response was received on March 1 st from Commissioner Bremby from DSS. A contact name and number was included in the letter for any providers having issues with CIPA. This was sent out to all region leads by staff. Also-we need to look at what happens when Ryan White dollars are used for insurance premiums and the clients are receiving refund checks for these premiums, what happens to those refunds and what is the MCMs responsibilities. On 4/7/16 the committee reviewed the Health Insurance Cost Sharing Assistance Service Category Definition

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	and discussed the client refund process regarding health insurance as it relates to the service category definition. There were 3 data requests were made at the 4/7 SPA meeting to be followed up in May. We discussed this on 5/6 and more information was requested by regions to identify where the total funding for this category is going. This information will be reviewed in June.
Review Our Portion of the Statewide Comprehensive Plan When it's Complete	Open

(6.0) Announcements
There were none

(8.0) Adjournment
The meeting adjourned at 11:56am.

Strategic Planning and Assessment Committee Attendance Record – 2016

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	-	-	A	A	A					
2.	Bradford Briggs	-	-	-	X	A					
3.	<i>Christopher Cole PC Co-Chair</i>	A	X	X	X	X					
4.	Sabrina Delgado	A	A	A	A	A					
5.	Heather Garofalo	X	X	X	A	X					
6.	Pat Kelly	A	A	A	A	A					
7.	Heidi Jenkins Co-Chair	X	A	A	A	A					
8.	Tom Kidder	X	A	A	A	A					
9.	Joanne Montgomery Co-Chair	X	X	X	X	X					
10.	Raphael Muniz	A	A	A	A	A					
11.	Alex Ortiz	A	A	A	A	A					
12.	Johnny Rivera	A	A	A	A	A					
13.	Jackie Robertson	A	A	A	A	A					
14.	Christine Romanik	A	A	A	A	A					
15.	Mark Sanchez	A	A	A	A	A					
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X					
17.	Charlotte Teel	X	X	X	X	X					
18.	Ken Teel	A	A	A	A	A					
19.	Lauren Tierney	X	X	X	X	X					
20.	Dennis Torres	X	A	X	X	A					
	Ryan White Office	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X					
	% of Council present:	44%	33%	37%	30%	35%					

Guests: Sara Burns