



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Joanne Montgomery & Lauren Gau, Co-Chairs*

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### Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, October 4, 2018  
**Start Time:** 9:34 am  
**End Time:** 11:52am  
**Location:** Burrough's Community Center  
**Presiding Chair:** Lauren Gau  
**Recorder:** Sara Seaburg

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#### Summary of Committee Business Votes

- Approval of Minutes from the September 6, 2018 meeting

#### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

#### Staff Member Assignments

##### (1.0) Moment of Silence

Lauren called the meeting to order at 9:34 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

##### (2.0) Welcome and Introduction

All participants introduced themselves.

##### (3.0) Co-Chair Announcements

There were none

##### (4.0) Approval of September 6, 2018 Meeting Minutes

Lauren Gau made a motion to approve the meeting minutes from September 6, 2018 and Roberta Stewart seconded it.

**For: (3)** Stewart, Ardila, Montgomery,

**Against: (0)**

**Abstain: (5)** Gau, Radocchia, Teel, Cole, Garofalo

##### (5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**  
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**  
Open enrollment on the market place will begin on October 15th. Jeff has followed up on the insurance question that was discussed last month regarding insurance coverage that includes abortion. We'll continue to discuss this as more information becomes available.



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- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Staff presented the spreadsheet that was used during the PSRA process this August in order to determine the information needed for the funded services from each region.

- a. Substance Abuse Inpatient - units of service, how are these measured if at all? We will look at this in November
- b. Substance Abuse Outpatient – are there any outliers among the regions?
  - a. Question:
    - i. What is each region counting as a unit of service here? Group sessions, individual therapy sessions, intakes, methadone, etc.?
    - ii. Decision: the committee has asked Region 1, 3 4 to re-run their utilization report and include only group and individual sessions.
  - c. Mental Health – Are we paying Medicaid rates? We will look at this in February
  - d. Housing – Look at the cost of living among the regions – We will look at this in March
  - e. Food Bank/Home Delivered Meals – are there any outliers among the regions? We will look at this in January

- **Define One New Study and Present Results**

Joanne requested that we run our own NA instead of waiting for the state’s results from their NA. Other suggestions where we survey the MCMs since they have a great deal of knowledge of what clients are utilizing. Others suggested doing something that we can use to help during the PSRA that is consumer based. Tom suggested focusing on young MSM of color (African American and Hispanic), African American woman and transgender women. We will be doing the following:

1. Young MSM of color (African American and Latino) age 29 and below.
2. African American Women
3. Transgender Women

We will need to get this information from CT DPH to get the entire scope of these populations, EHARS. A data request will need to be sent requesting this information, Sue Speers.

Lauren Tierney made a motion to conduct a NA using the above listed populations and Heather Garofalo seconded it

**For: (9)** Stewart, Ardila, Montgomery, Gau, Radocchia, Teel, Cole, Garofalo, Lame

**Against: (0)**

**Abstain: (0)**

- **Determine 2018 Directives to the Ryan White Office**

Staff presented the current directives and the committee reviewed them. Updates were made real time and staff will create a final document for final approval.



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Roberta Stewart made a motion to approve the updated 2019 Directives as updated and Joanne Montgomery seconded it.

**For: (9)** Stewart, Ardila, Montgomery, Gau, Radocchia, Teel, Cole, Garofalo, Lame

**Against: (0)**

**Abstain: (0)**

- **Review Comprehensive Plan**

The Funder’s Group who had created this plan has been focusing on the statewide NA to inform the Comprehensive Plan and they are still waiting on that data since participation was lower than expected. Its been decided to focus on the accuracy of the data they received. The data is not yet available and when it is, we’ll receive it. Chris suggested that Gina may come and present the Comprehensive Plan and we could use this as a training. We may be able to pull out pieces of that plan and use what we want for our own EMA. We could do this as our January training.

- **Update Service Category Definitions**

We will table this to next month and staff will print out the document and we’ll discuss 4 at a time in the proceeding months.

- **Unresolved Parking Lot Items**

### Parking Lot Summary

ITEM	STATUS
Update PCAT based on standardized data requests.	May – unduplicated client count by service category by region - Recipient June – expenditures by service category by region – Lakeisha
Ask for Medicaid Expenditures from DSS for GY 2018 in March	We will ask Charlotte to request this information for us in March to use for our 2020 PSRA process.

(5.0) **Announcements**

There were none

(6.0) **Adjournment**

The meeting adjourned at 11:52am



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### Strategic Planning and Assessment Committee Attendance Record – 2018

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X	X	X	X	-	X	X	
2.	Max Cisneros	A	A	A	X	A	X	-	X	A	
3.	Cassandra Cokley	A	A	A	A	A	A	-	A	A	
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X	X	X	-	A	X	
5.	Wallace Daniels	A	A	A	A	A	A	-	A	A	
6.	Sabrina Delgado	A	A	A	A	A	X	-	A	A	
7.	Thomas Evans	A	A	A	A	A	A	-	A	A	
8.	Heather Garofalo	A	A	X	X	A	X	-	A	X	
9.	<b>Lauren Gau Co-Chair</b>	X	X	X	X	X	X	-	A	X	
10.	Heidi Jenkins	A	A	A	A	A	A	-	A	A	
11.	Albana Lame	X	X	X	X	A	X	-	X	X	
12.	<b>Joanne Montgomery Co-Chair</b>	X	X	X	A	X	X	-	X	X	
13.	Raphael Muniz	A	A	A	A	A	A	-	A	A	
14.	Richard Radocchia	-	-	-	-	X	X	-	A	X	
15.	Christine Romanik	A	A	A	A	A	A	-	A	A	
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	A	A	X	X	-	X	X	
17.	Charlotte Teel	X	X	X	X	X	X	-	A	X	
18.	Ryan White Office	X	X	X	X	X	X	-	X	X	
	Planning Council Staff	X	X	X	X	X	X	-	X	X	
	% of Council present:	32%	32%	32%	32%	30%	52%	-	28%	53%	

Guests: Sara Burns, Tequetta Valeriano, Christina Rizk, Jean Brown, Yanira Diaz