



# New Haven / Fairfield Counties EMA

## Ryan White Part A Planning Council

*Rich Radocchia & Max Cisneros, Co-Chairs*

### Membership/Finance Committee Agenda

April 12, 2019

10:30 am – 11:30 am

*Burrough's Community Center*

*2470 Fairfield Avenue, Bridgeport, CT*

*(203) 334-0293*

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the March 15, 2019 Meeting Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
  - Manage Membership Application Process – we have 3 applications to review where attendance requirements will have been met today.
  - Review PC Member Attendance
  - Analyze PC membership for Federal Reflectiveness Mandate
  - Assist with Membership Recruitment Campaign
  - Review Updated PC Application
  - Review Planning Council Members Status
  - Review Planning Council Feedback from March 15, 2019
  - Future Planning Council Trainings - May
6. Ryan White Office Report
  - Review Expenditures by Service Category
7. Unresolved Parking Lot Items

ITEM	STATUS
Follow up with HRSA on how race/ethnicity information is captured on the reflectiveness	Awaiting HRSA Guidance
Discussion about current meeting schedule and how to optimize consumer attendance	This will be discussed under 'Review PC member attendance' above. We will look at this again September 2019

8. Announcements
9. The next M/F meeting is May 10, 2019 from 10:30 am – 11:30am (Burrough's Community Center).
10. Adjournment

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.