

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, May 7, 2020
Start Time: 9:30 am
End Time: 11:56 am
Location: Zoom Teleconference
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the March 5, 2020 meeting
- Approval of ICM Component of the MCM Service Standard

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

We will need to discuss the upcoming PSRA process meeting and what that will look like.

(4.0) Approval of March 5, 2020 Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from March 5, 2020 and Inthiany Ardila seconded it.

For: (5) Ardila, Radocchia, Lame, Gau, Teel

Against: (0)

Abstain: (6) Montgomery, Cisneros, Namias, Ferraro, Cole, Delgado

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Present CARES Award for EMA**

Staff presented the CARES award to all attendees and discussed a concern that is being investigated by HRSA. The award was lower than anticipated and Sera Morgan thinks it may be a discrepancy of unduplicated clients and that HRSA may have made an error. They are working to resolve this. We will wait to see what happens with this and then possibly look at the formula portion of the full award received because this error may have affected this funding as well. Staff also presented the results of the 2 surveys distributed throughout the EMA that were completed by sub recipients and clients.

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Chris Cole made a motion to distribute the CARES award based on our approved regional allocations and use the funding for food bank/home delivered meals and David Colbert seconded it:

For: (9) Cole, Colbert, Ardila, Ferraro, Gau, Radocchia, Delgado, Lame, Teel

Against: (1) Cisneros

Abstain: (2) Montgomery, Namias

- **Review Intensive Case Management Service Component**

Staff presented the summary results from the In Care needs assessment and Newly Diagnosed needs assessments both completed in March. This included a focus on the data that was used to help develop the Intensive Medical Case Management component under Medical Case Management.

Chris Cole made a motion to approve the Intensive Medical Case Management component of the MCM service standard with the option to make changes as needed in order to most effectively deliver these services to clients who meet the MAI requirement and David Colbert seconded it.

For: (11) Cole, Colbert, Ardila, Ferraro, Gau, Radocchia, Delgado, Lame, Teel, Namias, Cisneros

Against: (0)

Abstain: (1) Montgomery

- **MCM Health Insurance Survey**

It was decided that we would not conduct this and will use the results from last years survey.

- **Identify Datasets/Needs for PSRA and Coordinate With Other Committees to Facilitate the Exchange of Information**

The committee began discussing the datasets that will be used during the upcoming 2021 PSRA process and will continue to discuss this in April

- **Part B Funding Discussion**

We discussed the reduction in Part B funding and next month staff is going to present a comparison of the Part B service allocation to review prior to the PSRA process.

(5.0) Announcements

There were none

(6.0) Adjournment

The meeting adjourned at 11:56am

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Strategic Planning and Assessment Committee Attendance Record – 2020

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	-	X					
2.	Max Cisneros	X	A	X	-	X					
3.	Cassandra Cokley	A	A	A	-	A					
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	A	-	X					
5.	David Colbert	A	X	X	-	X					
6.	Loreen Cuiman	A	A	A	-	A					
7.	Sabrina Delgado	X	A	A	-	X					
8.	Linda Ferraro	-	-	A	-	X					
9.	Ken Flyte	-	-	-	-	A					
10.	Lauren Gau Co-Chair	X	A	X	-	X					
11.	Lisa Gluz	A	A	A	-	A					
12.	Albana Lame	X	X	A	-	X					
13.	Ronald Montague	-	-	A	-	A					
14.	Joanne Montgomery Co-Chair	X	A	A	-	X					
15.	Mitchell Namias	-	-	A	-	X					
16.	Daniel Pettit	A	A	X	-	A					
17.	Richard Radocchia	X	X	X	-	X					
18.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	-	A					
19.	Charlotte Teel	X	A	X	-	X					
	Ryan White Office	X	X	X	-	X					
	Planning Council Staff	X	X	X	-	X					
	% of Council present:	63%	38%	47%	-	63%					

Guests: Sara Burns, Nancy Kingwood, Ken Teel, Hanif Gilani, Jackson Monarca, Nike Jackson