

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 4, 2020
Start Time: 9:34 am
End Time: 12:00 pm
Location: Zoom Teleconference
Presiding Chair: Lauren Gau
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the May 7, 2020 meeting
- Approval of Datasets for the FY2021 PSRA Process

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Lauren called the meeting to order at 9:34 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements

(4.0) Approval of May 7, 2020 Meeting Minutes

David Colbert made a motion to approve the meeting minutes from May 7, 2020 and Rich Radocchia seconded it.

For: (8) Ardila, Radocchia, Lame, Gau, Teel, Montgomery, Mitchell, Cole

Against: (0)

Abstain: (2) Stewart, Colbert

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review EMA's 2020 COVID-19 new award**

Staff presented the updated CARES award and discussed funding amount that was corrected after HRSA realized their error.

Rich Radocchia made a motion to distribute the CARES award equally between Housing Services and Food Bank/Home delivered meals and based on the percentage of COVID 19 cases in each region Chris Cole seconded it:

For: (5) Cole, Namias, Colbert, Teel, Radocchia
Against: (4) Montgomery, Lame, Stewart, Ardilla
Abstain: (1) Gau

- **Identify Datasets/Needs for PSRA and Coordinate with Other Committees to Facilitate the Exchange of Information**

The committee reviewed the following datasets to be used for the 2021 Priority Setting and Resource Allocation process:

- 2019 Service Utilization
- 2020 In Care Needs Assessment
- 2020 Newly Diagnosed Needs Assessment
- 2019 Aged Needs Assessment
- 2019 Priority Populations Needs Assessment
- 2019 MCM Client Health Insurance Survey

David Colbert made a motion to approve the above datasets to use during the FY 2021 PSRA process and Inthiany Ardila seconded it.

For: (10) Ardila, Radocchia, Lame, Gau, Teel, Montgomery, Mitchell, Cole, Stewart, Colbert
Against: (0)
Abstain: (0)

It was decided that we will have a 2021 PSRA Data Session in July to review all data to be used in the 2021 PSRA meeting on August 6th, 2021. Staff will send out a Doodle poll to see what days/times work best.

- **Part B Funding Discussion**

Staff presented the 2020 Part B funding comparison (to 2019) by region by service category to allow attendees to see how this year will be impacted by the reduction in Part B funding.

- **Ending the HIV Epidemic Update**

John Sapero gave the following update:

1. Over 30 people attended the 'Ending the HIV Epidemic' kick-off meeting.
2. Feedback surveys have gone out regarding the kickoff meeting.
3. There is a possibility that Hartford will be added along with our 5 regions.
4. He is continuing to reach out to all regional representatives and ask for their participation.

(5.0) Announcements

None

(6.0) Adjournment

The meeting adjourned at 12:00pm.

Strategic Planning and Assessment Committee Attendance Record – 2020

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	-	X	X				
2.	Max Cisneros	X	A	X	-	X	A				
3.	Cassandra Cokley	A	A	A	-	A	A				
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	A	-	X	X				
5.	David Colbert	A	X	X	-	X	X				
6.	Loreen Cuiman	A	A	A	-	A	A				
7.	Sabrina Delgado	X	A	A	-	X	A				
8.	Linda Ferraro	-	-	A	-	X	A				
9.	Ken Flyte	-	-	-	-	A	A				
10.	Lauren Gau Co-Chair	X	A	X	-	X	X				
11.	Lisa Gluz	A	A	A	-	A	A				
12.	Albana Lame	X	X	A	-	X	X				
13.	Ronald Montague	-	-	A	-	A	A				
14.	Joanne Montgomery Co-Chair	X	A	A	-	X	X				
15.	Mitchell Namias	-	-	A	-	X	X				
16.	Daniel Pettit	A	A	X	-	A	A				
17.	Richard Radocchia	X	X	X	-	X	X				
18.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	-	A	X				
19.	Charlotte Teel	X	A	X	-	X	X				
	Ryan White Office	X	X	X	-	X	X				
	Planning Council Staff	X	X	X	-	X	X				
	% of Council present:	63%	38%	47%	-	63%	53%				

Guests: Sara Burns, Nancy Kingwood, Christina Rizk, Tequetta Valeriano, Kathyleen Pitner