

Joanne Montgomery Co-Chair

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, November 5, 2020
Start Time: 9:33am
End Time: 10:38 pm
Location: Zoom Teleconference
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the October 1, 2020 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:33 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

We need a co-chair for this committee and are looking for interested members. Rich Radocchia is a potential candidate, and we will continue to discuss this further.

(4.0) Approval of October 1, 2020 Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from October 1, 2020 and Rich Radocchia seconded it.

For: (6) Ardila, Colbert, Cole, Lane, Radocchia, Stewart

Against: (0)

Abstain: (1) Montgomery

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review Medical Case Management client packet**

Jeff had a Zoom meeting with a representative from each region and all updates were made. We will be reviewing those updates at our January SPA meeting and this will be ready to go for GY 2021 beginning on March 1, 2021.

- **Define one new study and present results**

We reviewed the questions from the Non-Virally Suppressed Needs Assessment done in 2018 and updates were suggested. Staff will go back and make changes and present them at January's SPA meeting.

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- **Determine FY2021 Directives to the Recipient's office**

We reviewed the Rapid Reallocation section of the 2020 Directives. We will continue to review this make final updates at January's SPA meeting.

- **In it to End it, Getting to Zero**

John Sapero discussed the new website for In It to End It. Specifically he was interested in getting feedback on the following:

1. The design and "feel" of the site
2. The organization and ease of use
3. The tone, length and readability of the content (and what other content you might want included)

(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 10:38am.

Strategic Planning and Assessment Committee Attendance Record – 2020

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	-	X	X	-	X	X	X
2.	Max Cisneros	X	A	X	-	X	A	-	X	A	A
3.	Cassandra Cokley	A	A	A	-	A	A	-	A	A	A
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	A	-	X	X	-	X	X	X
5.	David Colbert	A	X	X	-	X	X	-	X	X	X
6.	Loreen Cuiman	A	A	A	-	A	A	-	A	A	A
7.	Sabrina Delgado	X	A	A	-	X	A	-	A	X	A
8.	Armando Erba							-	A	A	A
9.	Linda Ferraro	-	-	A	-	X	A	-	A	A	A
10.	Ken Flyte	-	-	-	-	A	A	-	A	A	A
11.	Lisa Gluz	A	A	A	-	A	A	-	A	A	A
12.	Robert James							-	A	A	A
13.	Albana Lame	X	X	A	-	X	X	-	X	X	X
14.	Ronald Montague	-	-	A	-	A	A	-	X	A	A
15.	Joanne Montgomery Co-Chair	X	A	A	-	X	X	-	X	A	X
16.	Mitchell Namias	-	-	A	-	X	X	-	A	A	A
17.	Daniel Pettit	A	A	X	-	A	A	-	A	A	A
18.	Richard Radocchia	X	X	X	-	X	X	-	X	X	X
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	-	A	X	-	X	X	X
20.	Charlotte Teel	X	A	X	-	X	X	-	X	X	A
	Ryan White Office	X	X	X	-	X	X	-	X	X	X
	Planning Council Staff	X	X	X	-	X	X	-	X	X	X
	% of Council present:	63%	38%	47%	-	63%	53%	-	50%	40%	35%

Guests: Tequetta Valeriano, Gigi Chaux, Jean Brown, Francesca Quettant, Kathy Pitner, Dennis Torres