



# Ryan White Planning Council

New Haven & Fairfield Counties  
Ken Teel and Awilda Gonzalez, Co-Chairs

**Location:** Optimus, Bridgeport, CT  
**Start Time:** 12:05 p.m.  
**Presiding Chair:** Awilda Gonzalez

**End Time:** 2:00 p.m.  
**Recorder:** Tracy Kulik

## FAST FACT PAGE

### Attendance

Committee Members	01/31	2/28	3/27	4/24	5/1	6/5	7/3	8/7	9/4	10/2	11/6	12/4	1/8	2/5
Mr. Carlos Barbier	●	●	○	●	●									
Mr. Brian Datcher	●	●	○	○	○									
Awilda Gonzalez*	●	○	●	○	●									
Ms. Africka Hinds-Ayala	○	○	○	○	○									
Roberta Stewart	●	●	○	●	●									
Mr. Ken Teel*	●	●	●	●	○									
<b>Other Attendees</b>														
Mr. Jose Aquino	●	○	●	●	●									
Charlotte Burch	○	○	●	●	●									
Adaline DeMarrais	●	●	●	●										
Jose Garcia			●	○	●									
Jerome Harris	○	○	○	○										
Mr. Tom Kidder	●	●	○	●	●									
Leif Mitchell	○	●	○	●										
Ms. Joanne Montgomery	○	○	○	○										
Ms. Sara Nichols	○	○	○	●										
Christine Romanik	○	○	○	○										
Mr. Robert Sideleau	●	●	●	●	●									
Javier Velez	○	○	○	○										
Ryan White Office	●	●	●	●	●									
Collaborative Research	●	●	●	●	●									
Nick Boshnak	○	●	○	○										

\* Indicates Committee Co-Chairs      ● = present      ○ = absent

### Planning Council Recommendations

- Forward two (2) new Planning Council applications to maintain reflectiveness
- Respond to Planning Council ideas on brochure(s)

### Committee Staff Assignments

- Prepare meeting summary of May 1, 2008 meeting
- Forward one (1) pending application and one (1) new application



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### Welcome and Introductions

Co-Chair Awilda Gonzalez began the Committee meeting at 12:05 p.m. A moment of silence was held in recognition of all who have been affected by HIV/AIDS. Awilda Gonzalez reminded individuals that the meeting is open to the public, except when the Committee enters into Executive Session to discuss nominations.

### Co-Chair Announcements and Meeting Objectives

Awilda Gonzalez first prefaced the meeting by alerting all members that we are following the 'new' meeting schedule of the first Thursday of each month from 12 noon to 2 p.m.

### Approval of the Meeting Summary

Awilda Gonzalez asked individuals to review the April 24, 2008 Committee Meeting Summary for accuracy and content.

- \* Robert Sideleau made a motion to approve the April 24th Meeting Summary.
- \* Roberta Stewart seconded the motion.
  - Vote carried 6 yes and 1 abstention. In Favor: Aquino, Barbier, Burch, Kidder, Stewart, Sideleau. Opposed: none; Abstentions: Gonzalez.

### Finance Committee Report

- \* None.

### Membership Committee Report

#### a. Planning Council Brochure

The group reviewed two (2) Planning Council brochures—one aimed at general interest—Planning Council and the other at PLWHA (HIV+? Need help?) The second responded to discussion and ideas raised in the March 27<sup>th</sup> Membership/Finance committee meeting. Comments for the first brochure were noted, with a revised version to be reviewed at the June Membership/Finance Committee meeting. Some progress was made with revisions to the second brochure, which will also be reviewed at the June committee meeting. Extensive discussion ensued about the need to translate both brochures into Spanish. Committee member Javier Velez has graciously offered to oversee this process, with review by local Spanish speaking individuals to ensure idioms.

#### b. Membership Applications/Reflectiveness

Co-Chair Awilda Gonzalez apprised the committee of a pending application and a new application.

#### c. Executive Session on protocol for Membership Applications

Robert Sideleau moved, and Carlos Barbier seconded, that the Committee go into Executive Session to discuss the protocol for handling Membership applications. This motion passed with 6 yes votes and 1 abstention. In Favor: Aquino, Barbier, Burch, Kidder, Stewart, Sideleau. Opposed: none; Abstentions: Gonzalez

NO MINUTES WILL BE RECORDED OF THIS DISCUSSION.



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Robert Sideleau moved, and Carlos Barbier seconded, that the Committee come out of Executive Session. In Favor: Aquino, Barbier, Burch, Kidder, Stewart, Sideleau. Opposed: none; Abstentions: Gonzalez

Robert Sideleau moved and Jose Aquino seconded, that the protocol be reinforced of bringing only summarized statements to the Membership/Finance Committee regarding new applicants with a statement of how they help attain reflectiveness, their working committee attachment and their possible conflicts of interest.

Robert Sideleau moved, and Roberta Stewart seconded, that both applications, which respond to issues with reflectiveness related to recent Planning Council resignations, be forwarded. This motion passed with 6 yes votes and 1 abstention. In Favor: Aquino, Barbier, Burch, Kidder, Stewart, Sideleau. Opposed: none; Abstentions: Gonzalez

### d. Update on Population-Based Priority Setting & Resource Allocation process

Roberta Stewart, Co-Chair of the Strategic Planning & Assessment (SPA) Committee, updated the Membership/Finance committee on the Priority Setting and Resource Allocations process, with progress reported to date on selection of special populations. A draft 'grid' displaying eleven possible special populations using 9 different criteria was reviewed. The group is close to concluding on the six special populations: (1) Latino(a) (2) African American (3) Foreign born (4) Injection Drug Users (5) MSM and (6) Heterosexuals.

## Announcements

None

## Adjournment

Awilda Gonzalez adjourned the meeting at 2:00 p.m.

## Membership/Finance Committee Voting Record

Council Member	Sideleau motion; Stewart 2nd	Sideleau motion; Barbier 2nd	Sideleau motion; Gonzalez 2nd	Sideleau motion; Aquino 2nd	Sideleau motion; Stewart 2nd
	04/24/08 Meeting Minutes Approval	Executive Session 'in'	Executive Session 'out'	Protocol for discussing new PC member applications	Approval of two Planning Council candidates
Awilda Gonzalez	AB	AB	AB	AB	AB
Jose Aquino	Y	Y	Y	Y	Y
Carlos Barbier	Y	Y	Y	Y	Y
Charlotte Burch	Y	Y	Y	Y	Y
Jose Garcia	Y	Y	Y	Y	Y
Thomas Kidder	Y	Y	Y	Y	Y
Robert Sideleau	Y	Y	Y	Y	Y
Roberta Stewart	Y	Y	Y	Y	Y
<b>TOTAL</b>	<b>7 Y, 1 Abstain</b>	<b>7 Y, 1 Abstain</b>	<b>7 Y, 1 Abstain</b>	<b>7 Y, 1 Abstain</b>	<b>7 Y, 1 Abstain</b>

Y= YES

N= NO

AB= ABSTENTION