



Ryan White Planning Council

New Haven & Fairfield Counties
Robert Sideleau & Thomas Kidder, Co-Chairs

Planning Council Meeting Summary FAST FACT PAGE

Meeting Date: Friday, December 12th, 2008 from 12:00 noon to 2:00 pm
Start Time 12:15 pm
End Time: 1:45 pm
Location: Chase Wellness, Bridgeport, CT
Presiding Chair: Tom Kidder
Recorder: Carol Ardolino for Planning Council Staff

Summary of Council Business Votes

- Approval Planning Council Minutes from November 11th, 2008
- Approval of the New Haven/Fairfield Counties Comprehensive Plan

Council Member Assignments

- Attend and participate in Committee meetings to contribute to the completion of mandated Council business.
- Encourage members of the public to attend the Council meeting and all Committee meetings.

Staff Assignments

- Prepare December meeting summary.
- Forward approved NH/FF Comp. Plan to Ryan White Office for submission to HRSA



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Welcome, Moment of Silence, and Introductions

Co-Chair Tom Kidder called the meeting to order at 12:15 PM. He led the group in a moment of silence to remember and respect all individuals whose lives have been touched by HIV/AIDS. Mr. Kidder explained that the Council meeting is open to the public; members of the media or press may attend the meeting and noted that any disclosure of personal information including HIV status is voluntary. Council members introduced themselves by name, affiliation and residence. Members of the public introduced themselves.

Co-Chair Announcements

Bob Sideleau noted that Jose Aquino was discharged by committee, but already has a new application in process.

There will be a call next week with the HRSA Project Officer..

Public Comment

Tom Kidder explained that public comment period is set aside to hear the perspectives and opinions of people who are not Council members. Tom invited members of the public to share comments with the Council.

- None

Approval of Meeting Summary

Members reviewed the Friday, November 12th, 2008 meeting minutes for accuracy. Council members were reminded that they should abstain from voting on the minutes if they were not present during the meeting.

- Bob Sideleau motioned to approve the minutes.
 - Jennifer Loschiavo seconded the motion.

Ken Teel explained that under (4.0) Membership Finance the committee is referring to all of them as listed, and should reflect that.

- The Council approved the minutes 7-0 with three abstentions. (*Please see attached voting sheet detail for all Planning Council votes*)

Membership / Finance Committee

- Co-chair Ken Teel said that there are no calls regarding attendance required at this time. There is one application on hold until the committee meets with the applicant.
- He said that the committee worked with the staff to update the draft on new member training. The contingency plan will be reviewed in January. Quarterly expenditures will be reviewed in January.
- Bob Sideleau announced that the Membership Finance Committee is seeking a co-chair. The meeting held in November was not a true meeting but a work meeting; because Ken Teel was not able to attend
- Bob Sideleau reminded Council that nominees are forwarded to the Mayor of the City of New Haven for official appointment.
- Next meeting is scheduled for Thursday, January 8th, 2009 at Optimus Health Care in Bridgeport, CT.

Strategic Planning and Assessment Committee

- Roberta Stewart announced that the SPA committee met on Thursday, December 4, 2008.
- The committee is working on revising the feedback form that is collected after each Planning Council meeting.
 - They are trying to develop questions that address all aspects of the meeting, such as environment, etc.
 - They are considering using a Likert scale.



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- She also announced that the SPA committee will be working with the Membership/Finance committee to get a team building exercise together.
 - She said that at the last meeting the committee started to review the Council Bylaws.
 - Brian Datcher commented on the amount of work involved in reviewing the bylaws, and thanked the committee for looking over the bylaws and "tightening them up".

The next committee meeting is scheduled for Thursday, January 8th, 2009 at Optimus Health Care in Bridgeport, CT

Quality Improvement Committee

- Charlotte Burch said that the Quality Improvement Committee met on December 5, 2008.
- They discussed the POD for Behavioral Health and Substance Abuse.
 - They discussed the importance of, and correct, timeframe of care to clients; whether it be crisis response, treatment plan, or follow-up.
- She also reported on a POD meeting held at APNH where they discussed Centers of care and how to keep people engaged. They discussed children and how the virus affects them. Clifford Beers did a presentation on babies born with the virus who are now grown ups. There are anger issues for them, having to deal with being different all of our life. They also discussed Psychiatric Patient Medications. It is important that providers stay current on medications and appropriate scheduling. Screening tests and CQI was discussed.
- Charlotte announced that there would be no meeting for January. The next meeting will be February 6, 2009 in New Haven.
- Dennis Torres stated that HRSA requires screening every 3 months for Mental Health and Substance Abuse.
- Tracy Kulik of Collaborative Research advised that all Medical Managers as well as all types of providers need to be trained in the tools of assessment. There is no one tool that is a good measurement.
- Sandy Walker talked about the assessment tools used, as well as the honesty factor. Sometimes someone will look worse at discharge than intake, because of that. Try to ascertain into the total screening assessment.
- Tom Kidder stated that the Super Pod is really about an integration of treatment and care so that all facets of treatment providers need to be on board. He has found that Psychiatry, Primary care and Physicians all use different measurements.
- Tracy state they wanted an annual measurement of the client.
- Sandy would like to see an opportunity given to the client to assess satisfaction with treatment.
- Jerod stated that 72 hours is turnaround time for intake and assessment.
- Tracy stated that the Super Pod Dec 17th via teleconferencing will focus on substance abuse, because mental health is most in need of refinement.
- Roberta stated that Stonington will no longer provide care for adolescents with Mental Health and substance abuse issues.

Ryan White Office Report (Grantee's Office)

Tom Butcher reported on behalf of Ryan White Office:

- The Part A RFP is out with a return date of January 27, 2009.

Old / New Business

Robert Sideleau facilitated a discussion and review of the New Haven/Fairfield Counties 2009-2011 Comprehensive Plan.

- Bob Sideleau stated that this is the final review of the Comprehensive Plan. After today's vote it goes to HRSA and then will be on our website.
- Bob Sideleau provided the Council with a PowerPoint presentation of the Comp. Plan and discussion of key elements.



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- Bob Sideleau motion for entire Comprehensive Plan.
 - Seconded by Ken Teel.
 - Roberta Stewart amended the motion to add Membership Finance to (4)A1 and remove Planning Council
 - Seconded by Ken Teel.

 - Vote in Favor with Amendment: For: 9
Against: 0
Abstain: 1

 - Vote in Favor to Accept the 2009-2011 Comprehensive Plan
For: 9
Against: 0
Abstain: 1

(Please see attached voting sheet detail for all Planning Council votes)

Public Comment

Tom Kidder explained that public comment period is set aside to hear the perspectives and opinions of people who are not Council members. Tom invited members of the public to share comments with the Council.

- None

Announcements

- Jerod announced he had completed training in rapid testing and would be conducting rapid testing.
- AIDS Life Campaign will be this Tuesday in Meriden from 12-2 at Center Congressional Church.
- Bob Sideleau announced there will be no NH AIDS Coalition meeting because of the bidders meeting.

Adjournment

Tom Kidder thanked Council members for their work and adjourned the meeting at 1:45 pm.



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Planning Council Meeting Attendance Record¹

	Council Member	12/12	1/16	3/13	4/10	5/15	6/12	7/10	8/14	9/11	10/9	11/13	12/11
1.	Henry Bethea												
2.	Ric Browne												
3.	Charlotte Burch	●											
4.	Adaline DeMarrais												
5.	Jerod Geter	●											
6.	Jerome Harris	●											
7.	Africka Hinds-Ayala												
8.	Thomas Kidder	●											
9.	Jennifer Loschiavo	●											
10.	Leif Mitchell	●											
11.	Christine Romanik												
12.	Robert Sideleau	●											
13.	Tomi Simmons												
14.	Roberta Stewart	●											
15.	Ken Teel	●											
16.	Dennis Torres	●											
	Ryan White Office	●											
	Planning Council Staff	●											
	% of Council present:	63%											

¹ Note: Council Members must not miss more than four Council meetings per year regardless of reason.



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Planning Council Meeting Voting Record

Council Member	November Minutes	CP Amendment #1	CP Approval
Henry Bethea	NP	NP	NP
Ric Browne	NP	NP	NP
Charlotte Burch	Y	Y	Y
Adaline DeMarrais	NP	NP	NP
Jerod Geter	Y	Y	Y
Jerome Harris	Y	Y	Y
Africka Hinds-Ayala	NP	NP	NP
Thomas Kidder	AB	AB	AB
Jennifer Loschiavo	Y	Y	Y
Leif Mitchell	Y	Y	Y
Christine Romanik	NP	NP	NP
Robert Sideleau	Y	Y	Y
Tomi Simmons	NP	NP	NP
Roberta Stewart	Y	Y	Y
Ken Teel	Y	Y	Y
Dennis Torres	AB	Y	Y

Y= YES N=NO AB=ABSTENTION

NP=NOT PRESENT