

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Tom Kidder and Leif Mitchell, Co-Chairs

Planning Council Meeting Summary

Meeting Date: Friday April 9th, 2010

Start Time: 12:04 pm

End Time: 1:30 pm

Location: The Greek Olive Restaurant, New Haven

Presiding Chair: Leif Mitchell

Recorder: Jeananne Cappetta, Collaborative Research Staff

Summary of Council Business Votes

Vote on: Minutes from Planning Council on 3/12/10

(1.0) Moment of Silence

Co-Chair Leif Mitchell called the meeting to order at 12:04. He led the group in a moment of silence to remember and respect all individuals whose lives have been touched by HIV/AIDS in particular former Planning Council member Ed Leduc and to the 20th anniversary (April 8) of the death of Ryan White.

(2.0) Conflict of Interest Introductions

Leif explained to all in attendance the importance of the Council members to state their conflicts of interest. By doing so makes the voting process transparent to everyone

(3.0) Welcome and Introductions

Leif asked everyone to silence electronic devices. He also reminded everyone that this is a business meeting and open to the public, so members of press or others could attend. He cautioned participants to be judicious regarding their HIV status and/or with Person Health Information (PHI). He welcomed all members and asked council members and guests to introduce themselves and state any affiliation.

Co-Chair Announcements

- The request for technical assistance regarding MAI has been rejected by HRSA. At this time the HIV/AIDS Bureau (HAB) at HRSA is reviewing this same topic and is looking to develop policy to assist grantees. The EMA was advised to by the HRSA Project Officer speak with the Hartford TGA regarding how they work with this population.

(4.0) Public Comment

No comments were made.

(5.0) Approval of Meeting Summary

(5.1) Members reviewed the Friday, March 12th, 2010 minutes for accuracy.

(5.2) Joanne Montgomery motioned to approve the minutes. Jennifer Loschiavo seconded the motion.

(5.3) The Council minutes were discussed with one change that "Lee Way" be spelled "Leeway".

(Please see attached voting sheet detail for all Planning Council votes)

(6.0) Planning Council Committee Reports

(6.1) Membership Finance Committee

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Robert Sideleau gave the following Membership- Finance report:

- Reviewed the committee's Planning Council Activity Timeline (PCAT)
 - The committee is on target based on the activities listed in the PCAT
- Reviewed the Planning Council "reflectivness grid"
 - The Council is still seeking Male, Hispanic, non-conflicted Persons Living with HIV/AIDS (PLWHA)
 - Non-conflicted means individuals who don't work for a PART A Funded agency
- Discussion on the Council's Recruitment and Retention initiatives
 - Committee reviewed Nassau/Suffolk EMA's Resource Guide
 - Committee reviewed Phoenix EMA's Care Planner
 - Committee moved forward with planning the first of four community forums in June in the Stamford/Norwalk region
- Committee reviewed two membership applications

(6.2) Strategic Planning & Assessment Committee

Joanne Montgomery gave the following Strategic Planning & Assessment report:

- Everyone liked the training component
- People were excited about the turnout
- Reviewed the Committee's Planning Council Activity Timeline (PCAT)
 - SPA is on target with committee activities per the PCAT
- Reviewed Full Population Chart data for Fiscal Year 2010 Minority AIDS Initiative (MAI) funding
 - RATIONALE: Explore the possibility of utilizing grant year 2010 Minority AIDS Initiative funding to create/identify a program that links unaware PLWHA to appropriate medical care. Based on the EMA's Unaware Estimate as provided by DPH, communities of color are disproportionately represented.
- Reviewed the Council's Unaware Persons Living with HIV and AIDS Strategies
 - BACKGROUND: On December 16th, 2009, the Health Resources Services Administration (HRSA) released the following additional guidance to Part A Grantees: Part A Planning Councils (PCs) are still required to determine the size and demographics of the estimated population who is aware and out of care. Effective September 30, 2009, under section 2604(b)(4) of the PHS Act, as amended by the Ryan White HIV/AIDS Extension Act of 2009, Public Law 111-87, PCs are now required to determine the size and demographics of the estimated population of individuals who are unaware of their HIV status. In addition, the PCs must develop a strategy for identifying those with HIV/AIDS who do not know their status, make them aware of their status, and refer them into care. In addition, one-third of the total score for the objective review of the supplemental portion of your fiscal year (FY) 2010 Grant Application will be calculated based on the following factors: 1) the number of individuals who were tested for HIV/AIDS; 2) of those who were tested, the number who were made aware of their status, including the number who tested HIV positive; and, 3) of those described in clause 2, the number who were referred to appropriate treatment and care.
- Reviewed the 2010 Priority Setting and Resource Allocation process (PSRA) in preparation for the 2011 PSRA process

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(6.3) Quality Improvement Committee

Ric Browne reported that the QI committee did not meet and the next meeting is scheduled for May 7 in New Haven from 9 am – 11am.

(7.0) New/Old Business

a. Council Training

As part of an effort to provide ongoing training regarding the roles and purpose of the Council, each month a training component will be presented.

Roberta Stewart did a presentation regarding the distribution of the Part A award. The presentation included the Part A award flow and priority setting and resource allocation process.

(8.0) Public Comment

- Guest commented that as a consumer would offer to be more involved in the process of helping to recruit new members to the Council. As well as getting both consumers and providers more involved.
- Guest stated how important consumer education is and how it affects their health and survival
- Praised Council for how they clearly explain to all present acronyms', background history of topics and made sure all present understood what was being discussed.

(9.0) Grantee Report

Tom Butcher announced that the complete Funding Year 2010-11 Part A award has now been received. The EMA received a total award of \$7,227,221, which includes Part A formula, supplemental and MAI. For Funding Year 2010-11 the Stop-Loss dollars that were received the last two funding years was not available to Part A jurisdictions. Jeff Daniel described how this impacts the EMA and reviewed a funding chart with the Council to explain the impact on dollars and services. Also in an effort to have more of the dollars allocated to direct services, the Planning Council, Grantee and Quality Management budgets were re-reviewed and identified some projects that can either be delayed until later in the year or put off for this funding year. These dollars will then be allocated towards services.

Now that the funding amounts have been received for the FY 10-11, beginning next week funding award letters will be sent out.

(10.0) Announcements

- Sunday, April 14, New Haven AIDS Walk @1pm
- This evening @ 7pm at the Western Connecticut State University, Capital Steps will perform. Costs are approximately \$40/ticket. See Roberta if interested.
- An MSM conference titled: Responding to Resurgent HIV/STI Incidence Among MSM in CT: Effective HIV Prevention Interventions for Gay Men will be held June 4th from 8 – 4pm, location to be determined. This event will be sponsored by CIRA and DPH.
- There will be a conference regarding the MAI population on April 30 in Springfield, MA

(11.0) Planning Council Survey Completion

All members and guests are encouraged to complete this survey .

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(12.0) Adjournment

Leif Mitchell thanked everyone for their participation in today's meeting and asked everyone to please take a moment to fill out feedback forms and return them to staff.

The meeting was adjourned at 1:30 pm.

Planning Council Meeting Attendance Record¹

	Council Member	1/8	3/12	4/9	5/14	6/11	7/9	8/13	9/10	10/8	11/19	12/10
1.	Ric Browne	●	●	●								
2.	Charlotte Burch	●	●	●								
3.	Brian Datcher	●		●								
4.	Adaline DeMarrais	●	●	●								
5.	Thomas Kidder	●	●	●								
6.	Beverly Leach	●	●	●								
7.	Jennifer Loschiavo	●	●	●								
8.	Leif Mitchell	●		●								
9.	Krystle Moore	●	●	●								
10.	Joanne Montgomery	●	●	●								
11.	Clara Ramos	●	●	●								
12.	Christine Romanik		●	●								
13.	Robert Sideleau	●		●								
14.	Roberta Stewart	●	●	●								
15.	Dennis Torres		●	●								
16.	Richard Coover (As of 4/1)											
	Ryan White Office	●	●	●								
	Planning Council Staff	●	●	●								
	% of Council present:	87%	80%	94%								

Guests: Ken Teel, Rev. Alex Garberra, Sandi Goassart Walker, William Caldrecco, Richard Lee, Cameron Crosby

¹ Note: Council Members must not miss more than four Council meetings per year regardless of reason.

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Planning Council Meeting Voting Record

Council Member	March Minutes
Ric Browne	Y
Charlotte Burch	Y
Brian Datcher	AB
Adaline DeMarrais	Y
Thomas Kidder	AB
Beverly Leach	Y
Jennifer Loschiavo	Y
Leif Mitchell	AB
Krystle Moore	Y
Joanne Montgomery	Y
Clara Ramos	Y
Christine Romanik	Y
Robert Sideleau	AB
Roberta Stewart	Y
Dennis Torres	Y
Richard Coover (As of 4/1)	

Y= YES N=NO AB=ABSTENTION NP=NOT PRESENT