



Ryan White Planning Council

New Haven & Fairfield Counties

Thomas Kidder & Leif Mitchell, Co-Chairs

Planning Council Meeting Summary

Meeting Date: Friday, September 11th, 2009

Start Time: 12:02 pm

End Time: 1:45 pm

Location: The Greek Olive, New Haven

Presiding Chair: Leif Mitchell

Recorder: Jeff Daniel, Collaborative Research Staff

Summary of Council Business Votes

Vote on: Minutes from Planning Council on 08/14/09
Membership Application(s)
2008 MAI Carryover Request to HRSA
FY 2010 Service Category Definitions
FY 2010 Resource Allocation (revised to exclude AIDS Rx Local)

(1.0) Moment of Silence

Co-Chair Leif Mitchell called the meeting to order at 12:02. He led the group in a moment of silence to remember and respect all individuals whose lives have been touched by HIV/AIDS.

(2.0) Welcome and Introductions

Tom asked everyone to silence electronic devices. He also reminded everyone that this is a business meeting and open to the public, so members of press or others could attend. He cautioned participants to be judicious regarding their HIV status and/or with Person Health Information (PHI). He welcomed all members and asked council members and guests to introduce themselves and state any affiliation.

(3.0) Co-Chair Announcements

- Leif announced that Joanne Montgomery has agreed to join Roberta Stewart as Co-Chair of the Strategic Planning and Assessment committee. He thanked Joanne for her willingness to serve.
- Leif reminded Council members that the Planning Council will start promptly at Noon, once the Council has attained quorum. Lunch is served at 11:30 a.m.
- The Executive Committee reviewed the CAEAR Coalition Consensus document and based on the Council's advocacy policy, it wouldn't be appropriate for the Council to sign on.
- Leif outlined the votes on today's agenda: 1) Minute approval 2) Membership application(s) 3) 2008 MAI Carryover 4) 2010 Service Categories 5) 2010 Resource Allocation

(4.0) Public Comment

- Bob Sideleau said a Needs Assessment is the "voice" of the consumer and that chart audits don't capture that.

(5.0) Approval of Meeting Summary

(5.1) Members reviewed the Friday, August 14th minutes for accuracy.

(5.2) Roberta Stewart motioned to approve the minutes. Joanne Montgomery seconded the motion.

(5.3) The Council minutes were approved without corrections.

(Please see attached voting sheet detail for all Planning Council votes)

(6.0) Planning Council Committee Reports



Ryan White Planning Council

New Haven & Fairfield Counties

Thomas Kidder & Leif Mitchell, Co-Chairs

(6.1) Membership Finance Committee

- Jerod Geter (Member on Membership/ Finance Committee) reported that the Membership/Finance (M/F) met on Thursday, September 3rd and would like to bring a motion forward to move Robert Sideleau's membership application forward to the Mayor of New Haven for full council membership. As this motion is coming from committee, Jerod made the first and a second is not required.
 - Joanne Montgomery said Bob has been an asset to the Council
 - Jerod Geter commended Bob on his efforts
 - *(Please see attached voting sheet detail for all Planning Council votes)*
- The M/F committee reviewed the PCAT and the committee is on target with work activities
- The M/F committee reviewed recruitment strategies:
 1. Beverly and Jerod—Consortium outreach
 2. Afrika and Adaline-by next meeting will have a plan for mentorship
 3. Leif, Tom K and Roberta-working to "piggyback" community forums to existing community meetings
- The M/F committee received a report from the Ryan White Office that there will be \$14,494.80 in 2008 MAI Carryover funds. The MAI fiscal year ended July 31st, 2008. In order to apply for the carryover, the M/F Committee must make a recommendation to the Planning Council, have the Planning Council approve the request and the Ryan White Office must apply for the carryover monies (to HRSA) by September 30th, 2009.
- The M/F committee reviewed the current MAI funded service categories: 1) Ambulatory Outpatient Medical Care 2) Substance Abuse Outpatient 3) Medical Case Management 4) Mental Health Services. The goals of the carryover request are 1) get the money to providers for quick use by consumers 2) pay for services not salaries
- Jerod made a motion (no second required) to request that the 2008 MAI carryover funds be equally distributed among the five regions and be used in Ambulatory Outpatient Medical Care, more specifically for Laboratory services. This motion is based on 1) AOMC is HRSA's #1 service priority 2) Lab expenditures are easy to document in QI activities as it pertains to a client's health outcomes 3) It is cost effective and 4) It supports Persons Living with HIV/AIDS (PLWHA) that are in care
- *(Please see attached voting sheet detail for all Planning Council votes)*
- The next Mem/Fi meeting will be October 1st at noon, at The Greek Olive in New Haven.

(6.2) Strategic Planning & Assessment Committee

Roberta Stewart reported that the SPA committee met and discussed the following items:

- SPA reviewed the Council Feedback form from August
 - All good comments with the note that the PC meeting should start on time
 - Council Co-Chairs should remind PC members that lunch is ready at 11:30 a.m. and the meeting starts at noon
- SPA reviewed the PCAT—the committee is on schedule with work activities
- SPA reviewed Service Category definitions and made modifications Roberta made a MOTION will to approve the 2010 Service Category Definitions:
 - Medical Transportation (expanded to match HRSA's—with the notation of services provided by a RW Part A provider)



Ryan White Planning Council

New Haven & Fairfield Counties

Thomas Kidder & Leif Mitchell, Co-Chairs

- Health Insurance Premium and Cost Sharing Assistance—clarified the definition to include premiums and co-pays
 - AIDS Pharmaceutical Assistance (local)—after further review of this service category, it was determined the EMA cannot provide this service based on the guidelines issued by HRSA
- Due to the inability of the EMA to fund AIDS Pharmaceutical Assistance (local) (based on HRSA's definition) Roberta made a MOTION (no seconded required) eliminate the allocation of AIDS Pharmaceutical Assistance (local)(\$10,000) for a total "new ask" of \$11,309,511
 - *(Please see attached voting sheet detail for all Planning Council votes)*
- SPA did not have enough time to review 2010 Directives. Review of the Directives will occur at the next SPA meeting which is Thursday, October 1st, at The Greek Olive in New Haven
- The next SPA meeting will be October 1st at 2:00pm at The Greek Olive in New Haven.

(6.3) Quality Improvement Committee

Ric Browne reported that the QI committee did not meet but that he had a QM presentation prepared by Tracy Kulik of Collaborative Research. Ric led the Planning Council through the QM PowerPoint presentation.

- The next meeting of the QI will be October 2nd in New Haven.

(7.0) Grantee Report

Tom Butcher reported:

- The 2010 Part A guidance should be released at anytime
- Gail has wrapped up the fiscal site visits
- The Ryan White Office will provide a midyear expenditure report at October's Membership/Finance committee meeting.

(8.0) New/Old Business

None

(9.0) Public Comment

None

(10.0) Announcements

- Dennis Torres provided the group with an overview of the Ryan White Treatment Modernization Act
- Joanne Montgomery reported there were Inpatient Substance Abuse beds available and to contact Karen for more information
- Tom Butcher reported that Mayor DeStefano has sent a letter urging reauthorization of the RWTMA to the Connecticut delegation. Rev. Alex Garbera was instrumental in having the letter sent from Mayor DeStefano.
- Rev. Alex Garbera announced the next meeting of the Mayor's AIDS Taskforce: October 14th at 5:30
- Krystle Moore announced that Healthy Smiles has extended enrollment indefinitely. The qualification criteria is: 1) HIV+ 2) 18+ years of age 3) No Oral health for the past 12 months



(11.0) Adjournment

Leif Mitchell thanked everyone for their participation in today’s meeting and asked everyone to please take a moment to fill out feedback forms and return them to staff.
 The meeting was adjourned at 1:45 pm.

Planning Council Meeting Attendance Record¹

	Council Member	1/16	2/13	3/13	4/17	5/15	6/12	7/17	8/14	9/11	10/9	11/13
1.	Ric Browne		●	●	●	●	●	●	●	●		
2.	Charlotte Burch	●	●	●	●	●	●	●	●	●		
3.	Adaline DeMarrais	●	●	●	●	●	●	●	●	●		
4.	Jerod Geter	●	●		●	●	●	●		●		
5.	Jerome Harris	●	●	●		●	●	●	●	●		
6.	Africka Hinds-Ayala	●								●		
7.	Thomas Kidder	●	●	●	●	●	●	●	●	●		
8.	Beverly Leach							●	●	●		
9.	Jennifer Loschiavo	●		●	●	●	●		●	●		
10.	Leif Mitchell	●	●		●	●	●	●	●	●		
11.	Krystle Moore		●	●	●	●		●	●	●		
12.	Joanne Montgomery						●	●	●	●		
13.	Clara Ramos							●	●			
14.	Christine Romanik	●	●	●	●	●	●	●		●		
15.	Robert Sideleau	●	●	●	●	●						
16.	Roberta Stewart	●	●	●	●	●	●	●	●	●		
17.	Dennis Torres	●		●		●	●	●	●	●		
	Ryan White Office	●	●	●	●	●	●	●	●	●		
	Planning Council Staff	●	●	●	●	●	●	●	●	●		
	% of Council present:	76%	67%	67%	67%	100%	92%	93%	88%	94%		

Guests: Matt Lopes, Brian Datcher, Bob Sideleau, Jenny Vargas, Rev. Alex Garbera, Sandy Gosset-Walker

¹ Note: Council Members must not miss more than four Council meetings per year regardless of reason.

**Ryan White Planning Council**

New Haven & Fairfield Counties

Thomas Kidder & Leif Mitchell, Co-Chairs

Planning Council Meeting Voting Record

Council Member	August Minutes	Bob Sideleau	2008 MAI Carryover	2010 Service Categories	2010 Resource Allocation
Ric Browne	Y	Y	Y	Y	Y
Charlotte Burch	Y	Y	Y	Y	Y
Adaline DeMarrais	Y	Y	Y	Y	Y
Jerod Geter	NP	AB	AB	Y	Y
Africka Hinds-Ayala					
Jerome Harris	Y	Y	Y	Y	Y
Thomas Kidder	Y	Y	Y	Y	Y
Beverly Leach	Y	Y	Y	Y	Y
Jennifer Loschiavo	Y	Y	Y	Y	Y
Leif Mitchell	AB	AB	AB	AB	AB
Krystle Moore	Y	Y	NP	Y	Y
Joanne Montgomery	Y	Y	Y	Y	Y
Clara Ramos	NP	NP	NP	NP	NP
Christine Romanik	AB	Y	Y	Y	Y
Roberta Stewart	Y	Y	Y	Y	Y
Dennis Torres	Y	Y	Y	N	Y

Y= YES N=NO AB=ABSTENTION NP=NOT PRESENT