

Ryan White EMA Planning Council
New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee
Meeting Minutes

Meeting Date: Thursday, February 3, 2011
Start Time: 2 pm
End Time: 3:15 pm
Location: Burroughs Community Center, Bridgeport
Presiding Chair: Joanne Montgomery
Recorder: Trish Wampler

Summary of Committee Business Votes

- Approval of Minutes from the January 2, 2011 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Recruit/Promote Planning Council to increase PLWHA participation

Staff Member Assignments

None of note

Attendance Record – 2011

	Council Member	1/6	2/3	3/3	4/7	5/5	6/2	7/7	8/4	9/1	10/6	11/3	12/1
1.	Charlotte Burch		X										
2.	Brian Datcher												
3.	Adaline DeMarrais												
4.	Brian Kuerze	X	X										
5.	<i>Beverly Leach PC Co-Chair</i>	X	X										
6.	Ronald Lee												
7.	Jennifer Loschiavo	X	X										
8.	<i>Leif Mitchell PC Co-Chair</i>	X	X										
9.	Caesar Moffett, Jr.												
10.	Ken Teel												
11.	Kenneth McCoy	X	X										
12.	Krystle Moore	X	X										
13.	Joanne Montgomery Co-Chair		X										
14.	Clara Ramos		X										
15.	Christine Romanik												
16.	Gabrielle Rosa		X										
17.	Robert Sideleau	X	X										
18.	Roberta Stewart Co-Chair	X											
19.	Dennis Torres	X											
	Ryan White Office	X	X										
	Planning Council Staff	X	X										
	% of Council present:	50%	53%										



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Tom Kidder and Heidi Jenkins were also present.

Roberta Stewart had called in to say that she was unable to attend due to the weather closing her office for most of the week.

(1.0) Moment of Silence

Joann Montgomery called the meeting to order at 2 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no co-chair announcements today. Joann reviewed today's agenda and the PCAT with the committee.

(4.0) Approval of January 6, 2011 Meeting Summary

A motion to approve the minutes of the January 6th SPA Committee as they stand was made by Bob Sidleau and seconded by Krystle Moore.

Against: None

Abstain: Joann Montgomery, Gabrielle Rosa and Clara Ramos.

(5.0) New Business/Old Business

a. Review Planning Council Feedback

Several of the feedback forms stated that the parking was insufficient at the last meeting. Joann said that the Family Services Woodfield was just a one-time emergency choice, and would not be used again. There were also several comments saying that Beverly Leach did a great job as co-chair.

b. Review SPA PCAT

Joann reviewed the PCAT and PSRPP in detail with the committee, including actions and timing. There was no discussion. The group decided to have two four hour sessions for PSRPP, rather than to try and do it all in one day.

c. EIIHA (Early Identification of Individuals with HIV/AIDS—Unaware) strategies review, discussion and action

The committee discussed the survey planned for EIIHA. This required considerable time, as the group tried to keep the questions to no more than 15, and to insure the wording was adequate without being offensive. They agreed to use the region/state approved wording that Leif suggested, and cover these topics:

- 1) Zip Code or City, even for Homeless
- 2) Gender
- 3) Race
- 4) Ethnicity
- 5) Age
- 6) Last Primary Doctor visit
- 7) Reason for Doctor visit
- 8) Ever tested for STDs; results
- 9) Ever tested for Hepatitis; results

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- 10) Ever tested for HIV/AIDS; Did you receive the results
- 11) Ever had a Substance Abuse problem? If so, are you currently receiving treatment?
- 12) Ever had a Mental Health problem? If so, are you currently receiving treatment?
- 13) Sexual Activity
- 14) Shared needles

(6.0) Announcements

- QI committee meeting is tomorrow, at noon
- Midfield AIDS dinner at Norwalk Inn, February 10, 6 pm
- Recovery Network is sponsoring a New Trends in Addiction presentation on February 15th, from 9-11 am and again from 12-2 pm in Shelton. Call Joann Montgomery for details.
- Reminder to spread the news about the Consumer Forum on Friday, February 18th, at the Greek Olive from 10 – 11:30 am. Participants will receive a \$20 Stop and Shop gift card.
- March 23 is AIDS Science Day conference in New Haven at the Omni. Starts at 8:30 am. Register at www.yale.edu/cira. Free.

(7.0) Adjournment

The meeting adjourned at 3:15 pm.