

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Summary

Meeting Date: Thursday, March 4th 2010
Start Time: 2:01 pm
End Time: 4:09 p.m.
Location: The Greek Olive, New Haven
Presiding Chair: Roberta Stewart
Recorder: Jeananne Cappetta

Summary of Committee Business Votes

- Approval of Committee meeting minutes from February 4, 2010
- Approval of 2010 Council By-Laws with forward to Planning Council for Approval

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

Staff Assignments

- Post approved agenda and meeting minutes on website (www.ryanwhitecare.org)
- Request and prepare MAI data analysis for April committee meeting
- Distribute By-Laws to Council members in advance of 3/13 PC meeting

Attendance Record – 2010

	SPA Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	8/5	9/2	10/7	11/4	12/2
1.	Jennifer Loschiavo	●	●	●									
2.	Leif Mitchell	●	●	●									
3.	Joanne Montgomery	●	●										
4.	Krystle Moore	●	●	●									
5.	Clara Ramos		●	●									
6.	Roberta Stewart	●	●	●									
7.	Tom Kidder	●	●	●									
	Ryan White Office	●	●	●									
	Planning Council Staff	●	●	●									
	Other Participants	Beverly Leach (PC), Robert Sideleau (PC), Dennis Torres (PC), Ivan Diller (Public), Joyce Poole (Public), June Holmes (Public)											

(1.0) Moment of Silence

The meeting was called to order by co-chair Roberta Stewart at 2:01 PM.

(2.0) Welcome and Introductions

Roberta welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

(3.0) Co-Chair Announcements

Roberta Stewart announced that Leif Mitchell just received the Dorothy Award by Pride New Haven.

(4.0) Approval of Committee meeting minutes:

Roberta asked everyone to review the minutes from the February 4th, 2010 meeting.

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MOTION TO APPROVE 2/4 MINUTES: 1ST: BOB SIDELEAU; 2ND: TOM KIDDER

DISCUSSION: NONE

FOR: LOSCHIAVO, MITCHELL, MONTGOMERY, SIDELEAU, TORRES

AGAINST: NONE

ABSTENTIONS: STEWART

(5.0) New/Old Business

(5.a.) Review SPA Planning Council Activity Timeline (PCAT)

Roberta introduced the PCAT to the Committee. The PCAT is based on submissions from all committees regarding requests and functions for FY2010. This PCAT is subject to change based on final awards from HRSA for FY2010. In addition the MAI component is bold because it was added post the RFP for Planning Council Support was released.

(5.b.) Finalize By-Laws

Updated By-Laws were distributed including all recommended changes. The updates were reviewed and discussed by the committee.

Main questions that included additional discussions were regarding committee votes and transportation for potential new members. Co-chairs to pose question to the Ryan White Office for further clarification from HRSA regarding potential new members and transportation.

Motion to revise By-Laws as discussed and to forward to Planning Council was made by Robert Sideleau and was second by Jennifer Loschiavo

For: Loschiavo, Mitchell, Moore, Ramos, Kidder, Torres, Sideleau

Discussion: None

Against: none

Abstain: Stewart

Not Present: Leach

(5.c.) FY 2010 Minority AIDS Initiative

Jeff Daniel, Planning Council Staff, distributed a data report that was prepared by the Ryan White Office as a follow up to last month's discussion regarding MAI. Discussion regarding clients that utilize both MAI and formula funded services and the availability of services targeted towards the MAI specific population. Co-chairs to pose question to Ryan White Office as to how other jurisdictions use MAI funds and best practices from HRSA.

MOTION TO EXTEND MEETING BY 15 MINUTES: 1ST: BOB SIDELEAU; 2ND: LEIF MITCHELL

FOR: LOSCHIAVO, MITCHELL, MONTGOMERY, SIDELEAU, TORRES

AGAINST: NONE

ABSTENTIONS: STEWART

(5.d.) FY 2010 Unaware PLWHA strategies review, discussion and action

Discussion incurred regarding what issues exist and need to be reviewed. New clients have been recently identified and with an increase of this population, plans to address their needs and ensure services need to be developed.

(6.0) Announcements

AIDS Walk in New Haven on April 1 at 1:30.

Avon Theater, March 10, 2010, a screening of Why us? Left behind and Dying 3pm

(7.0) Adjournment

The meeting was adjourned at 4:09 p.m.