

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

## Strategic Planning & Assessment Committee

### Meeting Minutes

**Meeting Date:** Thursday, September 2<sup>nd</sup>, 2010  
**Start Time:** 2:04 pm  
**End Time:** 3:43 pm  
**Location:** The Greek Olive Restaurant, New Haven  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Jeananne Cappetta

#### Summary of Committee Business Votes

- Approval of Committee meeting minutes from August 5<sup>th</sup>, 2010

#### Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

#### Attendance Record – 2010

Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	7/22	8/5	9/2	10/7	11/4	12/2
Adaline DeMarrais	•					•	•	•		•			
Beverly Leach	•	•	•	•		•	•	•	•	•			
Brian Datcher	•	•	•					•					
Caesar Moffett, Jr.							•						
Charlotte Burch		•		•	•	•	•	•	•	•			
Christine Romanik					•			•	•				
Clara Ramos	•	•	•	•	•	•	•			•			
Dennis Torres	•	•	•	•	•	•	•	•	•	•			
Jennifer Loschiavo	•	•	•	•	•	•	•	•	•	•			
Joanne Montgomery (Co-Chair)	•	•		•	•	•	•	•					
Krystle Moore	•	•	•	•	•	•	•		•	•			
Leif Mitchell (Council Co-Chair)	•	•	•	•	•	•	•	•	•	•			
Ric Browne	•							•					
Richard Coover													
Robert Sideleau	•	•	•	•	•	•	•	•	•	•			
Roberta Stewart (Co-Chair)	•	•	•		•	•	•	•	•	•			
Ronald Lee									•				
Tom Kidder (Council Co-Chair)	•	•	•	•	•	•	•	•	•	•			
<b>Other Attendees</b>													
Ryan White Office	•	•	•	•	•	•	•	•	•	•			
Planning Council Staff	•	•	•	•	•	•	•	•	•	•			
Other Participants		Joyce Poole											

#### (1.0) Moment of Silence

The meeting was called to order by Joanne Montgomery at 2:04pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introductions

Joanne welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

#### (3.0) Co-Chair Announcements

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There were no co-chair announcements today.

## **(4.0) Approval of Committee meeting minutes:**

Joanne asked everyone to review the minutes from August 5<sup>th</sup>, 2010 meeting.

**MOTION TO APPROVE 8/5 MINUTES: 1<sup>ST</sup> ; ROBERTA STEWART 2<sup>ND</sup>: ROBERT SIDELEAU**

DISCUSSION: THERE WAS NO DISCUSSION REGARDING THE MEETING MINUTES.

**FOR:** LEACH, BURCH, TORRES, LOSCHIAVO, SIDELEAU, KIDDER. STEWART, MITCHELL, DEMARRAIS, RAMOS

**AGAINST:** NONE

**ABSTENTIONS:** MONTGOMERY

## **(5.0) New/Old Business**

### **(5.a.) Review PC Feedback from August Meeting**

The committee reviewed the feedback from the August Planning Council meeting. There were no significant findings to report to the Planning Council.

### **(5.b.) Review SPA Planning Council Activity Timeline (PCAT)**

The PCAT was reviewed and the committee is on target with its goals. The Resource Allocation process will be finalized today and the Planning Council feedback and Unaware Strategies are on target.

### **(5.c) FY 2010 Unaware PLWHA strategies review, discussion and action**

The committee reviewed the strategies and discussed the status of each of the nine items. Discussion also took place regarding the new early identification of individuals with HIV/AIDS (EIIHA) and how the EMA needs to address this new HRSA identified targeted population. The FY2011-12 grant application includes a very large section on describing each EMAs/TGAs plans to address the population during the next funding year. The primary focus of EIIHA is to get people back into care. The New Haven EMA has approximately 1,661 individuals that fall into this category.

### **(5.d.) Finalize Allocations FY 2011 Resource Allocation**

The committee reviewed the data sets used last month which included PLWHA currently in care; PLWHA that are newly diagnosed/returning to care that will enter the Ryan White Part A program (based on Epidemiological data); Out of Care Individuals we want to bring into care (based on the EMA's Unmet Need Framework/Estimate); Unaware individuals who don't know their HIV status: identifying them, testing them and linking them to appropriate medical care (most likely this will occur through the Early Intervention Services service category). The final percentages that were identified for each service category were based on the data for each of these sets.

The committee continued to review the data to determine what their grant ask should be for the FY2011-12 application. Consideration of program impacts for FY2011 was reviewed and discussed. These included the new EIIHA expectations as well as the development and implementation of the Early Intervention Services (EIS) program that will begin with the new grant year in March and its impact for reengaging clients to care as well as indentifying new clients and providing access to care.

It was suggested and discussed that there be a Ryan White provider meeting held in the fall to introduce the EIS program so that providers can begin to prepare for the new program and begin to identify methods/strategies of delivery and applying for the funds to provide the EIS services for March.

The motion was made by Roberta Stewart and seconded by Robert Sideleau to move forward to the Planning Council the allocation plan of \$13,102.004 for the FY2011-12 grant application.

**FOR:** LEACH, BURCH, TORRES, LOSCHIAVO, SIDELEAU, KIDDER. STEWART, MITCHELL, DEMARRAIS, RAMOS

**AGAINST:** NONE

**ABSTENTIONS:** MONTGOMERY

## **(5.E) 2010 DIRECTIVES**

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The committee began to review each of the current directives, made comments and updates and discussed future changes with the MAI program now running simultaneously with the Part A program but as earmarked dollars.

New directives for the Early Identification Services (EIS) program were drafted and items to be discussed regarding this program were set aside to be explored further during the next SPA meeting. It was also suggested to perhaps develop a model for EIS before finalizing the directives for the new program. This model will begin development during the next meeting as well.

## **(6.0) Announcements**

- Amy Weinberg will be speaking on HIV and Aging in Stamford later today.
- September 9, 2020 the next consumer forum will be held on the 4<sup>th</sup> floor at Waterbury Hospital

## **(7.0) Adjournment**

The meeting was adjourned at 3:43 p.m.