

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee

Meeting Minutes

Meeting Date: Thursday, October 7, 2010
Start Time: 2:01 pm
End Time: 3:40 pm
Location: Burroughs Community Center, Bridgeport
Presiding Chair: Joanne Montgomery
Recorder: Jeananne Cappetta

Summary of Committee Business Votes

- Approval of Committee meeting minutes from September 2nd, 2010

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

Attendance Record – 2010

Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	7/22	8/5	9/2	10/7	11/4	12/2
Adaline DeMarrais	•					•	•	•		•			
Beverly Leach	•	•	•	•		•	•	•	•	•	•		
Brian Datcher	•	•	•					•					
Caesar Moffett, Jr.	[REDACTED]						•						
Charlotte Burch		•		•	•	•	•	•	•	•	•		
Christine Romanik					•			•	•				
Clara Ramos	•	•	•	•	•	•	•			•	•		
Dennis Torres	•	•	•	•	•	•	•	•	•	•	•		
Jennifer Loschiavo	•	•	•	•	•	•	•	•	•	•	•		
Joanne Montgomery (Co-Chair)	•	•		•	•	•	•	•			•		
Ken Teel	[REDACTED]												
Kenneth McCoy	[REDACTED]												
Krystle Moore	•	•	•	•	•	•	•		•	•	•		
Leif Mitchell (Council Co-Chair)	•	•	•	•	•	•	•	•	•	•			
Ric Browne	•							•					
Richard Coover	[REDACTED]												
Robert Sideleau	•	•	•	•	•	•	•	•	•	•	•		
Roberta Stewart (Co-Chair)	•	•	•		•	•	•	•	•	•			
Ronald Lee	[REDACTED]								•		•		
Tom Kidder (Council Co-Chair)	•	•	•	•	•	•	•	•	•	•	•		
Other Attendees													
Ryan White Office	•	•	•	•	•	•	•	•	•	•	•		
Planning Council Staff	•	•	•	•	•	•	•	•	•	•	•		
Other Participants	Gabrielle Rosa, Tracy and Steven, Interns- Scott Hill Health												

(1.0) Moment of Silence

The meeting was called to order by Joanne Montgomery at 2:01 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introductions

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Joanne welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

(3.0) Co-Chair Announcements

There were no co-chair announcements today. Joanne reviewed today's agenda with the committee.

(4.0) Approval of Committee meeting minutes:

Joanne asked everyone to review the minutes from September 2, 2010 meeting.

MOTION TO APPROVE 9/2 MINUTES: 1ST; JENNIFER LOSCHIAVO 2ND; ROBERT SIDELEAU

Discussion: There was no discussion regarding the meeting minutes.

For: Leach; Burch; Romanik; Ramos; Torres; Loschiavo; Moore; Sidelaue; Lee; kidder

Against: None

Abstentions: Montgomery

(5.0) New/Old Business

(5.a.) Review PC Feedback from September Meeting

The committee reviewed the feedback from the September Planning Council meeting. There were no significant findings.

(5.b.) Review SPA Planning Council Activity Timeline (PCAT)

The PCAT was reviewed and the committee is on target with its goals. The review of the HRSA service category definitions has already been completed and the committee will continue to review unaware strategies and PC feedback today.

(5.c.) FY 2011 Directives to the Ryan White Office

The committee continued reviewing and finalized the directives for 2011. The committee developed the new directive for Early Intervention Services (EIS). Extensive discussions were held by the committee on how this service category would be deployed and discussed the following points of the unaware specialist's role under EIS such as:

- How it will affect existing Outreach workers/programs
- Should the position be located where the disease is highest vs. each region
- Availability to each region and
- Whether they will be part of a multi disciplinary team and addressing:
 - health literacy
 - counseling and testing
 - access and linkage to care
 - referral service

After this discussion the committee decided that the specifics of the role of an unaware specialist will be defined by the Ryan White Office over the next couple of months and reported back to the committee.

The finalized directives will be forwarded to the Ryan White Office and the final copy of the directives will be posted onto the website once approved.

(5.d) EIIHA (Early Identification of Individuals with HIV/AIDS-Unaware) strategies, review, discussion and action

The 2011 Part A grant application prompted today's discussion of EIIHA and strategies on how the EMA will be focusing in 2011 to reach these populations and address the new EIIHA initiative. The committee discussed and reviewed how to identify strategies to reach out to subpopulations in the EMA, such as MSM's; IDU; Aged and the types of activities that may be necessary to engage these subpopulations to be tested, access care/services.

The discussion regarding subpopulations included:

- Where to find these people
 - Ex: Bath houses, senior centers, bars

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- Where can people be tested
 - Ex: Emergency rooms, mobile vans
- Where and will you be able to get the best results of those being tested.

After great discussion and exchange of different ideas from members, the committee realized to respond to the initial grant application section the discussion was moving in a different direction. The grantee was able to address this section of the application based on the subcategories identified and some of the points made earlier. This topic will be revisited at a later time by the committee once feedback from the grant application and this section is received.

(5.e) FY 2010 By Law Review (start)

This item was tabled for next month.

(6.0) Announcements

The Smiles program has a new name:

(7.0) Adjournment

The meeting was adjourned at 3:40p.m.