



Ryan White Planning Council

New Haven & Fairfield Counties
Ken Teel and Awilda Gonzalez, Co-Chairs

Location: Optimus Health, Bridgeport, CT
Start Time: 12:00 p.m.
Presiding Chair: Ken Teel

End Time: 1:58 p.m.
Recorder: Tracy Kulik

FAST FACT PAGE

Attendance

Committee Members	01/31	2/28	3/27	4/24	5/	6/	7/	8/	9/	10/	11/	12/	1/	2/
Mr. Carlos Barbier	●	●												
Mr. Brian Datcher	●	●	●											
Awilda Gonzalez*	●	○	●											
Ms. Africka Hinds-Ayala	○	○												
Roberta Stewart	●	●												
Mr. Ken Teel*	●	●	●											
Other Attendees														
Mr. Jose Aquino	●	○	●											
Charlotte Burch	○	○												
Adaline DeMarrais	●	●	●											
Jose Garcia			●											
Jerome Harris	○	○												
Mr. Tom Kidder	●	●												
Leif Mitchell	○	●												
Ms. Joanne Montgomery	○	○												
Ms. Sara Nichols	○	○												
Christine Romanik	○	○												
Mr. Robert Sideleau	●	●	●											
Javier Velez	○	○												
Ryan White Office	●	●	●											
Collaborative Research	●	●	●											
Nick Boshnak	○	●												

* Indicates Committee Co-Chairs ●= present ○= absent

Planning Council Recommendations

- Discuss reflectiveness with Planning Council

Committee Staff Assignments

- Prepare meeting summary of March 27, 2008 meeting
- Update member reflectiveness given one (1) pending application and anticipated resignations
- Poll PC members regarding availability for combined committee meeting date



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Welcome and Introductions

Co-Chair Ken Teel began the Committee meeting at 12:00 p.m. A moment of silence was held in recognition of all who have been affected by HIV/AIDS. Ken Teel reminded individuals that the meeting is open to the public, except when the Committee enters into Executive Session to discuss nominations.

Co-Chair Announcements and Meeting Objectives

Consider joint meeting with Strategic Planning & Assessment (SPA) Committee to review priority setting in anticipation of Membership/Finance role in Resource Allocation (joint with SPA). Conclude that April 24th (regular Membership/Finance Committee meeting is joint session).

Approval of the Meeting Summary

Ken Teel asked individuals to review the February 28, 2008 Committee Meeting Summary for accuracy and content.

- * Robert Sideleau made a motion to approve the February Meeting Summary.
- * Adaline DeMarrais seconded the motion.
- Vote carried 5-0. In Favor: Datcher, DeMarrais, Garcia, Kidder, Stewart, Sideleau. Opposed: none; Abstentions: Teel, Gonzales

Finance Committee Report

- * None.

Membership Committee Report

Ken Teel, in response to a committee member's request to re-visit the idea of 'taking the Planning Council 'on the road' stated that until this year's (FY 2008) scope of work is confirmed (meeting to occur this week with Planning Council Co-Chairs, Ryan White Office and Professional Staff); this discussion must be tabled.

a. Update on Membership Applications/Reflectiveness

Co-Chair Teel asked Professional Staff to report on Planning Council reflectiveness with an update given the 'estimated' release of figures ending December 30, 2007 (vs. February data with figures ending June 30, 2007) and two staff resignations and the unfortunate demise of a Planning Council member. Staff stated that they would forward an updated version based on a) the June 30, 2007 update and b) estimates of change given the soon-to-be released (from Connecticut Department of Public Health) December 30, 2007 figures.

b. Orientation and Education of new Planning Council Members, Members of the Public and new Committee Co-Chairs

Discussion occurred about orientation of new Planning Council members, new Committee Co-Chairs and the public to their roles. Robert Sideleau referenced materials that he has provided to Professional Staff to be posted on the new Planning Council website. Discussion centered on:



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- Who develops this material?
- Who approves the material?
- When and how is it delivered?
- Is it ongoing and/or how is it updated?

An idea extensively discussed was raised by Jose Garcia. He stated that he had met newly positive people in a local hospital Emergency Department who were totally unaware of Ryan White resources. He tried to assist them, but was rebuffed since they thought he was inquiring into their personal business. Jose stated that possible use of a business card or name tag identifying Planning Council members as such would confer some professionalism and avoid such reactions. Brian Datcher approved Jose's intent, as he stated that often newly diagnosed persons either commit to care or shut down, with every service opportunity a 'make or break' point. Ken Teel affirmed the desire to not shut people out or down when they are receptive to information and possible access to care.

c. Outreach to other community planning bodies

Another idea previously discussed by this committee in regards to membership recruitment and collaboration with other HIV planning bodies was outreach to other entities. These might include, but not be limited to: Regional Consortia, Continuum of Care groups, homeless shelters, refugee organizations, clinics, AIDS Service Organizations, the VNA and other elderly resources. This idea will be pursued in the coming months with both generic (better collaboration, ability to refer community or public inquiries about larger scale of services for access) and specific implications (ability to obtain detail about other funding sources).

d. Update on Allocations process

Roberta Stewart, Co-Chair of the Strategic Planning & Assessment (SPA) Committee, presented an overview and explanation of the upcoming Priority Setting and Resource Allocations process. She enthusiastically invited the Membership/Finance Committee to participate beyond the joint session of the next regularly scheduled Membership/Finance committee meeting on April 24, 2008. A brief summary of planned meetings is given below:

April 15th: Review of the June 30, 2007 and (draft, not public) estimate of the December 30, 2007 Epidemiologic Profiles developed by the Connecticut Department of Public Health. These figures will be used (New AIDS, New HIV cases; Living AIDS, Living HIV cases) to provide initial priority and selection of Special Population Groups. HRSA traditionally mandated special population groups¹ but due to frequent recommendations from EMA/TGA's, has requested declaration by the jurisdiction of up to six (6) special population groups based on the epidemiology of that area.

Initial determination using the Epidemiology or scientific inventory of **all** in the TGA just diagnosed or living with the disease; will be enhanced through inclusion of data from the 2006 full population-

¹ African American, Latino/a, Women of Child Bearing Years, Youth, MSM, Substance Users.



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based chart review data. Data elements that will be pulled from this 100% population data collection include **‘Late to Care’** (present to care following initial AIDS diagnosis or convert from HIV to AIDS within one year of initial HIV diagnosis); **Disease Burden** (other chronic diseases); **Limited English Proficiency** (English not primary language and uncomfortable with English); and **Federal Poverty Level below 150%**²

April 24th: The agenda for this session would, based on selection of the six special population groups, further detail how they access services leading up to the goal of HRSA: entry into primary medical care. This care continuum would be further explored by special population group in their use, need, barriers and gaps to service while in care and what populations tend to leave care. This last group would be explored regarding care re-entry—what services or events caused them to re-enter care, and if they access a different sequence of services prior to primary medical care use than when they first entered care.

April 29th: The discussion from the April 24th meeting will be continued at the April 29th meeting, with conclusions reached about priority services based on the needs of the selected special populations.

This decision, the priority of services given special population needs, will then move into resource allocation review—understanding of the different funding sources for the priority services. These meetings will occur in May, with estimated decision in June/July.

Announcements

None

Adjournment

Ken Teel adjourned the meeting at 1:53 pm

² (1 person - \$17,625 annual income, 2-\$23,625, 3-\$29,625, 4-\$35,625, 5-\$41,625, 6-\$47,625, 7-\$53,625, 8-\$59,625).