



Ryan White Planning Council

New Haven & Fairfield Counties

Robert Sideleau & Thomas Kidder, Co-Chairs

Planning Council Meeting Summary- **FINAL** FAST FACT PAGE

Meeting Date: Friday, May 9, 2008 from 12:00 noon to 2:00 pm
Start Time 12:10 pm
End Time: 1:45 pm
Location: Chase Wellness Building, 1071 East Main Street, Bridgeport, CT
Presiding Chair: Tom Kidder
Recorder: Sara Nichols, Planning Council Staff

Summary of Council Business Votes

- Approval of May 9, 2008 minutes

Council Member Assignments

- Attend and participate in Committee meetings to contribute to the completion of mandated Council business.
- Encourage members of the public to attend the Council meeting and all Committee meetings.

Staff Assignments

- Prepare June meeting summary.
- Update Website (www.ryanwhitecare.org) with committee agendas and minutes
 1. Strategic Planning & Assessment (SPA): update data presentation for Priority Setting, ranking of services
 2. Membership/Finance: prepare materials to assist Resource Allocation process.
 3. Quality Improvement: finalize Quality Management plan and begin quality management provider site visits.



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Welcome, Moment of Silence, and Introductions

Co-Chair Tom Kidder called the meeting to order at 12:10 pm. Tom explained that the Council meeting is open to the public; members of the media or press may attend the meeting and noted that any disclosure of personal information – including HIV status – is voluntary. He asked meeting participants to use good judgment when choosing to share personal information. Members were asked to silence their cell phones and to refrain from text messaging. He then led the group in a moment of silence to remember and respect all individuals whose lives have been touched by HIV/AIDS.

Co-Chair Announcements

Following introductions, Tom Kidder made the following Co-Chair announcements:

- Tom Kidder stated that the monthly HRSA project officer conference call occurred May 14th in which they discussed the progress of the Priority Setting & Resource Allocation process, the update on the Quality Management Plan and the Parking Lot items presented at previous council meetings (in particular the SPNS dental project in Norwalk). The Project Officer stated she would investigate more information on this program and respond accordingly. The June conference call was postponed until July 9th. These calls are intended to inform the project officer of the accomplishments and/or challenges of the Planning Council's activities.
- The business meeting agenda was presented to members and Tom Kidder entertained any suggested additions to the agenda from the Planning Council members.
 - Adaline DeMarrais asked to include under New Business a discussion of a federal bill that would redefine HIV/AIDS as a chronic disease (it is currently defined as a catastrophic disease).
 - Jennifer Loschiavo provided an update on the SPNS project. She stated on June 12th, a SPNS representative attended a consumer group at Liberation Programs with a letter of apology for the billing issues. The all balances from bills have since been taken care of; in addition, a van would be available to assist with transportation. Further, based on clients' treatment plans, gift cards up to \$80 could be dispersed. Tom Kidder thanked Jennifer for sharing this information with the council.
- Tom Kidder announced the Thursday, July 3rd committee meetings would occur in reverse order: SPA would take place from 12-2pm to finalize the Priority Setting process, then the Membership/Finance would take place from 2-4pm to begin the Resource Allocation process.

Public Comment

Tom Kidder explained that public comment period is set aside to hear the perspectives and opinions of people who are not Council members. Members of the public were invited to share comments with the Council. There were no comments.

Approval of Meeting Summary

Members reviewed the Friday, May 9, 2008 meeting minutes for accuracy. Council members were reminded that they should abstain from voting on the minutes if they were not present during the meeting.

- Christine Romanik motioned to approve the minutes. Javier Velez seconded the motion.
- Corrections noted on page 3 regarding information listed after the new members nominations.
 - **The Council approved the minutes 11-0** with three (3) abstentions. *(Please see attached voting sheet detail for all Planning Council votes)*

Quality Improvement Committee

Ric Browne reported for the Quality Improvement (QI) Committee that met June 6th.

- The committee worked to finalize the Quality Management plan per the National Quality Center guidelines. The Quality Management site visit calendar was presented along with the provider self-assessment tool for the new Medical Case Management standard as it is currently drafted.
- Ric announced there would not be a July QI meeting due to the holiday on Friday, July 4th and encouraged all committee members to attend the joint meetings on July 3rd.



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Membership / Finance Committee

Awilda Gonzalez reported for the Membership/Finance Committee that met June 5th.

- Agenda items for the June meeting included a review of a membership ID card and a Planning Council brochure. The committee reviewed the templates created by Robert Sideleau and selected the style of the ID card as well as provided feedback on the brochure. She stated these materials would help recruit more people to get involved in the Planning Council.
- Next meeting is scheduled for Thursday, July 3rd in Bridgeport

Strategic Planning and Assessment Committee

Roberta Stewart reported for the SPA Committee that met June 5th in New Haven:

- Roberta stated the committee reviewed the summary from the feedback forms received at the May Planning Council meeting. There was a 75% response rate and all comments were positive. There was nothing that needed to be brought forward.
- She reported as a continuation of the priority setting of services for the TGA, the committee reviewed data from the In-Care needs assessment to assess if there were Regional differences to how the services were utilized and if there were noticeable gaps or barriers between the regions. The committee found no major differences.
- Based on the data presented, the committee determined a list of services to be considered for priority ranking. Roberta reported that the ranking of services would occur at the July 3rd meeting in Bridgeport.
- Awilda Gonzalez asked if anyone could take a packet of the handouts for this meeting, and it was confirmed by the co-chair that the handouts are available for all meeting participants, members and public.
- Dennis Torres provided a suggestion for the SPA committee to review the Feedback form questions to reflect current Planning Council business. The co-chairs noted this will be added to the parking lot for further review.

Ryan White Office Report (Grantee's Office)

Tom Butcher reported on behalf of Ryan White Office:

- He stated that Gail Glenn had intended to attend the Planning Council meeting to provide a final report regarding the contracts.
- The Minority AIDS Initiative (MAI) contract expires July 31, 2008. Tom Butcher had submitted the reapplication to HRSA and awaits award announcement. The Request for Proposals for the local providers MAI grant would close on June 17th at 11:00 AM. A review team would be gathered in mid-July to review the applications and he will report back to the council about the process.
- Tom stated that the MAI funds are to provide services to communities of color and in the past there was not parity of services for Latino/as. He stated there was an instruction to applicants to allocate funds with 55% dedicated to African Americans and 45% to Latino/as. In addition, care teams were to be part of each region to focus on care retention. There would not be a consortia mandate for this project.
- Tom Butcher reported the contractual site visits would occur June – July and would include quality improvement, programmatic and fiscal review. The outcomes from the Medical Case Management chart review would lead to development of training opportunities for the providers.
- Dennis Torres asked about the 45/55 split rational. He stated that the outcomes for Latino/as may have appeared to be worse only through the lens of the MAI grant, however due to the limited funds available in that grant, this population may be receiving services from other resources.
- Tom Butcher responded that the goal of the MAI funds is to serve additional people, not report on the same people enrolled in the Part A program, in addition the measurement of the health outcomes of Latino/as is not reflective through other funded programs.
- Leif Mitchell stated that the SPA committee had met about service categories to be funded under the MAI program last year. Adaline DeMarrais stated that the client is first and there is a disparity with service provision for Latino/as; however funding is very limited and the council need to keep in mind the level of burden we put on providers.
- Tom Butcher clarified that there were no specific council directives regarding MAI. It is within the grantee's purview to make adjustments that are fundamentally needed to change a system to maximize the health outcomes of the target population.



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- Awilda Gonzalez asked what providers should be doing. Tom Butcher responded that his office enters into contract with providers to have a budget, a scope of services, and to follow a standard of care.
 - Tom Kidder stated that the council is learning about specific populations and how they are served and to utilize the resources in the best way possible. The population-based planning is still evolving. Ken Teel added that as a member of the council, and on behalf of consumers and taxpayers, council members are to be a steward of the dollars and standards of care and services definitions and the grantee is to manage contract compliance.
 - Dennis Torres asked for the council's involvement of the MAI planning process to be added to the parking lot list.

Old / New Business

- Tom Kidder announced the objective of the meeting is to move overall planning council business forward to complete tasks at hand. A handout of the PSRA roadmap was distributed. With this, the SPA and Membership/Finance committee meetings will flip agendas and have a combined meeting to (1) Finalize priorities of services and (2) begin resource allocation process. He encouraged all members to get more people involved in this process. Tom Kidder shared his thoughts on this new process of population-based planning. We are going through this together. We are trying to determine the unknown. We are developing a new model that is unique to best serve the people in this TGA. He asked for all to put their hearts and minds together.
- Ken Teel encouraged all participants to come to the July 3rd meeting. He stated that he feels unease about this process because it is new. We are starting with a blank canvas and we can figure it out together to best serve our community.
- Adaline DeMarrais asked for the co-chairs to follow up with the HRSA project officer in regards to the federal discussion on redefining HIV/AIDS to a chronic condition. Dennis added the change would be from 'catastrophic' to 'chronic' condition. A public participant stated that his doctor already uses that language.

Public Comment

Tom Kidder explained that public comment period is set aside to hear the perspectives and opinions of people who are not Council members, he invited members of the public to share comments with the Council.

- Matt Lopes with the City of New Haven informed the group that of the \$1.1 million of the State funded dollars, all providers have expended all service funds contracted; however the Health Department does not project to spend down their budget allotment by June 30th. He stated that he has not yet heard confirmation of the \$1.4 million expected for the July 1, 2008 – June 30, 2009 fiscal year, however the legislature did not change anything so he is acting on the assumption that the funds will be available for this next fiscal year.
- Public participant expressed his gratitude for the planning council's work. He stated his appreciation for his care team that started with a housing specialist who linked him with other great service providers. He mentioned Awilda Gonzalez directly for how she positively impacted his life.

Announcements

- Adaline DeMarrais requested the dates on the attendance sheet and the website get updated to reflect the new schedule
- Ken Teel announced the budget cuts in the City of New Haven would effect the overflow shelters
- Awilda Gonzalez – Car wash fundraiser in Bridgeport on 6/14/08
- Dennis Torres – CEAR Coalition voted to recommend a quiet 3-year extension to the Treatment Modernization Act with some technical fixes.
- Adaline DeMarrais – asked if there was an update on the court decision for Nassau/Suffolk TGA. Tom Butcher stated it was still pending.

Adjournment

Tom Kidder thanked Council members for their work and adjourned the meeting at 2:00 pm.



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Planning Council Meeting Attendance Record¹

Council Member	1/11	2/8	3/14	4/11	5/9	6/13	7/11	8/15	9/12	10/10	11/14	12/12
1. Jose Aquino		•	•	•	•							
2. Carlos Barbier	•	•	•	•								
3. Ariel Berrios				•	•							
4. Henry Bethea	•	•	•	•	•	•						
5. Ric Browne	•	•	•	•	•	•						
6. Charlotte Burch	•	•	•	•	•	•						
7. Adaline DeMarrais	•	•	•	•	•	•						
8. Jose Garcia		•	•	•								
9. Awilda Gonzalez	•	•	•	•	•	•						
10. Jerome Harris	•	•	•	•								
11. Africka Hinds-Ayala		•	•	•	•	•						
12. Jerod Geter	•	•	•		•							
13. Thomas Kidder	•	•	•	•	•	•						
14. Jennifer Loschiavo						•						
15. Leif Mitchell	•	•		•	•	•						
16. James Pitts												
17. Stacie Rivera												
18. Christine Romanik	•	•	•	•	•	•						
19. Robert Sideleau	•	•	•	•	•	•						
20. Roberta Stewart	•	•		•	•	•						
21. Ken Teel	•	•		•	•	•						
22. Dennis Torres				•	•	•						
23. Javier Velez	•	•	•	•	•	•						
24. Angie Young	•	•	•	•	•	•						
% of Council present:	86%	87%	83%	86%	82%	66%						
Ryan White Office	•	•	•	•	•	•						
Planning Council Staff	•	•	•	•	•	•						
Public Participants	6/13/08 – Matt Lopes, Carolee Paruta, Mary Roacher, Sandra Gossart-Walker, Trina Barnes, Jack O. Charlene Lee											

* Note: The attendance chart has been updated to reflect current planning council members only (5/9/08)

¹ Note: Council Members must not miss more than four Council meetings per year regardless of reason.



Planning Council Meeting Voting Record

Council Member	5/9/08 Meeting Minutes Approval
1st Motion	CR
2nd Motion	JV
1. Jose Aquino	NP
2. Carlos Barbier	NP
3. Ariel Berrios	NP
4. Henry Bethea	NP for vote
5. Ric Browne	Y
6. Charlotte Burch	Y
7. Brian Datcher	NP
8. Adaline DeMarrais	Y
9. Jose Garcia	NP
10. Awilda Gonzalez	Y
11. Jerome Harris	NP
12. Africka Hinds-Ayala	Y
13. Jerod Geter	NP
14. Thomas Kidder	AB
15. Jennifer Loschiavo	AB
16. Leif Mitchell	Y
17. James Pitts	NP
18. Stacie Riveria	NP
19. Christine Romanik	Y
20. Robert Sideleau	Y
21. Roberta Stewart	Y
22. Ken Teel	Y
23. Dennis Torres	AB
24. Javier Velez	Y
25. Angie Young	NP for vote
11Y, 3AB, 4NP	

Y= YES N=NO AB=ABSTENTION NP=NOT PRESENT



The New Haven-Fairfield Counties TGA PSRA Development - 2008

