

Ryan White Planning Council New Haven & Fairfield Counties Meeting Summary

Meeting Date: Friday, December 11, 2009
Start Time: 12:20 p.m. (awaited start to have quorum)
End Time: 1:58 p.m.
Location: Burroughs Community Center, Bridgeport, CT
Presiding Chair: Tom Kidder
Recorder: Lindsay Sweeney & Tracy Kulik for Jeff Daniel

Summary of Council Business Votes

- Minutes of November 13, 2009 Planning Council meeting

(1.0) Moment of Silence

Tom Kidder called the meeting to order at 12:20 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome And Introduction

Tom Kidder asked participants to introduce themselves and reminded attendees that the meeting is public and open to the press. Participants are asked to use good judgment in disclosing any personal information during introductions.

(3.0) Co-Chair Announcements & Meeting Objectives

Tom Kidder discussed the HRSA conference call, which despite information relayed by Latrece Timmons, did not include Karen Mercer Brown. The question about Medical Transportation (that the Planning Council could revise the Service Category definition to include service to providers that are not Ryan White funded) was resolved, but the local ADAP service category definition still needs to be thoroughly discussed.

In addition, discussion occurred regarding the newly reauthorized Ryan White HIV/AIDS Treatment Modernization Act bill.

(4.0) Public Comment. This month's question related to Planning Council membership—how to entice new members, particularly consumers, to join and how to retain their involvement. Of particular interest due to reflectiveness of the epidemic in the EMA, are Hispanic, male and non-aligned consumers (those consumers not working at an agency contracted by Ryan White Part

(5.0) Approval of November 12, 2009 Meeting Summary

Robert Sideleau moved that the minutes of the November 12th Executive Committee meeting be approved. Roberta Stewart seconded the motion.

Discussion: Three items require revision:

- (1) Item 5.0 'Mentorship' "Africka Hinds-Ayala 'has developed' a FAQ sheet (vs. 'is developed');
- (2) Item 5.0, Review Council Reflectiveness: 'The issue of Hispanic membership was discussed in light of issues' vs. 'in light on issues'.
- (3) Same section, 'Discussion occurred' vs. 'Discussion about'

MOTION PASSED. VOTING RECORD ON LAST PAGE OF MINUTES.

REMAINDER OF MOTIONS (3) DO NOT REQUIRE 1ST AND 2ND—COMING FROM COMMITTEES.

(6.0) Planning Council Committee Reports

a. MEMBERSHIP/FINANCE

i. VOTE: Planning Council Co-Chair Extension - Leif Mitchell's tenure as the Planning Council Co-Chair has been extended six months, from January 1, 2010 to June 30, 2010. Ongoing review of those eligible members to assume the Co-Chair position will occur as part of the Membership/ Finance committee's charge. The request to extend this tenure has been submitted to the Chief Elected Official over the EMA, the Mayor of the City of new Haven, John DeStefano.

Eligible individuals (as of end of November, 2009):

Ric Browne, Charlotte Burch, Adaline DeMarras, Jerod Geter, Jerome Harris, Roberta Stewart, Dennis Torres, Leif Mitchell, Jennifer Loschiavo, *Krystle Moore, Joanne Montgomery* (italics are 'new' eligibles as of December)

Planning Council staff will continue to 'age forward' the roster of eligible individuals for this seat.

Motion to Extend tenure of Leif Mitchell as Planning Council Co-Chair for six months (January 1, 2010 to June 30, 2010).

Voting Record on Last Page of Minutes. MOTION PASSED, 10 Y, 1 A

ii. VOTE: Reallocation of Funds to Substance Abuse Inpatient: Two services, Inpatient Substance Abuse and Health Insurance Premium/Cost Sharing Assistance, were under-spent. Inpatient Substance Abuse has recovered, with totally spend-down in two regions. Region 1 is now on schedule to expend their funds. Health Insurance Premium/Cost Sharing Assistance is only being spent at projected levels in Region 4. The Ryan White Office reported that there was \$30,000 from the Administrative budget that needs to be allocated to services. The need for this reallocation is due to current full expenditure in two regions (Region 2, Waterbury and Region 3, Bridgeport) and significant expenditures in Region 1, New Haven.

MOTION to allocate \$30,000 from the Ryan White Office's Administrative budget to Substance Abuse Inpatient services. This reallocation will be distributed among the five regions based on Epidemiologic data.

Voting Record on Last Page of Minutes. MOTION PASSED, 9 Y, 2 A

ii. Planning Council brochure has been translated into Spanish by Planning Council staff. A few consumers that are Spanish speaking reviewed the documents and made minor refinements. These are being sent to staff for revision and production.

iv. New Planning Council member application being processed. (White, Male)

b. STRATEGIC PLANNING & ASSESSMENT –

i. MOTION TO REVISE MEDICAL TRANSPORTATION DEFINITION:

FROM:

Medical transportation services are conveyance services provided, directly or through voucher, to a client so that he or she may access health care services.

Medical transportation is classified as a support service and is used to provide transportation for eligible Ryan White HIV/AIDS Program clients to core medical services and support services provided by a Ryan White Part A provider. Medical transportation must be reported as a support service in all cases, regardless of whether the client transported to a medical core service or to a support service.

TO: Medical transportation services are conveyance services provided, directly or through voucher, to a client so that he or she may access health care services.

Medical transportation is classified as a support service and is used to provide transportation for eligible Ryan White HIV/AIDS Program clients to core medical services and support services. *This includes transportation to any service categories funded and prioritized by the Planning Council.* Medical transportation must be reported as a support service in all cases, regardless of whether the client transported to a medical core service or to a support service.

Voting Record on Last Page of Minutes. MOTION PASSED, 10 Y, 1 A

ii. **By-laws:** The committee discussed the need to formulate language specific to the current circumstance of extending a Planning Council Co-Chair's tenure. Draft language will be developed for discussion at the January 7, 2010 meeting.

c. **QUALITY IMPROVEMENT** – The Super Pod continues to convene with a specially scheduled Quality Improvement Committee meeting held on Friday, December 4, 2009 and one scheduled for January 8th, 2010.

This group (enhanced from regular QIC members) is refining Standards of Care, Outcomes and Indicators with focus on Behavioral Health, a longer-term issue.

A communication forum to provide information to consumers on Standards of Care and results of the Super-Pod is under review for 2010, in tandem with the Membership/Finance Committee.

Also in concert with the Membership/Finance committee, production of a Care Planner is being discussed to assist consumers with tracking treatment adherence.

(7.0) Grantee's Report (Ryan White Office)

Lengthy discussion ensued about the emerging HRSA mandate regarding early identification of HIV positive individuals that are UNAWARE of their status. Leif Mitchell shared information about low seropositivity rates by traditional HIV testing venues discussed in the CHPS meetings. Joanne Montgomery and Tom Kidder shared efforts at their organizations. Matt Lopes stated that extensive involvement of the State epidemiologists may be hampered by the State of Connecticut's expressed intention to offer early buy-outs of employees.

(8.0) New/Old Business

Review of the Ryan White HIV/AIDS Treatment Modernization Act was presented by Bob Sideleau. (Document accompanying these minutes).

(9.0) Public Comment

(10.0) Announcements

Joanne Montgomery announced that the Regional Network of Programs has just hired 2 individuals: an Assistant Director and a Director of Information Technology.

(11.0) Adjournment

The meeting adjourned at 1:58 p.m.

Attendance Record - 2009

Council Members	1/16	2/13	3/13	4/17	5/15	6/12	7/17	8/14	9/11	10/9	11/13	12/11
1. Ric Browne		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Charlotte Burch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Brian Datcher												<input type="checkbox"/>
4. Adaline DeMarrais	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Jerod Geter	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	
6. Jerome Harris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
7. Africka Hinds-Ayala	<input type="checkbox"/>								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Thomas Kidder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Beverly Leach							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Jennifer Loschiavo	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Leif Mitchell	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Krystle Moore		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Joanne Montgomery						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Clara Ramos							<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Christine Romanik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. Robert Sideleau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Roberta Stewart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Dennis Torres	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Attendees	76%	67%	67%	67%	100%	92%	93%	88%	94%	88%	89%	
Ryan White Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Planning Council Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Participants	Sandra Gossart-Walker, Matt Lopes, Epifarb Cuberan											

Planning Council Meeting Voting Record

Council Member	November 13, 2009 Minutes Approval	PC Co-Chair Extension	Re-Allocation of Funds to SA IP	Revision of SC Definition: Medical Transportation
	10 Y, 1 A	10 Y, 1 A	9 Y, 2 A	10 Y, 1 A
Ric Browne	Y	Y	Y	Y
Charlotte Burch	Y	Y	Y	Y
Adaline DeMarrais	Y	Y	Y	Y
Jerod Geter	NP	NP	NP	NP
Jerome Harris	NP	NP	NP	NP
Africka Hinds-Ayala	Y	Y	Y	Y
Thomas Kidder	Y	Y	Y	Y
Beverly Leach	NP	NP	NP	NP
Jennifer Loschiavo	Y	Y	Y	Y
Leif Mitchell	A	A	A	A
Krystle Moore	NP	NP	NP	NP
Joanne Montgomery	Y	Y	A	Y
Clara Ramos	Y	Y	Y	Y
Christine Romanik	NP	NP	NP	NP
Robert Sideleau	Y	Y	Y	Y
Roberta Stewart	Y	Y	Y	Y
Dennis Torres	NP	NP	NP	NP