



Ryan White Planning Council

New Haven & Fairfield Counties

Leif Mitchell & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Summary

Meeting Date: Thursday, April 2nd, 2009
Start Time: 2:03 pm
End Time: 3:45 p.m.
Location: **The Greek Olive, New Haven**
Presiding Chair: Leif Mitchell
Recorder: Jeff Daniel, Planning Council Staff

Summary of Committee Business Votes

- Minutes Approved: 03/05/09
- Reaffirming 2009 Priorities

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

Staff Assignments

- Post approved agenda and meeting minutes on website (www.ryanwhitecare.org)
- Prepare Feedback Summary from Planning Council Meeting
- Prepare Medicaid Letter for Ryan White Office to send to DSS
- Develop 2010 PSRA workbook

Attendance Record - 2009

	SPA Committee Members	1/8	2/5	3/5	4/2	5/7									
1.	Jennifer Loschiavo	●	●	●	●										
2.	Leif Mitchell	●	●		●										
3.	Krystle Moore		●	●	●										
4.	Roberta Stewart	●	●	●											
5.	Thomas Kidder	●	●	●	●										
6.	Robert Sideleau	●	●	●	●										
	Ryan White Office	●	●												
	Planning Council Staff	●	●	●	●										
	Other Participants	Charlotte Burch (PC)													

* Meeting attendance policy does not apply for special meetings per By-Laws.



Ryan White Planning Council

New Haven & Fairfield Counties

Leif Mitchell & Roberta Stewart, Co-Chairs

(1.0) Moment of Silence

The meeting was called to order by co-chair Leif Mitchell at 2:03 PM. He asked everyone to quiet their cell phones as a "Moment of Silence" was observed.

(2.0) Welcome and Introductions

Leif welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information in making their introductions.

(3.0) Approval of March 5th, 2009 minutes.

Leif Mitchell asked everyone to review the minutes from the March 5th, 2009 meeting. Bob Sideleau made a motion to accept the minutes. Jennifer Loschiavo seconded the motion. The minutes were approved:

For: Loschiavo, Moore, Sideleau

Against: none

Abstentions: Mitchell

(4.0) New/Old Business

(4.a.) Review Planning Council Survey Feedback Forms from March meeting.

The Committee reviewed the feedback forms from the March PC meeting. All feedback was positive and the committee noted a stark improvement in feedback from previous meetings. The committee commented that the feedback looked good.

(4.b.) Review of the SPA PCAT (Planning Council Activity Timeline)

Leif Mitchell lead the committee in review of the PCAT as it relates to the upcoming PSRA process.

(4.c.) Discussion of 2010 Priority Setting and Resource Allocation Process (PSRA)

Leif Mitchell gave an overview of the PSRA process and reminded the committee that last year, the SPA committee developed a population based planning model to better align the Council with the upcoming HRSA mandate of client level data reporting. The special populations for the EMA are: 1) African American 2) IDU 3) Foreign Born 4) MSM 5) Hispanic 6) Women.

- The committee discussed six data components that would be needed for the 2010 PSRA process:
 1. Epi Data including trending from 2005-2008. Leif noted that the HIV numbers may not be accurate but AIDS numbers should be accurate SOURCE: CT DPH
 2. Total PLWHA Prevalence SOURCE: CT DPH
 3. Unduplicated Client Counts by Special Population by Service category SOURCE: Ryan White Office
 4. Other Funding in the EMA
 - Ryan White Part B, C, D, F
 - HOPWA
 - HUD



Ryan White Planning Council

New Haven & Fairfield Counties

Leif Mitchell & Roberta Stewart, Co-Chairs

- SAMHSA
- DMHAS
- Medicaid (Committee requested staff to draft letter from Ryan White Office to CT DSS for New Haven EMA Medicaid data)
- Veteran's Administration
- Food Banks

5. Unmet Need Estimate SOURCE: CT DPH

- The committee discussed other data sources that were available to the committee in order to determine the 2010 priorities. The committee did not feel there was enough new data to reset the 2010 priorities.
- The committee also felt that due to the new care delivery system implementing for the first time this year, it might make sense to leave the priorities as while the new delivery system is being rolled out (lead agency in each region)
- MOTION: The Strategic Planning and Assessment Committee reaffirms the 2009 priorities for the New Haven/Fairfield EMA for the 2010 grant year.

For: Loschiavo, Moore, Sideleau, Burch, Mitchell, Kidder

Against: none

Abstentions: none

(5.0) Adjournment

Next Meeting: Thursday, May 7th, 2009 2-4 pm in Bridgeport @ Optimus Healthcare Center

The meeting was adjourned at 3:45 p.m.